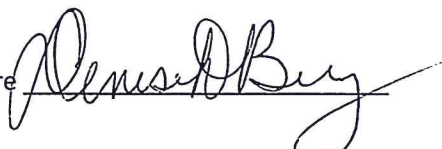
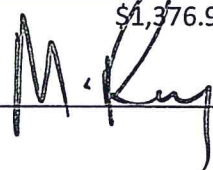


Card Holder: Mike Roy  
Purchases for: October, 2016

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/28	Hudl	Online Video Subscription	\$200.00	64590	x
"	"	"	\$200.00	42148	x
10/12	Gaylord Opryland	Conference lodging	\$201.69	64736	x
10/13	NIAAA	Conference registration	\$245.00	64736	x
10/22	Teamsnap	Boys Lacrosse renewal	\$84.99	64588	x
10/21	Best Buy	Computer supplies	\$101.22	64736	x
10/24	EA Graphics	Vball District shirts	\$344.00	64736	x
Total Amount of Purchases			\$1,376.90		

Summary by ASN #	ASN #	Total	ASN #	Total
	42148	\$200.00		\$0.00
	64588	\$84.99		\$0.00
	64590	\$200.00		\$0.00
	64736	\$891.91		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00

Employee Signature       Supervisor Signature  \$1,376.90

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# VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Ruth Hook  
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
30-Sep	Amazon Marketplace	Jill Barton - soccer goal nets	\$75.99	64509 used VAB MC	yes
30-Sep	Amazon Marketplace	Sue Haines- Apple iPad Mini	\$335.00	64667	yes
		for BK classroom (PNC donation)			
3-Oct	Amazon Marketplace	Sue Haines- Apple iPad Mini	\$337.99	64667	yes
		for BK classroom (PNC donation)			
10/3/2016	Elmo Corp	Sue Haines - AC Adaptor for computer lab - technology funds	\$64.91	64522	yes
10/3/2016	Learning A-Z	Sarah Prince - renewal Reading A-Z & Raz-Kids from Reading Support	\$169.95	11374	yes
10/5/2016	Barnes & Noble	Jill Barton - 2 hard copy Spanish Books	\$7.71	11170	yes
10/4/2016	Barnes & Noble	Jill Barton - 3 download copies (\$1.27 tax was charged)	\$33.57	11170	yes
10/10/2016	Amazon Marketplace	Jill Barton- student chair	\$25.99	64522	yes
10/10/2016	Gordon Food Service	Sue Haines - Guard Dawg Pizza party & supplies for staff lounge	\$32.95 \$27.96	64510 64522	yes yes
10/13/2016	Jaspere's Pizza	Lisa Naster - Guard Dawg Pizza Party	\$99.80	64522	yes
10/14/2016	Jaspere's Pizza	Lisa Naster - Paws Patrol lunch	\$27.70	64499	yes
10/14/2016	Amazon Marketplace	Sue Haines - tatoos for Red Ribbon Wk	\$38.97	21271	yes
10/14/2016	Safety Depot	Sue Haines - pink vests for Paws Patrol	\$69.15	64499	yes
10/18/2016	Pay Pal MMEA	Patty Heintzelman - r reg fall workshop	\$55.00	11174	yes
10/20/2016	Everything Educational	Sarah Prince - Title One purchase	\$317.83	Title One	yes
10/20/2016	The Home Depot	Ruth Hook - mulch & flowers for front of school	\$57.61	64522	yes
10/21/2016	Kazoo Books	Krista Wilson-Battle of the Books	\$443.10	64522	yes
Total Amount of Purchases			\$ 2,221.18		

Summary by ASN #	ASN #	Total	ASN #	Total
	11170	\$41.28	Title One	\$317.83
	11174	\$55.00	64509 used VAB MC	\$75.99
	11374	\$169.95	21271	\$38.97
	64499	\$96.85		
	64667	\$672.99		
	64510	\$32.95		
	64522	\$719.37		

Employee Signature Sue Haines

Supervisor Signature Ruth Hook

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VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

2

Card Holder: Amie McCaw					
Purchases for: Sunset Lake Elem. MasterCard					
Statement Date: 10/27/16					
Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
28-Sep	Gordon Water	Austin- Staff drinking water- pd. w/ staff donations	\$63.75	64519	Y
30-Sep	Gopher Sports	Austin- red vinyl floor tape-for hallway traffic flow	\$58.44	12170	Y
30-Sep	Fun and Function	Lonsway- student fidgets	\$189.91	21272	Y
3-Oct	Poldermans Flower Shop	Lee- 3rd grd science supplies -white carnations to dye	\$7.37	12177	Y
3-Oct	Teachers Pay Teachers	VanderMei- Shape Challenge Cards-WMU intern funds	\$10.00	64471	Y
3-Oct	Precision Printer Services	Austin- (2)black toners for printer	\$115.90	24279	Y
3-Oct	School Specialty	Austin- colored cardstock for student leadership binders	\$233.85	12170	Y
4-Oct	Fitness Finders Inc.	Getsinger-Mile Club chains for toe tags for Mile club participation	\$110.75	64459	Y
6-Oct	Amazon. Com	Phillips- 5 Officemate Side Load leter Trays (order was divided into two charges on statement for a total of \$70.95)	\$14.19	12170	Y
5-Oct	WM Super Center-Plainwell	Guerrero- classroom snacks- Wheat Thins, popcorn, peanut butter, Apple	\$58.66	64444	Y
5-Oct	Precision Printer Services	Austin- black toner for printers	\$99.95	24279	Y
5-Oct	Precision Printer Services	Austin- repairs done on copier in room 317 and in science lab	\$398.80	24279	Y
7-Oct	Amazon.Com	Phillips- 5 Officemate Side Load leter Trays (order was divided into two charges on statement for a total of \$70.95)	\$56.76	12170	Y
8-Oct	Scholastic Book Club	Guerrero- classroom books	\$25.00	64519	Y
10-Oct	Prudential Nursery Co	McCaw- Hardwood Mulch for beautification of school grounds	\$51.66	64519	Y
9-Oct	School Specialty	Austin- classroom supplies: construction paper, markers, note pads, timer, magnet clips	\$66.45	12170	Y
10-Oct	Amazon.com	Young- Tabletop Mic Stand-library	\$116.44	64520	Y
10-Oct	Coca-cola Refreshments	Austin- water bottles for lobby water maching	\$61.25	64519	Y
	Coca-cola Refreshments	Austin- coke products for machine in staff lounge	\$119.40	64519	Y

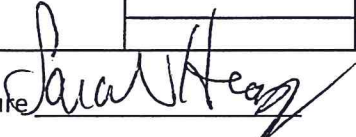



VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

Card Holder: Gail VanDaff  
Purchases for: Curriculum & Instruction

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/6/2016	MAS FPS	MAS/FPS Fall Directors Institute	\$ (475.00)	22148	Yes
10/6/2016	Amazon	Classroom Instruction That works	\$ 48.98	22179	Yes
10/10/16	Grand Traverse Resort	Hotel for Fall Directors Institute	\$ 523.14	22148	Yes
10/19/16	BC Chiropractic	Gail used this card mistakenly	\$ 35.71	20180	NO
		repaid district in full			
Total Amount of Purchases			\$ 132.83		

Summary by ASN #	ASN #	Total	ASN #	Total
		22148	\$ 48.14	
	22179	\$ 48.98		
	20180	\$ 35.71		
		\$ -		

Employee Signature  Supervisor Signature 

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VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

Card Holder: Karen McKinstry

Purchases for:

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/29/16	AMAZON	MISC. OFFICE SUPPLIES	\$91.23	27179	X
Total Amount of Purchases			\$ 91.23		

Summary by ASN #	ASN #	Total	ASN #	Total
		27179	\$91.23	

Employee Signature [Handwritten Signature] Supervisor Signature [Handwritten Signature]

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VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett  
Purchases for: October 2016

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4-Oct	Amazon MktPlace	35- USB Numeric Keyboards	\$ 314.65	47764	X
5-Oct	Varidesk	Stand-up Desk for Technolgy Director	\$ 550.00	28470	X
5-Oct	Varidesk	Stand-up Desk for HR Director	\$ 495.00	28370	X
5-Oct	Varidesk	Mat 36 for HR Director	\$ 60.00	28370	X
18-Oct	Nvite Event Ticket	MiGoogle Conference Ticket	\$ 75.00	28462	X
19-Oct	Amazon MktPlace	Adapter for Projector connection VAB Boardroom	\$ 11.99	28470	X
19-Oct	NeweggBusiness.com	Monitor for Weight Room at VHS	\$ 257.58	47769	X
Total Amount of Purchases			\$ 1,764.22		

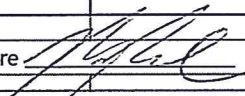
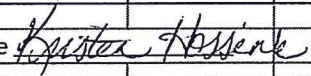
Summary by ASN #	ASN #	Total	ASN #	Total
		47764	\$ 314.65	
	28470	\$ 550.00		\$ 550.00
	28462	\$ 75.00		\$ 75.00
	28470	\$ 11.99		\$ 11.99
	47769	\$ 257.58		\$ 257.58
	28370	\$ 555.00		\$ 555.00
				\$ 1,764.22

Employee Signature Chris L. Allen Supervisor Signature [Signature]

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Rick Place

Purchases for: Vicksburg Pathways High School - September 2016					
Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
	Amazon	Lab Supplies	\$ 27.98	18384	Y
	Amazon	Lab Supplies	\$ 79.94	18384	Y
	Amazon	Lab Supplies	\$ 23.98	18384	Y
	Amazon	Lab Supplies	\$ 14.95	18384	Y
	Family Fare	Count Day Snacks	\$ 16.87	18385	Y
	GFS Store	Count Day Food	\$ 112.86	18385	Y
	Wal-Mart	Count Day Snacks	\$ 64.18	18385	Y
	Meijer	Count Day Incentives	\$ 150.00	18385	Y
	USPS	Mailing	\$ 6.80	18384	Y
	ID Creator	Student ID	\$ 12.74	18384	Y
	Amazon	Lab Supplies	\$ 34.95	18384	Y
	Amazon	Lab Supplies	\$ 41.99	18384	Y
	ID Creator	Student ID	\$ 12.74	18384	Y
	Speedway	Student Incentives	\$ 50.00	18384	Y
	Home Depot	Lab Supplies	\$ 13.75	18384	Y
	Delta	Luggage Charge	\$ 25.00	18384	Y
	Casa Rio	Conference Meal	\$ 14.43	18384	Y
	IROKOTV PLUS	*FRAUDULENT CHARGE*	\$ 18.62		N
	Potbelly Sandwiches	Conference Meal	\$ 9.33	18384	Y
Total Amount of Purchases			\$ 731.11		
Summary by ASN #		ASN #	Total	ASN #	Total
		18384	\$ 368.58		
		18385	\$ 343.91		
		Fraudulent	\$ 18.62		
		Total	\$ 731.11		
Employee Signature 		Supervisor Signature 			
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INFO ONLY					
Total by summary		\$ 731.11			
Total above		\$ 731.11			
Difference		\$ -00			

**VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM**

Card Holder: **Matt VanDussen**, Vicksburg Middle School  
Purchases for: October, 2017

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10/10	SQ*Everything Educational	Title One	\$ 181.50	22144	X
10/10	Sams Club	Title One	\$ 229.25	22144	X
10/10	Sams Club	Concessions/Vending	\$ 474.05	*	X
10/11	AndyMark	Robotics Club Program	\$ 224.28	64558	X
10/12	Hungry Howies	Title One	\$ 87.70	22144	X
10/12	AndyMark	Robotics Club Program	\$ 180.66	64558	X
10/13	PayPal Pigchan	Robotics Club Program	\$ 7.32	64558	X
10/13	PayPal Chungwaiche	Robotics Club Program	\$ 8.99	64558	X
10/13	PayPal Xiao	Robotics Club Program	\$ 13.25	64558	X
10/13	PayPal Tomtoptech	Robotics Club Program	\$ 59.00	64558	X
10/13	PayPal Htanbox	Robotics Club Program	\$ 87.45	64558	X
10/13	PayPal Kevin	Robotics Club Program	\$ 119.90	64558	X
10/14	Pitsco Inc	Robotics Club Program	\$ 353.85	64558	X
10/21	NearPod	Social Studies	\$ 2.99	64555	X
10/26	PayPal Zavko	FFA Club	\$ 26.57	64544	X
10/26	Sams Club	Student Council - 7/8th gr dance	\$ 153.81	64562	X
10/27	Meijer	Student Council - 7/8th gr dance	\$ 53.60	64562	X
10/27	Long Lake Roller Rink	Student Council - 6th gr skating	\$ 945.00	64562	X
	* Concessions/Athletics - 64553 \$94.82 Vending/Office Rev- 64564 \$379.23				
Total Amount of Purchases			\$ 3,209.17		

Summary by ASN #	ASN #	Total	ASN #	Total
		22144	\$ 498.45	
	64553	\$ 94.82		
	64564	\$ 379.23		
	64558	\$ 1,054.70		
	64555	\$ 2.99		
	64544	\$ 26.57		
	64562	\$ 1,152.41		

Employee Signature *Holly Cousins*

Supervisor Signature *Matt VanDussen*

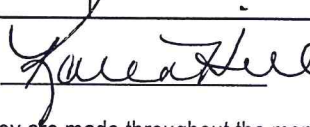
VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

Card Holder: Charles Glaes  
Purchases for: October, 2016


Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/21/2016	Verizon	Wireless - Hill	20.00	23270	Y
Total Amount of Purchases			\$ 20.00		

Summary by ASN #	ASN #	Total	ASN #	Total
	23270	\$ 20.00		
		\$ 20.00		

Employee Signature



Supervisor Signature



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VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

Card Holder: Tabey  
Purchases for:

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10-7-16	Fundraising For A Cause	Green Awareness Brackets	220.20	64546	yes
10-11-16	Target	office medicine	22.20	64537	yes
10-11-16	The Home Depot	garbage for Hadstet	15.87	64537	yes
10-21-16	Target	science containers - L. McDaniel	10.60	13177	yes
10-21-16	Dollar Tree	picture frames - M. Banwegen	10.60	64537	yes
10-21-16	Meijer	office supplies	29.60	64537	yes
10-21-16	Party City	Black table clothes rolls	123.58	64537	yes
10-21-16	Kazoo Books	Battle of Books Books	221.54	13374	yes
Total Amount of Purchases			\$ 594.19		

Summary by ASN #	ASN #	Total	ASN #	Total
	64546	220.20		
	64537	141.85		
	13177	10.60		
	13374	221.54		

Employee Signature: Michelle Bonner Supervisor Signature: [Signature]

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VICKSBURG COMMUNITY SCHOOLS  
 CREDIT CARD RECONCILIATION FORM  
 Statement Date: October, 2016

Card Holder: Maureen Ouvry

Month of: October 2016

PURCHASES

DATE	VENDOR	DESCRIPTION/PURPOSE	AMOUNT	ASN #	RECEIPT?
9-28	OTC-Oriental Trading	Promo- NSLW	106.89	46173	Yes
10-03	Family Fare	Coffee - Indian	5.99	46170	Yes
10-06	Family Fare	Lac Free milk-Tobey	3.79	46170	Yes
10-13	Family Fare	Lac-Free milk-Tobey	5.64	46170	Yes
10-24	Family Fare	Juice-Crackers Sunset	3.79	46170	Yes
10-24	OTC-Oriental Trading	Promo-Fall Conference	24.98	46173	Yes
10-25	Family Fare	Crackers - Tobey/IL	4.90	46170	Yes
<b>Total Amount of Purchases</b>			<b>155.98</b>		

Summary by ASN #			
ASN	46170	Food	\$ 24.11
ASN	46173	Supplies	\$ 131.87
ASN			\$
ASN			\$
ASN			\$
ASN			\$
ASN			\$
<b>TOTAL</b>			<b>\$ 155.98</b>

Employee Signature *Alicia Gutshall* Supervisor Signature *Maureen Ouvry*

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Card Holder: Keevin O'Neill  
Purchases for: October, 2016

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/28	Jaspares	Homecoming food	\$37.55	64608	x
9/28	Jaspares	Homecoming food	\$42.12	64609	x
9/28	Jaspares	Homecoming food	\$57.74	64608	x
9/27	Party City	Homecoming supplies	\$90.48	64608	x
9/29	Amazon.com	EFA supplies	\$13.50	15370	x
9/28	Jaspares	Homecoming food	\$21.45	64608	x
9/29	Amazon.com	EFA supplies	\$25.99	15370	x
9/28	Dollar General	Homecoming supplies	\$38.69	64609	x
9/29	Dollar General	Homecoming supplies	\$4.24	64608	x
9/30	Haku Learning	Ag Science subscription	\$4.95	16170	x
9/29	Dollar General	Homecoming supplies	\$22.72	64608	x
10/1	Home Depot	Ag Science supplies	\$313.72	16170	x
10/4	Spotify	Band monthly subscription	\$9.99	64584	no
10/3	Dollar General	Ag Science supplies	\$12.00	16170	x
10/5	Jaspares	Blood Drive Food	\$36.82	64700	x
10/7	Amazon.com	EFA supplies	\$503.35	15370	x
10/11	Port Atwater Parking	Principal's Conference Parking	\$30.00	24562	x
10/12	Orefice LTD	Band supplies	\$57.00	64584	x
10/12	Marriott	Principal's Conference Lodging	\$342.70	24562	x
10/14	BMI	Jr. Musical supplies	\$304.84	64578	x
10/17	Hungry Howies	NAHS food	\$103.58	64723	x
10/17	Video Copilot.net	EFA supplies	\$249.95	15370	x
10/18	Amazon.com	Machine Shop supplies	\$11.90	16370	x
10/18	Amazon.com	Machine Shop supplies	\$65.15	16370	x
10/18	Amazon.com	Machine Shop supplies	\$92.76	16370	x
10/18	Amazon.com	Machine Shop supplies	\$92.95	16370	x
10/19	Amazon.com	Machine Shop supplies	\$116.65	16370	x
10/18	Amazon.com	Machine Shop supplies	\$125.55	16370	x
10/19	Amazon.com	Machine Shop supplies	\$3.54	16370	x
10/20	Amazon.com	Machine Shop supplies	\$19.99	16370	x
10/19	Amazon.com	Machine Shop supplies	\$35.70	16370	x
10/19	Full Compass	Auditorium supplies	\$72.54	64637	x
"	"	"	\$72.54	64578	x
10/20	Amazon.com	Machine Shop supplies	\$322.72	16370	x
Total Amount of Purchases			\$3,355.37		

Summary by ASN #	ASN #	Total	ASN #	Total
	15370	\$792.79	64637	\$72.54
	16170	\$330.67	64700	\$36.82
	16370	\$886.91	64723	\$103.58
	24562	\$372.70		\$0.00
	64578	\$377.38		\$0.00
	64584	\$66.99		\$0.00
	64608	\$234.18		\$0.00
	64609	\$80.81		\$0.00

\$3,355.37

Employee Signature *Denise Brey* Supervisor Signature *Keevin O'Neill*

Card Holder: Tonya Nash  
Purchases for: September 2016

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/28/2016	Amazon	Preschool Supplies	\$3.96	11475	y
9/28/2016	Amazon	Preschool Supplies	\$16.50	11475	y
9/29/2016	Amazon	Preschool Supplies	\$7.44	11475	y
9/30/2016	Amazon	Preschool Supplies	\$32.05	11475	y
9/29/2016	Amazon	Preschool Supplies	\$35.84	11475	y
9/29/2016	Amazon	Preschool Supplies	\$93.95	11475	y
9/29/2016	Amazon	Preschool Supplies	\$111.80	11475	y
10/2/2016	Amazon	Preschool Supplies	\$96.12	11475	y
10/4/2016	Teaching Strategies	Preschool Curriculum	\$1,053.60	11476	y
10/7/2016	Amazon	Preschool Supplies	\$24.14	11475	y
10/7/2016	Amazon	Preschool Supplies	\$115.25	11475	y
10/11/2016	Amazon	Preschool Supplies	\$3.96	11475	y
10/11/2016	Amazon	Preschool Supplies	\$16.95	11475	y
10/11/2016	Amazon	Preschool Supplies	\$32.93	11475	y
10/12/2016	Amazon	Preschool Supplies	\$36.66	11475	y
10/11/2016	Amazon	Preschool Supplies	\$81.95	11475	y
10/12/2016	Amazon	Preschool Supplies	\$7.22	11475	y
10/13/2016	Amazon	Preschool Supplies	\$19.99	11475	y
10/12/2016	Amazon	Preschool Supplies	\$56.99	11475	y
10/14/2016	Amazon	Preschool Supplies	\$3.07	11475	y
10/15/2016	Amazon	Preschool Supplies	\$12.99	11475	y
10/17/2016	Amazon	Preschool Supplies	\$35.91	11475	y
10/15/2016	Amazon	Preschool Supplies	\$40.12	11475	y
10/15/2016	Amazon	Preschool Supplies	\$123.37	11475	y
10/19/2016	Amazon	Preschool Supplies	\$163.17	11475	y
10/19/2016	Amazon	Preschool Supplies	\$4.55	11475	y
10/20/2016	Mich AEYC	Preschool Conference	\$80.00	11462	y
10/21/2016	Mich AEYC	Preschool Conference	\$80.00	11462	y
10/21/2016	Mich AEYC	Preschool Conference	\$80.00	11462	y
10/21/2016	Lakeshore	Preschool Cot Rack	\$80.49	11475	y
Total Amount of Purchases			\$2,550.97		

Summary by ASN #	ASN #	Total	ASN #	Total
	11475	\$1,257.37		\$0.00
	11476	\$1,053.60		\$0.00
	11462	\$240.00		\$0.00
		\$0.00		\$0.00

\$2,550.97

Employee Signature Rebecca A Miller

Supervisor Signature Tonya Nash

VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

~~Kuhlman, Laura~~

Purchases for: October, 2017 ~~2016~~

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/29	NearPod	Social Studies	\$ 11.96	64555	X
Total Amount of Purchases			\$ 11.96		

Summary by ASN #	ASN #	Total	ASN #	Total
		64555	\$ 11.96	

Employee Signature *Holly Conrad*

Supervisor Signature *Matt Wilson*



VICKSBURG COMMUNITY SCHOOLS  
CREDIT CARD RECONCILIATION FORM

Card Holder: Nancy (Irving) Spicketts  
Purchases for: October

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
10.6.16	Aramark	Maintenance Uniforms	\$ 461.67	26396	yes
10.7.16	Aramark	Maintenance Uniforms	\$ 999.27	26396	yes
10.19.16	Amazon	Digital Charger/Band Gator	\$ 224.56	26772	yes
10.21.16	Northern Tool	Maintenance Tools	\$ 429.41	26771	yes
Total Amount of Purchases			\$ 2,114.91		

Summary by ASN #	ASN #	Total	ASN #	Total
		26396	\$ 1,460.94	
	26772	\$ 224.56		
	26771	\$ 429.41		

Employee Signature Nancy Spicketts Supervisor Signature [Signature]

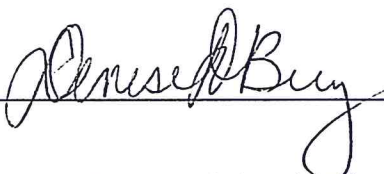
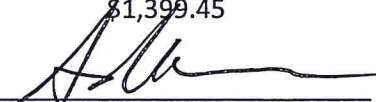
*Instruction:* Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Adam Brush  
Purchases for: October, 2016

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
9/26	Meijer	Homecoming Supplies	\$26.60	64627	x
9/28	Vicksburg Hardware	Homecoming Supplies	\$18.85	64627	x
9/28	Vicksburg Hardware	Homecoming Supplies	\$38.65	64627	x
9/29	Vicksburg Hardware	Homecoming Supplies	\$27.58	64627	x
9/29	Jaspares	Homecoming Food	\$58.05	64627	x
10/3	MasterClass	EFA supplies	\$180.00	15370	x
10/4	Coach Comm	Maintenance plan	\$599.00	64635	x
10/5	Rampant	Curiosity Grant	\$199.00	64207	x
10/5	Menards	Play supplies	\$5.20	64596	x
"	"	"	\$5.20	64578	x
10/8	Amazon.com	Curiosity Grant	\$24.90	64207	x
10/11	School World	Subscription renewal	\$80.00	16170	x
"	"	"	\$79.00	16770	x
10/13	Amazon.com	Machine Shop supplies	\$5.80	16570	x
10/13	Subway	Guidance Office Interview Lunch	\$51.62	21274	x
Total Amount of Purchases			\$1,399.45		

Summary by ASN #	ASN #	Total	ASN #	Total
		15370	\$180.00	64596
	16170	\$80.00	64627	\$169.73
	16570	\$5.80	64635	\$599.00
	16770	\$79.00		\$0.00
	21274	\$51.62		\$0.00
	64207	\$223.90		\$0.00
	64578	\$5.20		\$0.00

\$1,399.45

Employee Signature  Supervisor Signature 

*Instruction:* Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check ACH #	Ck/ACH Date
09/23/2016	122857/Performing Art Supplies	029719	33198	AUD. CAP OUTLAY >2500		7,447.00	1161	011/30/2016
			22481	HYATT, JOHN S.		7,447.00		
09/29/2016	7478414-2529-7/August 2016 Serv		26862	WASTE & TRASH DISP		30.00		PRE
09/29/2016	7478072-2529-3/Sep 2016 Service		26862	WASTE & TRASH DISP		1,387.79		PRE
09/29/2016	7482739-2529-1/Oct 2016 Service		26862	WASTE & TRASH DISP		1,422.48		PRE
10/05/2016	7483096-2529-5/Sep 2016 Service		26862	WASTE & TRASH DISP		35.00		PRE
			31620	WASTE MANAGEMENT OF MICHIGAN		2,875.27	1162	011/30/2016
09/29/2016	75127/Inspection		27173	TRANS CONTRACT SERVICE		250.00		PRE
			11024	R W MERCER		250.00	1163	011/30/2016
09/29/2016	6524569/Art Supplies	029630	15171	HS ART SUPPLY		2,500.00		PRE
09/29/2016	6524569/Art Supplies	029630	64577	T&A HS ART CLUB		622.48		PRE
09/29/2016	6582329/Art Supplies	029630	64577	T&A HS ART CLUB		2.04		PRE
			20874	DICK BLICK		3,124.52	1164	011/30/2016
10/04/2016	478652866-013/Aug 11 to Sep 10,		27164	TRANS PURCHASED SERVICES		2,550.36		PRE
10/27/2016	478652866/Sep 11 to Oct 10, 201		27164	TRANS PURCHASED SERVICES		2,185.00		PRE
			34237	SPRINT		4,735.36	1165	011/30/2016
10/05/2016	74960/Durant Membership		25262	FISCAL SVC T/C/I/DUES		139.00		PRE
			11900	MSBO		139.00	1166	011/30/2016
10/06/2016	358818772/Pest Control		26660	GROUND PURCH SVC		49.00		PRE
10/06/2016	357122330/Pest Control		26660	GROUND PURCH SVC		49.00		PRE
10/06/2016	357966317/Pest Control		26660	GROUND PURCH SVC		49.00		PRE
10/06/2016	357124108/Pest Control		26660	GROUND PURCH SVC		50.00		PRE
10/06/2016	357682595/Pest Control		26660	GROUND PURCH SVC		2,800.00		PRE
			27913	TERMINIX		2,997.00	1167	011/30/2016
10/11/2016	30453/New Message Center		47759	2016 B&S EXTERIOR		8,593.00		PRE
			34458	BURKETT SIGNS		8,593.00	1168	011/30/2016
10/12/2016	26537/Bulldog Medal	029898	42141	ATHLETIC AWARDS		1,450.00		PRE
			23245	CROWN TROPHY		1,450.00	1169	011/30/2016
10/12/2016	5003401/Walk In Cooler & Freeze	029483	46194	C/O >2500		32,428.50		PRE

Trans Date	Invoice/Comment	1	0	P	O	9	Num	Misc #	ASN	SE	Account Description	Amount	Check	ACH	#	Ck/ACH	Date
9	UAAL	Vendor	Vendor Name														
10/12/2016	QB147626/Service Call	029859	16490	STAFFORD SMITH INC								32,428.50	1170				011/30/2016
											REPAIRS & MAINTENANCE	1,272.00					PRE
											HOBART FOOD EQUIPMENT	1,272.00	1171				011/30/2016
10/13/2016	12701/NHS Apparel	029931	05454	FIRST IMAGE							T&A HS NATIONAL HONOR	613.25	1172				PRE
											LEADER IN ME SUPPLIES	5,213.81					PRE
											LEADER IN ME SUPPLIES	167.85					PRE
											FRANKLIN COVEY	5,381.66	1173				011/30/2016
10/19/2016	157746/Service Call		26762	MAINT PURCH SVC								392.50					PRE
											MAINT PURCH SVC	320.00					PRE
											MAINT PURCH SVC	12,435.00					PRE
											APPROVED FIRE PROTECTION	13,147.50	1174				011/30/2016
11/30/2016	Owe General Fund P-Card		20190	GF DUE FROM OTHER FUNDS								8,593.00					PRE
											GF DUE FROM OTHER FUNDS	1,272.00					PRE
											RECEIVABLE FROM T&A	1,237.77					PRE
											DUE TO OTHER FUNDS-LUNCH	-1,272.00					PRE
											2014 B&S DUE TO GF	-8,593.00					PRE
											T&A PAYABLE TO FUNDS	-1,237.77					PRE
											FIFTH THIRD BANK/MC	0.00	99999				011/30/2016

TOTAL ACH	0.00
TOTAL CHECKS	84,454.06
TOTAL INVOICES	0.00
TOTAL PREPAIDS	84,454.06
TOTAL PAYROLL	0.00
GRAND TOTAL	84,454.06

*Steve Boss Credit Card*

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Vendor Name	Amount	Check	ACH #	Ck/ACH Dat
09/28/2016	Community Tailgate Mailer	9	UAAL	64925	T&A	COMMUNITY PRINTING SERVICES		353.18	1142		011/30/2016
09/28/2016	Field Trip Forms	27179				TRANS OFFICE SUPPLY		98.11			PRE
09/28/2016	Newsletter	28265				R&W POSTAGE		1,003.41			PRE
09/28/2016	Newsletter	28267				RED & WHITE PURCH SVC		2,742.40			PRE
09/28/2016	Newsletter	28270				MKTG/RW SUPPLIES		468.00			PRE
09/30/2016	P10581/Folders	12170				SL INSTR SUPPLY		625.00			PRE
09/30/2016	P28963/Folders	13170				TY INSTR SUPPLY		243.75			PRE
09/30/2016	P10581/Folders	64519				T&A SL JUICE MACHINE		200.00			PRE
09/29/2016	302676/Fuel	22191				ROCHESTER 100 INC.		1,068.75	1443		011/30/2016
09/29/2016	10033787/September 2016 Charges	27174				TRANS OIL AND GREASE		2,090.25			PRE
09/29/2016	10035734/October 2016 Charges	18610				WALTERS-DIMMICK PETROLEUM		2,090.25	1444		011/30/2016
09/29/2016	59368/Cheer Apparel	26860				TELEPHONE SERVICE		1,171.69			PRE
09/29/2016	59373/Tennis Apparel	26860				TELEPHONE SERVICE		1,292.27			PRE
09/29/2016	59440/Tennis Apparel	20558				CLIMAX TELEPHONE COMPANY		2,463.96	1445		011/30/2016
09/29/2016	59302/VB Apparel	64607				SIDE LINE CHEER		3,676.50			PRE
09/29/2016	59438/VB Names	64704				T&A HS MEN'S TENNIS		955.00			PRE
09/29/2016	59482/VB Bags	64704				T&A HS MEN'S TENNIS		68.00			PRE
09/29/2016	59633/Stadium Chairs	64713				T&A HS VOLLEYBALL		240.00			PRE
09/29/2016	59458/MS Footballs	64713				T&A HS VOLLEYBALL		252.00			PRE
09/30/2016	IN30418/Contract	64736				T&A HS ATH MISC SUPPLIES		450.00			PRE
09/30/2016	IN30265/Contract	64928				T&A MS 8TH GR FOOTBALL		2,232.00			PRE
09/30/2016	IN30151/Contract	16920				T SHIRT PRINTING		164.00			PRE
09/30/2016	IN30231/Contract	24163				IL COPIER SERVICE		8,037.50	1446		011/30/2016
09/30/2016	IN30572/Contract	24263				SL COPIER SERVICE		126.31			PRE
09/30/2016	IN30379/Contract	24263				SL COPIER SERVICE		39.27			PRE
		24263				SL COPIER SERVICE		170.60			PRE
		24363				TY COPIER SERVICE		28.73			PRE
		24463				MS COPIER SERVICE		118.36			PRE
		24563				HS COPIER SERVICE		42.34			PRE

Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check ACH #	ACH #	Ck/ACH Data
9	9	UAAL	Vendor	Vendor Name					
09/30/2016	IN30583/Contract	24563	HS COPIER SERVICE			640.15			PRE
09/30/2016	IN30538/Contract	28498	TECH CAP OUTLAY <\$2,500			1,595.00			PRE
09/30/2016	IN29757/Contract	47768	2016 B&S MISC TECH			6,995.00			PRE
09/30/2016	IN30132/Contract	47768	2016 B&S MISC TECH			8,995.00			PRE
09/30/2016	IN30540/Contract	47768	2016 B&S MISC TECH			8,995.00			PRE
		04050	DL GALLIVAN INC			27,745.76	1447		011/30/2016
09/30/2016	KK573641/Parts	27176	TRANS PARTS			288.68			PRE
09/30/2016	KK572431/Parts	27176	TRANS PARTS			272.42			PRE
09/30/2016	KK572458/Parts	27176	TRANS PARTS			16.23			PRE
09/30/2016	KK572419/Parts	27176	TRANS PARTS			235.78			PRE
09/30/2016	Overcharge	27176	TRANS PARTS			0.20			PRE
09/30/2016	KK573047/Parts	27177	TRANS MISC SUPPLY			23.90			PRE
		14790	ROAD EQUIP PARTS CENTER			837.21	1448		011/30/2016
10/01/2016	1712-1496/Library Shelving	029755	FURNITURE C/O <\$2500			1,300.00			PRE
		34098	TYLER SUPPLY COMPANY			1,300.00	1449		011/30/2016
09/30/2016	132617/Toner	029890	TY COPY SUPPLIES			1,173.50			PRE
09/30/2016	131857/Toner	029577	HS OFFICE SUPPLY			179.85			PRE
09/30/2016	132162/Printer, Cartridges, War	029806	C/O <2500			789.00			PRE
		04470	PRECISION PRINTER SERVICES,			2,142.35	1450		011/30/2016
09/30/2016	308102537786/Supplies	029654	IL INSTR SUPPLY			380.06			PRE
09/30/2016	308102537786/Supplies	029654	IL BULK ORDER			529.86			PRE
09/30/2016	308102537784/Supplies	029613	IL BULK ORDER			31.22			PRE
09/30/2016	208116841097/Supplies	029647	IL BULK ORDER			44.70			PRE
09/30/2016	208116841109/Supplies	029654	IL BULK ORDER			45.00			PRE
09/30/2016	308102537786/Supplies	029654	IL FURNISHED SUPPLY			41.94			PRE
09/30/2016	308102537784/Supplies	029613	IL ELEM CURRICULUM			6.92			PRE
09/30/2016	208116841097/Supplies	029647	IL ELEM CURRICULUM			15.25			PRE
09/30/2016	208116841109/Supplies	029518	IL ELEM CURRICULUM			12.50			PRE
09/30/2016	208117001352/Supplies	029484	SL BULK ORDER			170.83			PRE
09/30/2016	208117001345/Supplies	029484	SL BULK ORDER			492.86			PRE
09/30/2016	204500483359/Supplies	029654	HS TEXTBOOKS			2,498.75			PRE
09/30/2016	308102537786/Supplies	029613	IL OFFICE SUPPLY			35.62			PRE
09/30/2016	308102537784/Supplies	029613	T&A IL STU ACTY			64.18			PRE

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Amount	Check	ACH #	Ck/ACH	Data
		9	UAAL	Vendor	Vendor Name						
09/30/2016	208116841097/Supplies	029647	64522	T&A IL STU ACTY			42.00				PRE
09/30/2016	208116841109/Supplies	029612	64522	T&A IL STU ACTY			332.86				PRE
09/30/2016	208116841105/Supplies	029605	64522	T&A IL STU ACTY			554.71				PRE
09/30/2016	208116841114/Supplies		15400	SCHOOL SPECIALTY			5,746.22	1451			0 11/30/2016
09/30/2016	204500473860/Supplies		14180	MS TEXTBOOKS			2,076.00				PRE
09/30/2016	204500473860/Supplies		34445	PREMIER AGENDAS INC			2,076.00	1452			0 11/30/2016
09/30/2016	1187904/Custodial Supplies		26171	CUSTODIAL SUPPLY IL			41.88				PRE
09/30/2016	1187903/Custodial Supplies		26171	CUSTODIAL SUPPLY IL			72.90				PRE
09/30/2016	1187907/Custodial Supplies		26271	CUSTODIAL SUPPLY SL			226.80				PRE
09/30/2016	1187908/Custodial Supplies		26371	CUSTODIAL SUPPLY TY			1,694.15				PRE
09/30/2016	1187908-1/Custodial Supplies		26371	CUSTODIAL SUPPLY TY			221.83				PRE
09/30/2016	1187906/Custodial Supplies		26471	CUSTODIAL SUPPLY MS			1,594.81				PRE
09/30/2016	1187906-1/Custodial Supplies		26471	CUSTODIAL SUPPLY MS			917.79				PRE
09/30/2016	1187978/Custodial Supplies		26571	CUSOTIDAL SUPPLY HS			1,067.56				PRE
09/30/2016	1187978-1/Custodial Supplies		26571	CUSOTIDAL SUPPLY HS			461.95				PRE
09/30/2016	50051472/IL Serv Call AC		24557	ARNOLD SALES			6,299.67	1453			0 11/30/2016
09/30/2016	50051471/MS Serv Call AC		26762	MAINT PURCH SVC			1,137.20				PRE
09/30/2016	50051464/IL Serv Call Refrig		26762	MAINT PURCH SVC			3,145.00				PRE
09/30/2016	50051143/Sunset Inspection		26762	MAINT PURCH SVC			963.74				PRE
09/30/2016	50051141/Admin AC		26762	MAINT PURCH SVC			5,535.88				PRE
09/30/2016	50051299/Tobey Refrig		26762	MAINT PURCH SVC			647.54				PRE
09/30/2016	50051296/Sunset Refrig		26762	MAINT PURCH SVC			1,033.47				PRE
09/30/2016	50051295/MS Refrig		26762	MAINT PURCH SVC			510.00				PRE
09/30/2016	50051287/HS Refrig		26762	MAINT PURCH SVC			575.52				PRE
09/30/2016	50051008/Tobey AC		26762	MAINT PURCH SVC			1,606.43				PRE
09/30/2016	50051290/HS Main Handler		26762	MAINT PURCH SVC			1,291.36				PRE
09/30/2016	50051477/Sunset Serv Call A/C		28460	TECH CONTRACT SVC			1,499.04				PRE
09/30/2016	50051477/Sunset Serv Call A/C		31955	SUBURBAN MECHANICAL			2,315.42				PRE
10/03/2016	1413295-0/Supplies	029726	14181	MS CURRICULUM			159.92				PRE
10/03/2016	1398153-0/Supplies	029558	15147	HS ENGLISH SUPPLY			214.95				PRE
10/03/2016	1398170-0/Supplies	029565	15148	HS FOREIGN LANG SUPPLY			278.26				PRE

Check Register  
Vicksburg Schools

Trans Date	Invoice/Comment	9 P O	9 Num	Misc #	ASN SE	Account Description	Amount	Check ACH #	Ck/ACH Date
		9	UAAL	Vendor	Vendor Name				
10/03/2016	1398151-0/Supplies	029557	15155	HS MATH SUPPLY		306.38			PRE
10/03/2016	1398169-0/Supplies	029564	15172	HS SCIENCE SUPPLY		593.95			PRE
10/03/2016	1398159-0/Supplies	029571	15176	HS FURNISHED SUPPLY		221.90			PRE
10/03/2016	1398178-0/Supplies	029569	15182	HS SOC STUDIES SUPPLY		219.99			PRE
10/03/2016	1398149-0/Supplies	029556	15281	HS SP ED OBE CURRICUL		243.67			PRE
10/03/2016	1398161-0/Supplies	029560	16170	EFE AG SUPPLY		449.65			PRE
10/03/2016	1398155-0/Supplies	029559	21274	HS GUIDANCE SUPPLY		165.94			PRE
10/03/2016	1398165-0/Supplies	029562	24570	HS OFFICE SUPPLY		632.20			PRE
10/03/2016	1398180-0/Supplies	029570	33170	AUDITORIUM SUPPLIES		30.05			PRE
10/03/2016	1398180-0/Supplies	029570	43570	AUDITORIUM SUPPLIES		30.05			PRE
10/03/2016	1398180-0/Supplies	029570	64578	T&A JUNIOR MUSICAL		30.05			PRE
10/03/2016	1398180-0/Supplies	029570	64596	T&A HS PLAY		30.05			PRE
10/03/2016	1398180-0/Supplies	029570	64637	T&A HS MUSICAL		30.05			PRE
			12820	INTEGRITY BUSINESS		3,637.06	1455	011/30/2016	
10/05/2016	000708985/Audit Fees	Y	20180	GF ACCOUNTS RECEIVABLE		4,650.00			PRE
			01420	BDO USA, LLP		4,650.00	1456	011/30/2016	
10/07/2016	220133208/Lanyards		28473	TECH MISCELLANEOUS		810.00			PRE
			34472	CUSTOM LANYARD.NET		810.00	1457	011/30/2016	
10/18/2016	594333/Credit	029861	46173	SUPPLIES, MATERIALS		-185.55			PRE
10/18/2016	594334/Credit	029861	46173	SUPPLIES, MATERIALS		-256.69			PRE
10/18/2016	594335/Credit	029861	46173	SUPPLIES, MATERIALS		-446.23			PRE
			14260	QUILL CORPORATION		-888.47	1458	011/30/2016	
10/19/2016	IN710172/Contract		24463	MS COPIER SERVICE		260.00			PRE
10/19/2016	IN710172/Contract		24563	HS COPIER SERVICE		260.00			PRE
			18540	MICHIGAN OFFICE SOLUTIONS		520.00	1459	011/30/2016	
10/20/2016	7128078B/AR Renewal MS	029953	22274	MS LIBRARY SUPPLY		199.00			PRE
			33717	FOLLETT SCHOOL SOLUTIONS,		199.00	1460	011/30/2016	
11/30/2016	Owe General Fund P-Card		20190	GF DUE FROM OTHER FUNDS		24,985.00			PRE
11/30/2016	Owe General Fund P-Card		20190	GF DUE FROM OTHER FUNDS		0.00			PRE
11/30/2016	Owe General Fund P-Card		20190	GF DUE FROM OTHER FUNDS		-99.47			PRE
11/30/2016	Owe General Fund P-Card		20190	GF DUE FROM OTHER FUNDS		0.00			PRE



Vicksburg Schools

Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check ACH #	Ck/ACH	Date
11/30/2016	Owe General Fund P-Card	9	UAAL	Vendor	RECEIVABLE FROM T&A	10,121.54			PRE
11/30/2016	Due to General Fund P-Card	9			AUD TICKET SALES DUE TO	0.00			PRE
11/30/2016	Due to General Fund P-Card	9			DUE TO OTHER FUNDS-LUNCH	99.47			PRE
11/30/2016	Due to General Fund P-Card	9			BDLG & SITE DUE FROM	0.00			PRE
11/30/2016	Due to General Fund P-Card	9			2014 B&S DUE TO GF	-24,985.00			PRE
11/30/2016	Due to General Fund P-Card	9			T&A PAYABLE TO FUNDS	-10,121.54			PRE
		24583		FIFTH THIRD BANK/MC		0.00	99999		011/30/2016

TOTAL ACH                    0.00  
 TOTAL CHECKS                93,660.96  
 TOTAL INVOICES               0.00  
 TOTAL PREPAIDS               93,660.96  
 TOTAL PAYROLL                0.00  
 GRAND TOTAL                   93,660.96