



## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- August 29, 2016 Business Meeting

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

BE IT RESOLVED that the minutes of the above School Board meeting be and hereby are approved.

**District Goal:** WE empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



WE EXPECT EXCELLENCE



WE INNOVATE



WE EMBRACE EQUITY



WE COLLABORATE

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**Board Members Present:**

Anne Bryan, Chair  
Linda Degman, Vice Chair  
LeeAnn Larsen  
Donna Tyner  
Susan Greenberg  
Becky Tymchuk  
Eric Simpson

**Staff Present:**

Don Grotting	Superintendent
Steve Phillips	Deputy Superintendent of Teaching and Learning
Carl Mead	Deputy Superintendent of Operations
Claire Hertz	Chief Financial Officer
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
David Williams	Administrator for Government Relations
Ginny Hansmann	Chief Academic Officer
Matt Casteel	Executive Administrator
Jon Bridges	Administrator for Instructional Accountability
Dick Steinbrugge	Executive Administrator for Facilities
Nathan Potter	Administrator for Maintenance Services
Karl Granlund	Administrator for Risk Management
Susan Arakelian	Administrator for Nutrition Services
Steve Sparks	Executive Administrator for Long Range Planning

Visitors: 60  
Media: 0

**WELCOME AND OVERVIEW** - Anne Bryan

School Board Chair Anne Bryan called the meeting to order at 6:32 p.m.

Rohan Wagh led the meeting in the Pledge.

**RECOGNITION OF STUDENTS, STAFF AND COMMUNITY**

The Board recognized two district individuals: 1) Rohan Wagh, student, as one of 10 national finalists in the Discovery Education 3M Young Scientist Challenge and; 2) Dr. Susan Holveck, TOSA, as the recipient of the 2015-2016 Oregon Association of School Executives (OASE) Excellence in Curriculum Leadership Award.

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## **BOARD PROCEDURES** – Anne Bryan

Linda Degman asked that the *Approval of Bond Committee Members* be moved from the Consent Agenda to Action Items.

## **PUBLIC PARTICIPATION**

- Sara Schmitt – BEA President is looking forward to representing members across the District. She welcomed Supt. Grotting. BEA priorities for the year include collaboration, Early Release, behavior support for staff restorative justice, exploring equity goals and Measure 97 funding.
- Scott Gradisnik – high school boundary changes for West TV community.
- Betsy Harper – transportation concerns for West TV community regarding boundaries.
- Marcus Ray – high school boundary changes.
- Charlene Rippy – high school boundary changes for West TV community.
- Brad and Sarah Larson – Student population projections.
- Robert Jones – high school boundary changes for area #3 (Waterhouse South).
- Lynne Mutrie – Safe Routes to Schools and Walk and Bike to School on October 5, 2016 .
- Erica Racette – high school boundary change for West TV community.
- Jason Cowart – high school boundary change for West TV community.

## **BOARD COMMUNICATION**

- A. Individual School Board Member Comments
  - Becky Tymchuk recently met with three schools who have new principals.
  - Anne Bryan had the opportunity to attend the new teacher orientation training event.
- B. Superintendent's Comments
  - Supt. Grotting has met with some groups on boundaries. He stated that it is good to see the community so engaged with the boundary process.
  - He has seen a lot of professional development taking place this month.
  - He introduced Steve Phillips, Deputy Supt. over Teaching and Learning. Steve joined the District earlier this month.
  - Currently, an audit is being done on the Bond and a report will be available at the September meeting.

## **REPORTS**

- A. **Financial Update** – Claire Hertz  
Chief Financial Officer, Claire Hertz provided the School Board with a financial update. The projected general fund ending balance is 9.1%. The projected ending fund balance for the local option levy is .3%. The auditors will be here in September and the Business Department is busy updating the multiyear financial plan.
- B. **Strategic Plan Report: Wellness** – Mike Chamberlain and Matt Casteel  
Matt provided updates to the first page of the report under the measurements.

Successes include:

- There has been an increase in school sponsored athletic teams for high schools, as golf and fourth level teams have been added back.
- Active Student Task Force pilots have demonstrated the feasibility to conduct physical activity efforts outside the PE courses and an increase in the average number of minutes devoted to recess/unstructured physical activity at the elementary level.

Issues include:

- Athletic participation rates mirror school/community socio-economic status levels. Access, opportunity and costs outside the participation fees all impact student participation rates.
- Facilities, staffing, and allocation of time during the day remain as obstacles for scheduling PE classes at the elementary and middle school levels.
- The percentage of high school coaches on staff at the high schools can impact the student participation rate.

## Action Plan

- Teaching and Learning will investigate the implications for lowering or eliminating athletic and activity participation fees and monitor the state level discussions around modifications to HB 3141.

## Questions/Comments:

- Will Lacrosse ever become a high school sport? *Some schools offer it as a sponsored sport. Beaverton may see it in the future. OSAA is doing a survey of all sports this year and Lacrosse is one of the sports being surveyed.*
- Under the high school data – how many students do you think participate in both sponsored and non-sponsored sports? *Most students (60-70%) are doing some type of sport.*
- Do we have comparisons to other school districts on how many students participate in sports? *No.*
- Do we work with the elementary and middle schools to see what their numbers are? *Yes, the Athletic Directors do.*
- The scholarship idea for connecting kids is powerful, but many families will not ask for help.
- Some clubs do not want students to play other sports.

## C. **Bond Update** – Dick Steinbrugge, Carl Mead and Tom Franklin

Dick Steinbrugge provided an overview of the Oregon Resilience Plan. Beaverton needs to continue to prepare for the “Big One”. All new schools in the District are being designed to higher standards to withstand a large earthquake. The estimated added cost to a building is 1.2%.

The new high school building schedule continues to improve and the school should open on time next September. The high school contingency fund is currently \$8.5M.

The School Board has authorized the District to move forward with the purchase of a new K-5 school site in the South Cooper Mountain area.

## Bond Accountability Committee Update

Tom Franklin reported that the committee toured the new high school last week. Committee members were very impressed with the progress and everything that they saw in the building.

## Comments:

- Board members loved the report and were happy to see that the building will be finished on time.
- The Meadow Park community is very excited about the arrival of air conditioning.

## D. **Lead and Radon Update** – Nathan Potter, Karl Granlund and Maureen Wheeler

The Water Quality Team has been meeting on a weekly basis. This summer more than 6,000 samples were collected and sent to the lab for testing. The District has received results from about 75% of those samples. Action is being taken to address water fixtures that register high.

Radon testing was conducted in all schools and facilities last winter and spring. Three rooms at Ridgewood Elementary School initially tested high, but have since retested below the EPA action level. Additional steps were taken to adjust the ventilation and pressurization systems at Ridgewood.

## Questions/Comments:

- Are we hiring a contractor to do the repairs in the schools? *We have one plumber with a second one to start in September. Other maintenance workers are helping out. Repairs are mostly done in-house.*
- When school starts are we doing any school specific newsletters? *A template was made available for Principals to tailor for their schools.*
- The communication has been great.

Supt. Grotting reported that Beaverton School District Administrators have testified at the state level. The Oregon State Board of Education has adopted a new OAR requiring districts to create a Healthy and Safe School Plan by January 1, 2017. All school districts will need to submit a preliminary report by October 1, 2016.

## **BREAK**

### **DISCUSSION ITEMS**

#### **A. New Budget Committee Member Selection Process – Claire Hertz**

The School Board needs to appoint community representatives from Zones 4 and 7 to serve three-year terms on the Budget Committee. The Business Office will publicize the openings, Board members will interview candidates for their zone in October and then present appointees at the November 14, 2016 School Board Meeting for approval.

### **ACTION ITEMS**

#### **A. 2016– 2017 School Meal Prices – Susan Arakelian**

Each summer, USDA issues updated meal reimbursement rates for the new fiscal year. Depending on the individual school district's program, these meal reimbursement increases may or may not cover actual costs to operate the programs. When actual costs increase beyond what meal reimbursements can support, increasing meal prices is the only revenue-generating avenue for Nutrition Services. The proposed increases for this year are:

- 25¢ for elementary, middle school and high school student lunches
- 5¢ for adult lunches
- 10¢ for elementary, middle and high school student breakfast

#### **Questions/Comments:**

- Can we use student labor? *We would need to check the legal ramifications.*
- Food program policies state that it will be cost neutral. Is that typical? *Yes.*
- Do all elementary schools get the same lunch? *Yes, there is a standard menu for all schools.*

A suggestion was made to provide a report to the governor about the rate hikes and how it affects our students and their families.

Linda Degman made the motion to approve the rate increase. Donna Tyner seconded and the motion passed unanimously.

#### **B. Elementary School Boundary Adjustment Process – Steve Sparks & David Williams**

Prior to the opening of a new K-5 elementary school on Kaiser Road in the Fall of 2017, the District needs to review and revise the existing attendance boundaries.

The District will establish an advisory committee to engage in an inclusive, comprehensive process to study and recommend attendance boundary changes for Springville and Jacob Wismer Elementary Schools. The committee will include representative community members from each impacted school. The principals of each school will be ex officio members of the committee. The process will begin in October 2016 and conclude in December 2016. The advisory committee meetings will be open to the public and take place at an appropriate location in the Bethany area of the District.

Staff recommend two objectives to guide the elementary boundary adjustment process:

1. Target an opening enrollment of approximately 500 students at Kaiser Road K-5 in 2017, leaving additional capacity of 250 students for future growth.
2. Relieve, to the degree feasible, overcrowding at Springville and Jacob Wismer Elementary Schools.

Questions/Concerns:

- Are we going through an elementary school boundary change for the entire district? *No, just in Springville and Jacob Wismer attendance areas to accommodate the new elementary school.*
- How does this effect the high school boundaries? *It will not have a broad sweeping impact on the high school boundaries.*
- What does this mean for middle schools? *It's too early to tell since the new middle school will not house middle school students for another five years.*
- In 2020 for other elementary schools that will be near or at near capacity are we looking at a long term solution? *We will need to look at them as the replacement schools are built. There is a slight potential that there could be more movement at that time.*
- Will they be using the same policies and procedures as were used for the high school? *Yes, that is the School Board policy.*
- New South Cooper Mtn. area elementary school – where will those students go? *Unknown, as the school and the neighborhoods are not built yet.*
- Is there a plan of communication for the community? *Once approved, there will be an aggressive communication plan.*
- Need very clear objectives, no confusion, clear policy stating, next steps after the committee is done. Be super transparent and take a lot of community input.
- Make sure that the people selected for the committees are not in the same cluster.
- Community members should not be BSD members.
- Clarity at public meetings is important.
- There is huge value in working with the City of Beaverton and Washington County.

LeeAnn Larsen made the motion to approve the upcoming elementary school attendance boundary adjustment process and the above stated objectives. Eric Simpson seconded and the motion was voted unanimously.

**C. OSBA Board Position 15 Nomination – Anne Bryan**

Oregon School Board Association (OSBA) has up to 21 elected representatives established to support member participation and representation. Candidates must be nominated by official action of a member board within the region. School Board member, LeeAnn Larsen is applying for position #15.

Anne Bryan made the motion to nominate LeeAnn Larsen for OSBA Board of Directors, Position #15. Becky Tymchuk seconded and the motion was approved unanimously.

**D. Approval of Bond Accountability Members – Linda Degman**

Three of the current Beaverton School District Bond Accountability members have retired from the committee. With three members leaving the committee the Board may select between three and five new members. The new charter specifies that members are to be appointed to three-year terms ending on June 30 of the applicable year.

Six applications were received. Linda Degman, Maureen Wheeler and Dick Steinbrugge reviewed the applications. Linda also spoke to most of the Bond Accountability Committee. The individuals selected to the three-year terms are Raymond Hoover, Renu Kamath, Karl S. Schulz and Tina Smith.

LeeAnn Larsen made the motion to appoint the above individuals, Susan Greenberg seconded and the motion passed unanimously.

E. **Consent Agenda** – Anne Bryan

LeeAnn Larsen moved to accept the Consent agenda. Donna Tyner seconded and the motion passed unanimously.

**1. Personnel**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

**2. Approval of Board Meeting Minutes**

BE IT RESOLVED that the minutes are hereby approved as submitted at this meeting.

**3. Public Contracts**

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

**4. Grant Report**

BE IT RESOLVED that the School Board and Superintendent receive this report as an information item.

**CLOSING COMMENTS & ADJOURNMENT**

The OSBA Regional meeting will be held on September 20<sup>th</sup> at 5:30 p.m. at Northwest Regional ESD Office.

The meeting was adjourned at 9:08 p.m.

Submitted by Mary Hawkins

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Anne Bryan, School Board Chair