



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

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Minutes of Regular Meeting

The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, April 17, 2019, beginning at 6:00 PM in the SOUTH SAN ANTONIO HIGH SCHOOL - 7535 Barlite Blvd., San Antonio, TX 78224.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:02 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions

of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

Section start time: 6:02 PM.

Section end time: 6:42 PM.

Point of personal privilege taken by Board President, Connie Prado:
Mrs. Prado discussed prior board meeting participation and board operating procedures.

Start time: 6:42 PM.

End time: 6:51 PM.

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 6:51 PM.

Dr. Flores addressed the Board and audience thanking the staff that executed the logistics involved in having a Board meeting off site. He thanked the community members in attendance for their involvement. He informed that STAAR testing season has officially begun. Dr. Flores stated that the district would be closed the 19th and the 22nd in observance of the Easter holiday and the 26th for the Battle of Flowers. The South San Antonio HS band and the top 15 students will be participating in the parade.

Section end time: 6:53 PM.

PRESENTATIONS / REPORTS

Section start time: 6:53 PM.

1. Report on Goal 3 and Goal Progress Measures 3.1 and 3.2: Percent of students performing at Masters Level in Reading

Item start time: 6:53 PM.

Amy Shields, Director of Teaching and Learning, was called to present and answer questions related to this item.

Item end time: 7:12 PM.

2. Quarterly Investment Report

Item start time: 7:12 PM.

Bettinae Kaiser, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 7:15 PM.

3. Board Constraint 1: The Board collectively, and trustees individually, will not perform or appear to perform any of the roles delegated to the Superintendent.

Item start time: 7:15 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Item end time: 7:19 PM.

4. Report on current status of Head Start

Item start time: 7:19 PM.

Rosanna Carmona-Mercado, Director of Early Childhood, and Dr. Ramiro Nava, Chief Academic Officer, were called to present and answer questions related to this item.

Item end time: 7:36 PM.

Section end time: 7:36 PM.

CITIZENS TO BE HEARD

Section start time: 7:36 PM.

1. *Ebony Gonzalez*, student, addressed the Board regarding mental health concerns.
2. *Adrianna Rodriguez*, student, addressed the Board regarding the Board denying of a ten-million-dollar community wellness center, and mental health concerns.
3. *Amanda Nava*, student, addressed the Board regarding the board focusing on reopening schools instead of the needs the current facilities have and funding concerns.
4. *Damien Martinez*, student, addressed the Board regarding them not listening to the students not wanting the closed campuses to be reopened.
5. *Jordan Almanza*, student, addressed the Board commending Pete Flores for creating awareness, Rey Saldana, students, and staff that have spoken at Board meetings.
6. *Marc Mendiola*, student, addressed the Board agreeing with the students that have spoken today.
7. *Miranda Garza*, student, addressed the Board regarding the board not listening to the students.
8. *Juan Vigil*, community member, addressed the Board regarding the mental health service needs of the students, and stated that the students are being taught what to say to the board.

Section end time: 7:56 PM.

Change order of the day by Mrs. Prado to move item #4 to #1

CONSENT

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Section start time: 7:56 PM.

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
 - A. March 6, 2019 Special Called
 - B. March 21, 2019 Special Called
 - C. March 26, 2019 Special Called
 - D. March 27, 2019 Regular Called
2. Approve the selection and purchase of English Language Arts and Reading textbooks that align with the new TEKS.
3. Approve Cooperative Program Agreement between The University of Texas at San Antonio and South San Antonio ISD

4. Approve the Instructional Materials Allotment Certification for enhancing instructional and technology resources to promote student achievement.
5. Approve the Shared Service Agreement with San Antonio Independent School District for the Regional Day School Program for the Deaf.
6. Approval of the April Budget Amendment
7. Approval as necessary of construction contracts for remodeling at Athens, Kazen, West Campus, and Olivares.

Item start time 7:56 PM

Mrs. Prado asked Dr. Flores to make a recommendation on the consent items 1-7

Dr. Flores made a recommendation to approve the items.

Mr. Ybarra moved to approve the consent agenda items 1, 2, 3, 4, and 5 as presented, Mrs. Flores seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:00 PM.

CONSENT Items pulled

Item #- 7

Item start time: 8:00 PM.

Mrs. Flores made a motion: Approval as necessary of construction contracts for remodeling at Athens, Kazen, West Campus, and Olivares. as by giving the Superintendent the authority to make a recommendation to the full Board

Mr. Ybarra seconded

James Schumann, Chief of Staff, was called to present and answer questions related to this item

Mrs. Prado amended Mrs. Flores' motion to include "not to exceed \$350,000 on individual projects"

Second by Mr. Ybarra, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:10 PM.

CONSENT Items pulled

Item #- 6

Item start time: 8:10 PM.

Mrs. Prado moved to approve consent item #6 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:10 PM.

Section end time: 8:10 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 8:10 PM.

1.) Discussion and Possible Action to Approve Student Outcome Goals & Progress Measures, Superintendent Constraint Measures and Board Constraint Measures

Item start time: 8:10 PM.

Dr. Ramiro Nava, Chief Academic Officer, Lorraine Deleon, Executive Director of School and Community Partnerships, Amy Shields, Director of Teaching and Learning, and Chriselda Bazaldua, Director of Student Empowerment and Choice Programs were called to present and answer questions related to this item.

Mr. Ybarra moved to approve student outcome goals and the superintendent constraints and board constraints

Seconded by Mrs. Flores, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:35 PM.

2. Discussion and Possible Action to approve the Quarterly Progress Tracker

Item start time: 8:35 PM.

Connie Prado, Board President, Ed Vara, Lone Star Governance Coach, and Deann Drummond, Lone Star Governance Coach, were called to present and answer questions related to this item.

Mrs. Flores moved to approve the item as presented, Mrs. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:55 PM.

3. Discussion and possible action to approve the live streaming of all Budget Committee meetings

Item start time: 8:55 PM.

Louis Ybarra Jr., Trustee, was called to present and answer questions related to this item.

Mr. Ybarra made a motion: to approve the livestreaming of all budget committee meetings

Mrs. Flores seconded

Mr. Ybarra amended his motion to include all Board created advisory committee meetings, Mrs. Flores seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:00 PM.

4. Discussion and possible action to schedule Board-led community meetings before the end of the 2018-2019 school year, in accordance with the Lone Star Governance Framework.

Item start time: 9:00 PM.

Elda L. Flores, Trustee, and Ed Vara, Lone Star Governance Coach, were called to present and answer questions related to this item.

Mrs. Flores made a motion:

I move that the board hold a board led community meeting in June in accordance with the Lone Star Governance Framework.

Mr. Ybarra seconded and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:09 PM.

5. Consider and take appropriate action to approve an application to increase the number of student allocations in our Head Start Program in order to address the existing waiting list and related matters thereof.

Item start time: 7:33 PM. (Mrs. Prado pulled the item)

Item end time: 7:33 PM.

Section end time: 9:09 PM.

ADJOURNMENT Mr. Rodriguez moved to adjourn the meeting, Mr. Flores seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:09 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: April 17, 2019

Regular Called

Section Governance	Started	Ended	Total Time	Lone Star
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:02 PM	6:42 PM	40 Min.	N/A
Total section time: 40 Min.				
Board President Point of Personal Privilege				
Remarks	6:42 PM	6:51 PM	9 Min.	Other
Total section time: 9 Min.				
Superintendent's Remarks – 14 Minutes				
Remarks	6:51 PM	6:53 PM	2 Min.	Other
Total section time: 2 Min.				
Presentations/Reports – 14 Minutes				
Item #1	6:53 PM	7:12 PM	19 Min.	Vison – Student Outcome Goal Monitoring
Item #2	7:12 PM	7:15 PM	3 Min.	Other
Item #3	7:15 PM	7:19 PM	4 Min.	Vision – Constraint Monitoring
Item #4	7:19 PM	7:36 PM	17 Min.	Other
Total section time: 43 Min.				

**Board Goals*

1.) 14 minutes or less spent on each item

2.) 2 hours total meeting time or less

Citizens to be Heard	7:36 PM	7:56 PM	20 Min.	Other
Total section time: 20 Min.				
Consent – 10 Minutes				
Consent Items # 1, 2, 3, 4, 5	7:56 PM	8:00 PM	4 Min.	Other
Pulled Items # 7	8:00 PM	8:10 PM	10 Min.	Other
Pulled Items # 6	8:10 PM	8:10 PM	0 Min.	Other
Percentage of Consent Item Pulled 29% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 14 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:10 PM	8:35 PM	25 Min.	Vision-student outcome goal setting
Item #2	8:35 PM	8:55 PM	20 Min.	Accountability-board self evaluation
Item #3	8:55 PM	9:00 PM	5 Min.	Other
Item #4	9:00 PM	9:09 PM	9 Min.	Other
Item #5 -Pulled	9:09 PM	9:09 PM	0 Min.	Other
DPA Total section time: 59 Min.				
Adjournment	9:09 PM	9:09 PM	0 Min.	Other

Total Meeting Time: 189 Minutes

**Board Goals*

1.) 14 minutes or less spent on each item

2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting	25 Min.	17%	DPA #1
Vision	Student Outcome Goal Monitoring	19 Min.	13%	Presentation/Report #1
Vision	Constraints Setting			
Vision	Constraints Monitoring	4 Min.	3%	Presentation/Report #3
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation	20 Min.	14%	DPA #2
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	81 Min.	53%	
Total Vision-focused Minutes		68	47%	
Total Minutes		149	100%	40 Closed Session Minutes not included

Total Meeting 3 hours and 9 minutes = 189 minutes
 189 - 40 closed session = 149 Total Tracker Minutes

Minutes used per item/total tracker min = %



April 17, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	5	4.25	5	\$107.22	\$1,527.89
Senior Staff Members					
Ramiro Nava	4	4.25	4	\$66.64	\$816.34
Lorraine De Leon	4	4.25	2	\$54.98	\$563.55
James Schumann	5	4.25	5	\$78.64	\$1,120.62
Criselda Bazaldua	3	4.25		\$49.01	\$355.32
Amy Shields	3	4.25		\$49.43	\$358.37
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado	3	4.25		\$50.84	\$368.59
Bettinae Kaiser				\$72.92	\$0.00
Julie Silva	1	4.25	1	\$46.26	\$289.13
Scott Laleman	2	5	1	\$48.42	\$387.36
Robert Zamora				\$47.31	\$0.00
Denise Orosco	2	4.25	1	\$47.82	\$346.70
Jenny Suniga Collier	2	4.25		\$0.00	\$0.00
				\$0.00	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Chad Doucet	1	4.25	1	\$43.28	\$270.50

Other Staff					
Michelle Martinez	5	4.25	5	\$29.78	\$424.37
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr	3			\$27.32	\$81.96
Cristina Moreno				\$28.79	\$0.00
Alfredo Hernandez	3			\$27.24	\$81.72
	46	56	25	\$1,076.09	\$6,992.40