

**Consider approval of student and employee out of state travel
March 25, 2024**

1. Background:

Three students participating in the *Just Keep Livin' Foundation* at UHS have been invited to travel to Washington, DC to continue their journey in speaking with politicians on the importance of afterschool programs. Last year three students and two chaperones traveled to California where they visited with U.S. Senators and Representatives to advocate for the importance of mental health awareness along with the benefits of afterschool programs.

2. Process:

The students will have a tour of the capital and will participate in meetings with different U.S. Senators and Representatives. In addition, the students will be given the opportunity to reflect on the impact the JKL program has had on their lives in a group with other students.

The out-of-state travel request is for Tuesday, April 16th till Thursday, April 18th. The itinerary would include the following:

Tuesday, April 16th: Travel Day

Wednesday, April 17th: Tour of the Capital and meet with U.S. Senators and Representatives

Thursday, April 18th: Meeting on mental health and travel home

3. Fiscal Impact:

None - The JKL Foundation will fund the trip for the three students and 2 chaperones.

4. Recommendation:

Approval of out of state travel for students and chaperones

5. Action Required:

Board approval is required.

6. Contact Person:

Norma Carranza, C&I Executive Director