



**COPPELL INDEPENDENT SCHOOL DISTRICT**

Board of Trustees | 200 South Denton Tap Road | Coppell, Texas 75019 | 214.496.6000 | [www.coppellisd.com](http://www.coppellisd.com)

August 7, 2014

Mr. Vernon Edin  
Interim Administrative Liaison  
Coppell Independent School District  
200 S. Denton Tap Road  
Coppell, TX 75019

Re: Vernon Edin Two Week Contract Extension

Dear Mr. Edin:

This Letter Agreement will confirm that under the terms of your at-will Agreement for Part-Time Administrator, which began on June 18, 2014, will terminate upon the hiring of the new Superintendent. However, the Board of Trustees would like to extend your at-will contract for two more weeks, to include the week of August 18-22, 2014 and the week of August 25-29, 2014, with the deletion of Superintendent duties. During that two-week period, the Board shall continue to pay you the sum agreed upon in your Agreement for Part-Time Administrator for providing transition advice and services to the new Superintendent under the Agreement as may be needed.

Thank you for your help and assistance during this transition period for Coppell ISD.

Sincerely,

Anthony Hill  
President, Board of Trustees

Approved:

A handwritten signature in black ink, appearing to read 'Vernon R. Edin', is written over a horizontal line.

Mr. Vernon Edin  
Interim Administrative Liaison