

Memo

To: Board of Education
From: Matthew Cunningham
CC: Mark Izzo, Dr. Conway
Date: 6/18/2021
Re: Facility Management Update

Following is a summary of the work completed since the last report:

Bradley

- Began summer cleaning, floor stripping and refinishing.
- Repaired sink drain.
- Fire extinguisher inspections conducted.
- Underground storage tank inspection conducted.
- Sprinkler inspections conducted.
- Fire alarms inspected.
- Bottle dispensing style water fountain installed in cafeteria.

Irving

- Began summer cleaning, floor stripping and refinishing.
- Fire extinguisher inspections conducted.
- Underground storage tank inspection conducted.
- Sprinkler inspections conducted.
- Fire alarms inspected.
- JCI lighting upgrade began on 7/16
- Elevator repairs made.

Derby High School

- Began summer cleaning, floor stripping and refinishing.
- Fire extinguisher inspections conducted.
- Fire alarms inspected.
- Moved and painted Principal's office.
- Repairs made to roof top exhaust fan.

Derby Middle School

- Began summer cleaning, floor stripping and refinishing.
- Grease traps cleaned.
- Fire extinguisher inspections conducted.
- Sprinkler inspections conducted.
- Fire alarms inspected.
- Moved Principal's office.

General

- Six month asbestos surveillance conducted at DHS, Irving, Bradley, and Central Office.
- Associate from Silver/Petrucci Architects made site visits to schools for regionalization study.
- Scheduled playground inspections, OSHA staff training, AED inspections, and emergency lighting inspections.