

**SODA SPRINGS JT. SCHOOL DISTRICT #150
BOARD OF TRUSTEES MEETING**

**September 19, 2018
District Offices
7:00 P.M.**

BOARD MEMBERS PRESENT

DAN LAU	CHAIR
IRENE TORGESEN	VICE-CHAIR
CRAIG KENYON	TRUSTEE
JIM STOOR	TRUSTEE
ALAN ERICKSON	TRUSTEE

- 1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 7:03 pm with Vice-Chair Torgesen and Trustee Erickson in attendance. Trustee Stoor joined the meeting via cellular phone. Trustee Kenyon would join the meeting already in progress. Superintendent Stein had previously asked to be excused from the meeting. Also, in attendance were Clerk Jonathan Balls, Principal Jess McMurray, Principal Debra Daniels, Principal Rod Worthington, Counselor Chris Ledbetter, Athletic Director Jeff Uskoski, four patrons and two students.
 - 1.1 Approval of Agenda:** Chairman Lau asked if any additional agenda items were needed to be added to the posted agenda. With no changes brought forth to the posted agenda, Trustee Erickson made a motion to approve the agenda as posted. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.
 - 1.2 Pledge of Allegiance:** Chairman Lau invited the trustees, administration, staff, patrons, and students to join Clerk Balls in saying the Pledge of Allegiance.
- 2. Executive Session: IDAHO CODE § 74-206(1)(b) – Student:** At 7:06 pm, Chairman Lau asked for a motion to go into executive session per Idaho Code § 74-206(1)(b) – Student. Trustee Erickson made a motion to go into executive session per Idaho Code § 74-206(1)(b) – Student. The motion was seconded by Vice-Chair Torgesen. Using a roll call vote: Chairman Lau – Yes, Vice-Chair Torgesen – Yes, Trustee Stoor – Yes, Trustee Erickson - Yes. The motion passed unanimously.

Trustee Kenyon entered the executive session already in progress.

While in executive session, the board discussed the early graduation plans of two students.

At 7:36pm, Trustee Erickson made a motion to go out of executive session. The motion was seconded by Trustee Kenyon. Using a roll call vote: Chairman Lau – Yes, Vice-Chair Torgesen – Yes, Trustee Stoor – Yes, Trustee Kenyon – Yes, Trustee Erickson - Yes. The motion passed unanimously.

2.1. Executive Session Action Item: Once out of executive session, Trustee Erickson made a motion to approve the alternate education plan of Student A. Vice-Chair Torgesen seconded the motion. By a voice vote, the motion passed unanimously. Trustee Erickson then made a motion to approve the alternate education plan of Student B. Trustee Kenyon seconded the motion. By a voice vote, the motion passed unanimously.

3. Approve August 20, 2018 Board Meeting Minutes: Chairman Lau had previously given Clerk Balls a few minor grammatical changes to help the minutes read easier. With no further changes to the minutes, Trustee Erickson made a motion to approve the meeting minutes of the August 20, 2018 board meeting as amended. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

4. Ratify Bills and review Budget Report

4.1. Ratify Bills: August 2018 – The board reviewed the bills paid during August 2018 totaling \$1,261,277.57. After a brief discussion on the bills, Trustee Stoor made a motion to ratify the bills paid during August 2018. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

4.2. Budget Report: August 2018 - The board reviewed the budget for the period ending August 30, 2018 and asked questions of Clerk Balls

5. Correspondence: None

6. Public and Faculty Input: Principal Daniel mentioned the district wide training on Friday the 22nd beginning at 8am in the TMS commons. A representative from ISU will present, then curriculum will be discussed, as well as the safety program Dir-S. The board is invited to attend. Chairman Lau said that he would plan on attending. Principal Worthington mentioned that the following Monday night on the 24th at 5:30pm student of Thirkill Elementary will hold a ‘Leader in Me’ parent night.

7. Old Business: The board discussed the following policies and 2nd reading:

7.1. 2nd Reading – Individuals with Disabilities Education Act (IDEA) Part B Policy

7.2. 2nd Reading – Policy # 210: “Composition of the Board”

7.3. 2nd Reading – Policy # 216: “Duties of Board Officers”

7.4. 2nd Reading – Policy # 240: “School District Trustee Zones”

7.5. 2nd Reading – Policy # 242: “Trustee Qualifications”

7.6. 2nd Reading – Policy # 244: “Trustee Nomination & Election”

7.7. 2nd Reading – Policy # 246: “Trustee Vacancy”

7.8. 2nd Reading – Policy # 264: “Annual Meeting of the Board”

7.9. 2nd Reading – Policy # 266: “Regular Meetings of the Board”

7.10. 2nd Reading – Policy # 268: “Special Meetings of the Board”

7.11. 2nd Reading – Policy # 276: “Access to Public Records”

7.12. 2nd Reading – Policy # 277: “Record Retention & Destruction” Trustee Stoor asked for a clarification on email retention. He asked that this policy be held for next meeting.

7.13. 2nd Reading – Policy # 406: “Investigating Abuse”

7.14. 2nd Reading – Policy # 411: “Personnel Files”

7.15. 2nd Reading – Policy # 446: “Negotiated Agreement Terms”

7.16. 2nd Reading – Policy # 541: “Prohibition of Weapons”

7.17. 2nd Reading – Policy # 566: “Student Suicide Prevention”

7.18. 2nd Reading – Policy # 633: “Advanced Opportunities” Trustee Stoor wanted more information on how we implement Advance Opportunities at the high school. He asked that this policy be held until next board meeting.

7.19. 2nd Reading – Policy # 810: “Budget Planning & Adoption”

7.20. 2nd Reading – Policy # 871: “Storage of Business Records”

After the discussion of each policy, Trustee Erickson made a motion to approve the above policies except for Policy 277 and Policy 633 as second reading. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

8. New Business:

8.1. SSHS Overnight Trips: Athletic Director Uskoski reviewed the non-state overnight trips that each Soda Springs High School athletic team wanted to attend. Principal McMurray then reviewed the non-state co-curricular overnight trip that each Soda Springs High School club wanted to attend. After asking questions and holding a discussion, Trustee Erickson made a motion to approve the overnight trips that are being requested. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

8.2. Lincoln County School District Border Contract: Clerk Balls presented the annual border contract with Lincoln County (Wyoming) School District to educate 28 students living within our school district boundary. The total cost to the State of Idaho for this is \$417,644.24. After a brief discussion, Vice-Chair Torgesen made a motion to approve the contract with the Lincoln County School District Border Contract. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously.

Vice-Chair Torgesen excused herself from the remainder of the board meeting.

8.3. Leadership Premiums: Clerk Balls presented the list of leadership roles in each school that were identified by Superintendent Stein and the building Principals. The board asked questions regarding the Lighthouse and PLC teams at Thirkill and Tigert Middle School. After the discussion, Trustee Erickson made a motion to approve the leadership positions at each school. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

Clerk Balls then passed out the list of suggested certified teachers to fulfill the approved leadership positions. After the board reviewed the list, Trustee Stoor made a motion to approve the presented names to fulfill the approved leadership positions. Trustee Kenyon seconded the motion. Using a voice vote, the motion passed unanimously.

8.4. 2017-2018 Financial Audit Report: At 8:18pm, Clerk Balls called Kurt Folke from Quest CPAs LLC to review the recently conducted 2017-2018 financial audit. Mr. Folke reviewed the audit findings and audited figures with the board. The audit findings were very good and the figures represented the healthy condition of the district. The board asked several questions of Mr. Folke. The conference call concluded at 9:01pm. Trustee Stoor asked Chairman Lau for more time to review the financial report. Chairman Lau asked the board to review the audit report and Clerk Balls to put it on the agenda for next month's meeting.

8.5. Reports: Clerk Balls reviewed and discussed the beginning enrollment numbers, the Hooper building Profit and Loss, and the Athletic / Sport figures for SSHS and TMS from last year.

9. TMS Construction:

9.1. Approve September Construction Bills: The board reviewed the bills scheduled to be paid in September 2018 for the TMS construction totaling \$284,533.51. After the discussion, Trustee Stoor made a motion to approve the TMS construction bills to be paid in September 2018. Trustee Kenyon seconded the motion. Using a voice vote, the motion passed unanimously.

9.2. Change Order Options: The board reviewed the following change order options:

CR017 – Add rebar and rebuild pillar to N. Office door / Window - \$719

CR018 – Paint entry way and south commons area wall to match - \$1,585

CR019 – Upgrade entry way from carpet tiles to Luxury Vinyl Tile – (\$344.90)

The board reviewed the above change order options. After the discussion, Trustee Stoor made a motion to approve the above change orders. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

Chairman Lau then mentioned a recent situation regarding the roofline on the classroom addition. Without making any changes, the new roofline will be about 7 inches below the existing roofline. The cost to raise the roof to match the existing would be between \$20,000 and \$22,000. Clerk Balls showed pictures of what the slightly slower roof would look like. After a discussion, Trustee Stoor made a motion to leave the lower roof line as it is. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously.

10. Superintendent & Chairman Report:

10.1. Vision, Mission, Values, and Objectives: Chairman Lau worked with Superintendent Stein to draft the following vision, mission, values, and objectives:

Vision: Educate Today's Students for Tomorrow's Opportunities

Mission: Graduate each Student Prepared for College, Advanced Training, Career, and Citizenship

Core Values: Respect, Dignity, Honesty, Responsibility, Advocacy, Teamwork

Strategic Objectives:

- **Quality Teaching and Learning:** We will deliver an aligned K-12 curriculum which prepares students for success in the work environment, college studies, and citizenship. We will promote excellence in critical thinking and rigorous academic learning.
- **Educational Opportunity:** We will provide students access to District programs and the opportunity to achieve success in those programs.
- **Staff Resources:** We will provide professional development opportunities for all staff and provide the resources to ensure instructional excellence.
- **School Environment and Safety:** We will provide safe, respectful and supportive school environments for students, teachers, staff, volunteers and patrons.
- **Facilities:** We will continue the planning process relative to future facility needs.

The school board discussed what was presented. After a brief discussion, Trustee Erickson made a motion to accept the proposed vision, mission, core values, and strategic objectives. The motion was seconded by Trustee Stoor. Using a voice vote, the motion passed unanimously.

10.2. 2018-2019 Continuous Improvement Plan Approval: The board reviewed the 2018-2019 Continuous Improvement Plan created by Superintendent Stein and her administrative team. After a lengthy discussion, Trustee Stoor made a motion to approve the 2018-2019 Continuous Improvement Plan. The motion was seconded by Trustee Erickson. Using a voice vote, the motion passed unanimously.

10.3. Board Training: ISBA Region V Meeting 9/20 and ISBA Annual Conference 11/14-11/16:

Chairman Lau reviewed the two upcoming training opportunities. Chairman Lau and Trustee Erickson will be attending the ISBA Region V meeting. All board members present plan on attending the ISBA annual conference. Clerk Balls will contact Trustee Torgesen to see her availability for the conference.

While discussing the October board meeting, Trustee Stoor asked that it be moved to October 24th. Chairman Lau said that would be ok. Clerk Balls will get the word out to update the calendars and reader boards.

11. Adjournment. With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 10:34 pm.