

**Purchase Request #3
Regular Board Meeting February 28, 2017
Consideration of Approval to Renew
Contract for Cisco Equipment and Maintenance**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a renewal of the contract for Cisco equipment and maintenance with Flair Data Systems, TFE Connect, SHI Government Solutions and GovConnection for the District.

BACKGROUND

Reference (REF) number 2691 was issued to track the volume of spend of Cisco equipment and maintenance. Tracking of spend volume on reference numbers is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Flair Data Systems, TFE and SHI Government Solutions have contracts through the Department of Information Resources (DIR) cooperative contracts program to provide Cisco equipment and maintenance, Contract Number DIR-TS-2542, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

GovConnection has a contract through the Educational & Institutional (E&I) cooperative contract program to provide Cisco equipment and maintenance, contract number CNR01141, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

This equipment provides the District with connectivity to internal servers and software, external internet connectivity and telephone service. This includes upgrades to network equipment at CHEC and SCC. Included in this contract renewal are:

- \$350K to upgrade the core and some closet switches at CHEC and SCC. The equipment at CHEC is "end of support" on April 30th. SCC's equipment is out of support at the end of August 2017.
- \$200K for annual Cisco network maintenance
- \$200K estimated for network renewal and replacement for the 2017-2018 fiscal year.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$750,000.00 which is budgeted in the District's Telecommunications 2016-2017 operating budget for the products and services

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described and in accordance Board Policy CF (Local) and Texas Education Code Section 44.031.

MONITORING AND REPORTING TIMELINE

The term of contract is for the 17 month period beginning March 15, 2017 and ending August 31, 2018.

RESOURCE PERSONNEL

Kim Davison	SVP Organizational Effectiveness	972-985-3781
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