

The minutes presented within this document are a summary of the discussion that took place at the Finance Committee meeting. To view the meeting in its entirety and hear full reports please go to the following link: [January 10, 2024 Meeting Recording](#).



**BRISTOL BOARD OF EDUCATION
REGULAR FINANCE COMMITTEE MEETING MINUTES
Wednesday, January 10, 2024**

The regular meeting of the Bristol Board of Education Finance Committee was held on Wednesday, January 10, 2024, at 6:00 p.m. in Room 36 of the Bristol Board of Education located at 129 Church Street in Bristol and via the Zoom meeting platform.

PRESENT: Commissioners: Dante Tagariello (zoom), Kristen Giantonio

ALSO PRESENT: Commissioners, Maria Simmons (zoom), and Jennifer Van Gorder (zoom); Lynn Boisvert, Dr. Catherine Carbone, Dr. Michael Dietter, Carly Fortin, Amy Martino, Cera Galluzzo, Marie O'Brien (zoom) and Mayor Jefferey Caggiano (zoom).

1. Call to Order:

Committee Chair Dante Tagariello called the meeting to order at 6:00 p.m.

2. Approval of Minutes: August 16, 2023 – Regular Finance Committee Minutes

Approval of the minutes was tabled to next month's meeting, as commissioners present this evening were absent at the meeting requiring approval.

Approval of Minutes: December 13, 2023 – Regular Finance Committee Minutes

On a motion by Kristen Giantonio and a second by Dante Tagariello, the December 13, 2023 – Regular Finance Committee Minutes were approved as written.

3. Public Comment

No members of the public wished to address the committee.

4. Update of 22-23 Budget

Mrs. Boisvert provided the 22-23 Budget Update. The financial snapshot for the December fiscal year indicates an available balance of \$9,976,492. She noted they instituted a budget freeze and will continue to monitor expenditures across all departments.

5. Cafeteria Report

Mrs. Boisvert provided the Cafeteria Report. The cafeteria program is operating with a balance of \$970,340. We have served 39,563 breakfasts, 81,615 lunches, and 812 after-school program snacks.

6. Appropriations Transfers

Mrs. Boisvert reported that there were no budget transfers over \$10,000 in December.

7. Special Education Update

Amy Martino presented the monthly Special Education Report. During December 2023, 21% of students newly enrolled in BPS were receiving special education services; there were no students enrolled during December who attended an ODP at the time of enrollment. The identification rate of BPS students requiring special education programming as of January 1, 2024, is 1810, 22.45% of the 8063 students. During December, there were (31) 211 and (9) 911 calls.

8. Fall Student Activity Account and Sports Update

Cera Galluzzo presented an End of Fall Season Report that discussed both Bristol Central and Bristol Eastern. The report detailed the 108 regular-season events held per school. There was also an overview of the Student Activity Accounts - BCHS with a balance of \$59,506.69 and BEHS with a balance of \$5,995.79. (this was at the end of December - these numbers have changed since this report was created) Cera also shared her contact information and her newly created Facebook page - Bristol High School Athletics.

9. Quarterly Student Activity Funds

BCHS Student Activity Fund:

1. \$180,220.46 - balance, \$60.836.40 - expenses, \$100,790.81 - receipts, \$220,174.81 ending balance

BCHS Student Athletic Fund:

1. \$54,463.95 - balance, \$39,745.03 expenses, \$32,160.11 - receipts, \$46,879.03 ending balance

BEHS Student Activity Fund:

1. \$161,345.00 balance, \$49,094.35 expenses, \$81,839.12 - receipts, \$194,089.77 ending balance

BEHS Student Athletic Fund:

1. \$12,489.69 - balance, \$22,052.45 expenses, \$10,247.61 - receipts, \$684.85 ending balance

10. Adjournment

With no other business before the committee, the meeting was adjourned. (6:32 p.m.)

Respectfully Submitted:

Michelle Crowley

Michelle Crowley

Recording Secretary

Bristol Board of Education