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MEMORANDUM

Date: March 13, 2023

To: Finance Committee

From: Scott Gerdes

RE: Jefferson Playground Phase #2

In November 2022, we requested to engage in a Request for Proposal (RFP) process for phase two of the Jefferson Playground project. This phase of the project would be to enhance the area next to the current playground and provide for outdoor classrooms, shade shelters and community gathering areas, as well as provide some landscaping and natural play areas.

This project is being fully funded by a grant through the State of Minnesota and managed by the TPL group. The total amount of the grant is \$155,000.00

We received one proposal from the Safety First playground, a vendor that the District works with. This proposal is attached. There will be some minor changes to the proposal that more align with the School's goals and long term plan, but the dollar amount will not change.

We are requesting that the board approve this proposal from Safety First playground for \$155,000.00 so that we can begin planning as per the grant timeline and conditions.

Sincerely

Scott Gerdes
Director of Finance and Operations