

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: February 23, 2022



- Recognition:**     Students                       Staff                       Parents
- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to  Elementary (only)     High School/District Wide

**Date:** February 16, 2022

**To:** Corrina Guardipee-Hall  
Superintendent of Schools

**From:** John Salois  
**Title:** Director of Human Resources

**Subject: Hiring: Assistant Cook – Browning Elementary**

**Description:** Lynne Keenan is recommending the following for hire:

✚ Ryan RunningCrane, Assistant Cook Browning Elementary School

**Financial Impact:** Per Classified Salary Schedule L1/0 Exp \$14.33 (\$14.94 after successful completion of 90-day probationary period)

**Funding Source (Budget/Grant, etc):** Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)             Approved             Denied             Tabled to: \_\_\_\_\_



**Browning Public Schools  
Hiring Selection Report**

Position <b>Assistant Cook</b>		Applicant Recommended <b>Ryan Running Crane</b>	
Department/Location <b>Browning Elementary School</b>		Supervisor <b>Lynne Keenan</b>	
Type of Position <b>Classified</b>	Starting Date <b>2/28/2022</b>	Term <b>9 Month Position</b>	

<b>Recruiting</b>	Date Posted: 11/27/2021	Closing Date: Until Filled
<b>Comments:</b>		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Rolanda Hall	1/11/2022	Yes	2/11/2022
	Ryan RunningCrane	1/24/2022	Yes	2/11/2022
	Bruce Schildt	2/7/2022	Yes	2/11/2022

Interview Committee	Title	Name	Title
Jamie Albert	Site Supervisor		
Teri DeRoche	Director		
Shanna LittleDog-Leon	Food Service Secretary		

**Recommendation:** Ryan is looking for ways to improve his working portfolio. During his interview he showed drive to better himself. He has worked in heavy labor positions that require him to be aware of safety concerns while working with a team.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	2/11/2022	Yes	Negative
State & Federal Criminal background check			
Tribal Background check			

Salary: \$14.33-\$14.94	Placement: Exp. 0	Contract Days: 189 Days
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Prepared by: \_\_\_\_\_ Date \_\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_