

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	Special
--------------------------	-----------------	-------------------------------------	----------------	--------------------------	----------------

- (A) ☐ **Report Only** ☐ **Recognition**

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

--

- (B) ☒ **Action Item**

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 231206 FOR TORTILLAS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.
--

- (C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**


SEE ATTACHED MEMORANDUM



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Mr. Luis A. Vélez, Purchasing Director  Luis A. Vélez
2022.06.30
15:44:37 -05'00'

Date: Tuesday, June 28, 2022

Subject: **Recommendation on Sealed Proposal Number 231206 for Tortillas**

Based on the submitted proposals and recommendation from the Food Service Director, the Department of Purchasing recommends that Sealed Proposal 231206 for Tortillas be awarded in accordance with the specifications and requirements of the proposal and as per the attached Tabulation Sheet.

If you have any questions or need more information regarding this matter, please contact me at the Purchasing Department.




EAGLE PASS INDEPENDENT SCHOOL DISTRICT

Food Service Department

MEMORANDUM

TO: Luis Velez, Purchasing Director

FROM: Mario E. Garcia, Food Service Director 

DATE: June 28, 2022

SUBJECT: TORTILLA BID RECOMMENDATION

This is to make the following product award recommendations based on the bids submitted under proposal No. 231206 and cost/price analyses conducted.

- Yellow Corn Tortilla awarded to Venados Distribution Srvs.
- White Corn Tortilla (Maseca) awarded to Venados Distribution Srvs.
- Whole Grain Tortilla (1oz) awarded to Saritas Tortilla Factory, Inc.
- Whole Grain Tortilla (2oz) awarded to Saritas Tortilla Factory, Inc.
- Crunchy Taco Shell awarded to Venados Distribution Srvs.

Please feel free to contact me regarding this matter.

Thank You

APPROVED: _____ DATE: _____
Rolando Salinas, Deputy Superintendent of District Operations

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED PROPOSAL NO. 231206 - TORTILLAS
TABULATION SHEET**

DESCRIPTION:	VENADOS DISTRIBUTION SRVS, LLC EAGLE PASS, TX	SARITAS TORTILLA FACTORY, INC. EAGLE PASS, TX
1 YELLOW CORN TORTILLA		
Brand:	EXQUISITA	FERNANDEZ
Size:	6"	5 ¾"
Weight in oz (minimum of 1.0 oz):	24 grams	1 OZ
Total cost per package:	\$ 7.00	\$ 9.00
Count per package:	100	100
Unit Cost (per tortilla):	0.0700	0.0900
2 WHITE CORN TORTILLAS (MASECA)		
Brand:	EXQUISITA	LA HACIENDA
Size:	6"	5 ¾"
Weight in oz (minimum of 1.0 oz):	24 grams	1 OZ
Total cost per package:	\$ 7.00	\$ 9.00
Count per package:	100	100
Unit Cost (per tortilla):	0.0700	0.0900
3 WHOLE GRAIN TORTILLAS (1oz)		
Brand:	EXQUISITA	SARITAS WHEAT
Size (minimum 6 ¾):	6 ¾"	6 ¾"
Weight in oz (minimum of 1.0 oz):	28 grams	1 OZ
Total cost per package:	\$ 3.60	\$ 18.00
Count per package:	20	100
Unit Cost (per tortilla):	0.1800	0.1800
4 WHOLE GRAIN TORTILLAS (2oz)		
Brand:	EXQUISITA	SARITAS WHEAT
Size (minimum 6 ¾):	6 ¾"	6 ¾"
Weight in oz (minimum of 2.0 oz):	NOT PROVIDED	2 OZ
Total cost per package:	\$ 3.60	\$ 20.00
Count per package:	20	100
Unit Cost (per tortilla):	0.1800	0.2000
5 CRUNCHY TACO SHELL		
Brand:	EXQUISITA	NO BID
Size (minimum 5 ¾):	6"	NO BID
Weight in oz (minimum of 1.0 oz):	NOT PROVIDED	NO BID
Total cost per package:	\$ 30.00	NO BID
Count per package:	200	NO BID
Unit Cost (per tortilla):	0.1500	NO BID

6 Cost Comparison (based on 100 ct.)		
A YELLOW CORN TORTILLA	\$ 7.00	\$ 9.00
B WHITE CORN TORTILLAS (MASECA)	\$ 7.00	\$ 9.00
C WHOLE GRAIN TORTILLAS (1OZ)	\$ 18.00	\$ 18.00
D WHOLE GRAIN TORTILLAS (2OZ)	\$ 18.00	\$ 20.00
E CRUNCHY TACO SHELL	\$ 15.00	NO BID

Approved: Mario Garcia, Food Service Director

7 Cost Comparison (based on Food Service Dept. estimated consumption for 2022-2023 school year)		
A YELLOW CORN TORTILLA (300,000)	\$ 21,000	\$ 27,000
B WHITE CORN TORTILLAS (MASECA) (70,000)	\$ 4,900	\$ 6,300
C WHOLE GRAIN TORTILLAS (1oz) (500,000)	\$ 90,000	\$ 90,000
D WHOLE GRAIN TORTILLAS (2oz) (150,000)	\$ 27,000	\$ 30,000
E CRUNCHY TACO SHELL (60,000)	\$ 9,000	NO BID

Approved: Rolando Salinas, Deputy Supt. For Dist. Operations

Approved: Samuel Mijares, Superintendent of Schools

Notes:

1. Based on quality of products evaluation from Food Service Director and Deputy Supt. For District Operations.
2. Cost comparison estimates are subject to modifications due to potential changes in menus as a result of COVID-19.