

**Brownwood Independent School District
Authorization to Conduct a Fund Raiser Form**

General Information:

Campus: East Club: Campus

Fund Raiser Information:

Fund Raiser Title: T-Shirt Sales

A. What type of merchandise or service will be sold or provided?
T-Shirts

B. Will food be sold that will be consumed during school hours? () Yes (x) No
If so, is the item(s) listed on the preapproved food list? () Yes (x) No

C. How will the merchandise or service be sold or provided (e.g. catalog sales, individual sales to students on campus, prepaid orders, etc.)?
Individual Sales to Students, Staff, Parents and Community

D. Vendor Willie's T's Representative _____
Address _____ Phone _____

E. Fund raiser will be conducted from First Semester to _____
(Month/Year) (Month/Year)

F. Funds generated will be used for Student and Staff Awards

Projected Sales and Expenses:

Total Projected Sales	\$ <u>500</u>
Total Projected Expenses	\$ <u>250</u>
Projected Net Profit	\$ <u>250</u>

Sponsor Certification:

I hereby certify that a profit/loss statement will be completed and submitted to the campus principal within 30 days after the termination of the fund raising activity. In addition, I certify that all monies collected will be deposited to the campus secretary/bookkeeper in accordance with the district's cash handling procedures.

Sponsor's Signature: Dee Dee Wright **Date:** 9/15/2019

Authorization:

() **Approved** **Principal:** _____

() **Disapproved** **Date:** _____

Board Approval Date: _____