

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
August 21, 2018**

The Collin County Community College District Board of Trustees conducted a special called meeting on August 21, 2018, in Board Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Dr. Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez. Trustee Steve Matthews was absent. Other attendees included District President H. Neil Matkin, Collin College administrators, faculty, and staff.

CALL TO ORDER

Chairman Collins called the August 21, 2018, meeting of the Board of Trustees of Collin County Community College District to order at 5:32 p.m. in the Board Room 139, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069. He called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the meeting notice.

CERTIFICATION OF THE NOTICE OF THE AUGUST 21, 2018, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Shirley Harmon certified the notice of the August 21, 2018, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Chairman Collins led the pledge of allegiance to the United States and Texas flags.

PUBLIC COMMENT

No public comment was presented.

2018-8-4-1 Second Public Hearing Related to the Proposed 2018 Tax Rate

The Board of Trustees held the second of two public hearings on the Proposed 2018 Tax Rate as an opportunity for the public to make comment.

	<u>Proposed Tax Year 2018</u>
Maintenance & Operations Levy	\$0.078190/\$100
Debt Service Tax Levy	<u>\$0.003032/\$100</u>
TOTAL	<u>\$0.081222/\$100</u>

Chairman Collins opened the Public Hearing on the Proposed 2018 Tax Rate at 5:33 p.m. There being no public comment, Chairman Collins closed the hearing at 5:34 p.m.

2018-8-4-2 Presentation of the Proposed 2018-2019 Budget

Chief Financial Officer Ken Lynn presented the proposed 2018-2019 Budget to the Board of Trustees. He reviewed the budget detail in a slide presentation. On July 31, and August 21, 2018, Mr. Lynn presented the proposed budget to the Finance and Audit Committee. All Trustees received a copy of the Proposed 2018-2019 Budget via email and in hard copy in July and August. The proposed budget for Fiscal Year 2018-2019 was presented as follows:

Highlight of the Proposed 2018-2019 Budget Revenue

- State Revenue
 - \$35.5 million – unchanged in the 2nd year of biennium
- Tuition and Fees
 - \$5.5 million increase - \$13.5%
- Property Tax
 - \$13.5 million increase
 - Proposed tax rate \$0.081222 – up 1.8% from 2018 rate of \$0.079810
 - \$109 million tax revenue (including delinquent taxes, penalties and interest)
- Investment Income
 - \$3.4 million increase
- Miscellaneous
 - \$185 decrease – City of Frisco TIF expired
- Auxiliary Services
 - \$267K increase
- Grants and Contracts
 - \$5.2 million increase
- State Allocation – On-behalf Benefits
 - \$500K increase
- Debt Service
 - \$3.9 million increase
- 2018 Limited Tax Bond Series
 - \$252 million decrease – Bond proceeds received last FY (FY18)

- Transfers in
 - \$31.5 million decrease

Highlight of the Proposed 2018-2019 Budget Expenditures

- Instruction
 - \$3.8 million increase
- Public Service
 - \$49K decrease
- Academic Support
 - \$1.3 million increase
- Student Services
 - \$288K decrease
- Institutional Support
 - \$15 million increase
- Operation and Maintenance of Plant
 - \$1.8 million Increase
- Auxiliary
 - \$33K increase
- Reserve for Supplemental
 - \$2 million increase
- M & O Revenue Bonds
 - \$1.1 million decrease
- Building Fund
 - \$28 million decrease
- Grants and Contracts
 - \$5.2 million increase
- State Allocation – On-behalf Benefits
 - \$500K increase
- Debt Service – General Obligation
 - \$17.5 million increase

- 2018 Limited Tax Bond Series
 - \$131 million increase
- Transfers out
 - \$31.5 million decrease
- Depreciation
 - \$300K increase
- Bond Principal – General Obligation Bonds
 - \$4.5 million increase
- Capitalized Expenses
 - \$484K increase

In answer to Mr. Orr's question, Mr. Lynn said that \$240,000 represented salary of the Provost and some start-up costs for the Wylie campus. Legal and other totaling \$530,000 related to tax assessment and legal fees, mostly tax collection and appraisal fees. President Matkin said that attorneys' fees had gone down to the lowest in several years.

No action was required nor taken.

2018-8-4-3 Public Hearing on 2018-2019 Proposed Budget

A public hearing was held on the proposed 2018-2019 Budget for Collin County Community College District as an opportunity for the public to make comment regarding the college's proposed budget for the upcoming fiscal year.

Chairman Collins opened the public hearing related to the 2018-2019 Proposed Budget at 5:51 p.m. There being no comment, Chairman Collins closed the public hearing at 5:52 p.m.

2018-8-4-4 Approval of Date, Time, and Place for Adopting 2018 Tax Rate

The Board of Trustees set the time, date, and place for adopting the 2018 Tax Rate.

Dr. Menon moved that the meeting to adopt the 2018 tax rate for Collin County Community College District be held at 7 p.m. on Tuesday, August 28, 2018, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas, in Board Room 139. The motion was seconded by Mr. Rodriguez and received unanimous approval.

Chairman Collins announced that the meeting to adopt the 2018 tax rate of Collin County Community College District will be held at 7 p.m. on Tuesday, August 28, 2018, at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas, in Board Room 139.

DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS

President Matkin announced that Ann Beheler, Executive Director of Emerging Technology Grants, received word that Collin College had received a \$3,755,825 grant starting September 1, 2018, and ending August 31, 2022. He said Executive Director Beheler has been a treasure to Collin and that the college is extraordinarily proud of her efforts. He will add more information in announcements at the regular meeting.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins recessed the meeting to closed session at 5:55 p.m. in Board Conference Room 135, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

ADJOURNMENT

There being no further business, Chairman Collins adjourned the executive session and August 21 special called meeting of the Board of Trustees at 7:52 p.m.