



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 3/6/2025

Re: 24189 BAR

Message

Attached is a Decrease BAR for fund 24189, Student Support and Academic Enrichment Program Title IV.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students*

Located in 150 Forest, Capitan, NM 88316 • Mailing Address PO Box 278, Capitan, NM 88316 • Phone (575) 354.8500 • Fax (575) 354.8505

A horizontal bar with a gradient from light orange to dark orange, located at the bottom of the page.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 040-000-2425-0037-D

Fund Type: Flowthrough

Adjustment Type: Decrease

Fiscal Year: 2024-2025

Entity Name: Capitan Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Jamie Shepperd, Chief Financial Officer

Total Approved Budget (Flowthrough):

Phone: 575-354-8514

Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY	Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 24189.0000.44500 (\$8,518.00)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	56113 Software	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	0000 No Job Class	\$2,000.00	(\$1,559.00)	\$441.00	
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	0000 No Job Class	\$6,959.00	(\$6,959.00)		
Sub Total							(\$8,518.00)		
Indirect Cost									
DOC. TOTAL							(\$8,518.00)		

Justification:

FY24-25 Carryover and Final Award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Jamie Shepperd	Business Manager	3/6/2025 2:31:48 PM



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR AVE.
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

MARIANA D. PADILLA
SECRETARY DESIGNATE OF PUBLIC EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

February 14, 2025

MEMORANDUM

TO: Superintendents, Charter Leaders, and Business Managers
FROM: Candice Castillo, Deputy Secretary of Identity, Equity and Transformation
RE: USDE - Elementary & Secondary Education Act/Title IV Part A (24189) Carryover and Final award FY24-25

DocuSigned by:
Candice Castillo
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The New Mexico Public Education Department (PED) has granted its carryover and final FY 24-25 subawards for funding through the USDE - Elementary & Secondary Education Act/Title IV Part A Fund (24189).

In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit C, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit C
Subrecipient's UEI number	See Exhibit C
Federal Award Identification Number (FAIN)	S424A230032
Federal award date	July 1, 2024
Subaward period of performance start and end dates	July 1, 2024 – September 30, 2025
Subaward budget period start and end date	July 1, 2024 – September 30, 2025

Amount of federal funds obligated by this subaward to subrecipient	See Exhibit C
Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit C
Total amount of the federal award committed to subrecipient	See Exhibit C
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Student Support and Academic Enrichment Grants
Federal awarding agency	Ivonne I Jaime (202) 260-1519 ivonne.jaime@ed.gov United State Department of Education
Contact information for awarding official of the Pass-through entity	Rebecca Reyes Safe and Healthy Schools Rebecca.Reyes2@ped.nm.gov (505) 670-3781 300 Don Gaspar Avenue, Santa Fe, NM 87501
Contact information for pass-through awarding official	Rebecca Reyes Safe and Healthy Schools Rebecca.Reyes2@ped.nm.gov (505) 670-3781 300 Don Gaspar Avenue, Santa Fe, NM 87501
CFDA number and name	84.424A Student Support and Academic Enrichment Grants
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

FY25 Carryover and Final Award

February 14, 2025

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- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements:

Please review Exhibit C and submit a BAR through OBMS for the appropriate amount.

Fund Code	24189
Object Code	44500

Reporting Requirements (continued)

Please adhere to the following timelines required for obligation, liquidation and RfR submission:

Obligation:

BAR Submission Due Date in OBMS	March 6, 2025
Documentation Needed for BAR in OBMS	Copy of this letter (including Exhibit C)

Expenditure (liquidation):

Fiscal Year	FY 24-25
Expenditure Due Date (to include current fiscal year and prior year carryover amounts)	September 30, 2025

Additional Requirements:

- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers or purchase orders** or the engagement of **contracts**.
- No

Indirect Cost Rate:

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website: <https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements:

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified in Exhibit C, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures:

Fiscal Year	FY 24-25
Final Day to Submit RfRs	July 7, 2025

FY25 Carryover and Final Award

February 14, 2025

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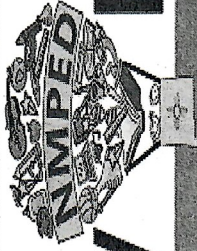
Contact Information:

Program Name, Contact Name, Email and Phone Number	Rebecca Reyes Safe and Healthy Schools Rebecca.Reyes2@ped.nm.gov (505) 670-3781 300 Don Gaspar Avenue, Santa Fe, NM 87501
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To reach the Fiscal Grants Management Bureau, please contact Valerie Padilla, valerie.padilla@ped.nm.gov, (505) 538-0215.

Enclosures (1):

Award Table- Exhibit C



NEW MEXICO

Public Education Department

USDE - Elementary & Secondary Education Act/Title IV Part A (24189) CARRYOVER & FINAL AWARD FY24-25

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	UEI #	CARRYOVER	Amount of federal funds obligated by this sub-award to subrecipient		Total amount of federal funds obligated to subrecipient including current financial obligation		Total amount of the federal award committed to subrecipient	FY24-25 APPROVED BUDGET	TOTAL AWARD TO BAR
				FY24-25 FINAL ALLOCATION	FY24-25 FINAL ALLOCATION	CARRYOVER & FY24-25 FINAL ALLOCATION	TOTAL AWARD TO SUBRECIPIENT			
46	Alamogordo Public Schools	DGD9RLTTLRN5	\$ 152,407	\$ 148,728	\$ 301,135.00	\$ 301,135.00	\$ 301,135	\$ 229,570	\$ 71,566	
1	Albuquerque Public Schools	RHSNF9USGLJ5	\$ 1,332,440	\$ 2,441,513	\$ 3,773,952.63	\$ 3,773,952.63	\$ 3,773,953	\$ 3,562,576	\$ 211,377	
90	Animas Public Schools	GHBFFJ5EYDGH4	\$ 32	\$ 10,000	\$ 10,032.45	\$ 10,032.45	\$ 10,032	\$ 10,000	\$ 32	
22	Artesia Public Schools	R163HN37CQB4	\$ 13,352	\$ 53,890	\$ 67,241.58	\$ 67,241.58	\$ 67,242	\$ 114,962	\$ (47,720)	
64	Aztec Municipal Schools	C125J6KMWLJ5	\$ 41,849	\$ 85,292	\$ 127,141.41	\$ 127,141.41	\$ 127,141	\$ 97,102	\$ 30,039	
87	Belén Consolidated Schools	GPVFNCC5CAW7	\$ 125,220	\$ 99,732	\$ 224,952.46	\$ 224,952.46	\$ 224,952	\$ 258,400	\$ (33,448)	
61	Bernalillo Public Schools	GJQLCDZ32KM5	\$ 121,588	\$ 69,034	\$ 190,622.04	\$ 190,622.04	\$ 190,622	\$ 154,602	\$ 36,020	
66	Bloomfield Schools	YRPHM8YCN495	\$ 13,691	\$ 110,506	\$ 124,196.76	\$ 124,196.76	\$ 124,197	\$ 112,554	\$ 11,643	
40	Capitan Municipal Schools	PL4MS28VCSM6	\$ 9,965	\$ 14,076	\$ 24,041.14	\$ 24,041.14	\$ 24,041	\$ 32,559	\$ (8,518)	
20	Carlsbad Municipal Schools	FLH1JLF6JLJ3	\$ 3,461	\$ 87,796	\$ 91,256.60	\$ 91,256.60	\$ 91,257	\$ 88,482	\$ 2,795	
37	Carrizozo Municipal Schools	EU8CHANW6677	\$ 1,589	\$ 15,129	\$ 16,717.77	\$ 16,717.77	\$ 16,718	\$ 24,772	\$ (8,054)	
67	Central Consolidated Schools	CXQZVRZCCF41	\$ 115,384	\$ 231,606	\$ 346,990.13	\$ 346,990.13	\$ 346,990	\$ 449,034	\$ (102,044)	
53	Chama Valley Independent Schools	PGGMA8XAW583	\$ 9,035	\$ 10,028	\$ 19,062.50	\$ 19,062.50	\$ 19,063	\$ 17,581	\$ 1,482	
8	Cimarron Municipal Schools	CE7CGVFWPJM9	\$ 971	\$ 10,000	\$ 10,970.58	\$ 10,970.58	\$ 10,971	\$ 10,874	\$ 97	
84	Clayton Municipal Schools	SKJGSP9K1B3	\$ 251	\$ 16,130	\$ 16,381.14	\$ 16,381.14	\$ 16,381	\$ 33,635	\$ (17,254)	
48	Cloudcroft Municipal Schools	UA44RH8EGQH5	\$ 10,780	\$ 11,300	\$ 22,079.50	\$ 22,079.50	\$ 22,080	\$ 12,125	\$ 9,955	
12	Clovis Municipal Schools	RHLXA1JJC994	\$ 149,082	\$ 184,224	\$ 333,305.64	\$ 333,305.64	\$ 333,306	\$ 184,224	\$ 149,082	
24	Cobre Consolidated Schools	N276L1YAZL51	\$ 10,031	\$ 27,573	\$ 37,604.14	\$ 37,604.14	\$ 37,604	\$ 27,573	\$ 10,031	
38	Corona Public Schools	NJSZM4TL9AN7	\$ 10,000	\$ 10,000	\$ 20,000.00	\$ 20,000.00	\$ 20,000	\$ 13,497	\$ 6,503	
62	Cuba Independent Schools	MGPNE9CQBLN8	\$ 102	\$ 53,034	\$ 53,136.35	\$ 53,136.35	\$ 53,136	\$ 72,415	\$ (19,279)	
42	Deming Public Schools	XPL2VUTAG733	\$ 44	\$ 209,038	\$ 209,081.51	\$ 209,081.51	\$ 209,082	\$ 250,770	\$ (41,688)	
85	Des Moines Municipal Schools	D9TGE4DT49F6	\$ 5,180	\$ 10,000	\$ 15,179.71	\$ 15,179.71	\$ 15,180	\$ 10,000	\$ 5,180	
6	Dexter Consolidated Schools	VWVAJALJXRK6	\$ 20,865	\$ 20,291	\$ 41,155.65	\$ 41,155.65	\$ 41,156	\$ 41,989	\$ (833)	
60	Dora Consolidated Schools	LADBKHFNDC3	\$ 0	\$ 10,000	\$ 10,000.30	\$ 10,000.30	\$ 10,000	\$ 10,395	\$ (395)	
54	Dulce Independent Schools	PQZEJ5GKVRW3	\$ 12,298	\$ 23,278	\$ 35,575.81	\$ 35,575.81	\$ 35,576	\$ 55,195	\$ (19,619)	
58	Elida Municipal Schools	ZFTWQK38CB25	\$ 6,709	\$ 10,000	\$ 16,709.31	\$ 16,709.31	\$ 16,709	\$ 16,801	\$ (92)	
55	Española Public Schools	UMKFJY7V6FX4	\$ 22,800	\$ 134,799	\$ 157,598.78	\$ 157,598.78	\$ 157,599	\$ 216,368	\$ (58,769)	
80	Estancia Municipal Schools	F5TEUEZR44N4	\$ 731	\$ 18,308	\$ 19,038.99	\$ 19,038.99	\$ 19,039	\$ 18,885	\$ 154	