

# Morrow County School District

Code: **JEA-AR(1)**  
Adopted: 5/12/03  
Revised/Reviewed: 9/10/12; 3/8/2021  
Orig. Code(s): 5175.3

## Procedure for Enforcing Attendance

### Irregular Attendance

Students are considered in irregular attendance if they have accumulated eight one-half day unexcused absences **or 4 full day absences** within a four-week period. In determining whether an absence is excused or unexcused, the principal or his/her designee shall excuse absences for: ~~illnesses and emergencies.~~

- 1. Illness, including mental and behavioral health of the student;**
- 2. Illness of an immediate family member when the student's presence at home is necessary;**
- 3. Emergency situations that require the student's absence;**
- 4. Student is a dependent of a member of the U.S. Armed Forces<sup>1</sup> who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year;**
- 5. Field trips and school-approved activities;**
- 6. Medical (dental) appointments. Confirmation of appointments may be required;**
- 7. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.**

~~Other absences may be excused at the discretion of the principal or his/her designee providing the absence has been prearranged. When a student's attendance becomes irregular as determined by unexcused absences, the building principal shall notify the district's attendance officer. The attendance officer shall notify the parent(s) or person(s) having legal custody of the student by registered letter of the student's irregular attendance. In addition, the attendance officer~~ **principal** ~~shall demand that the student be maintained in regular attendance commencing the next school day following the receipt of the letter of notification. If the student does not return to or maintain regular attendance, the principal shall notify the attendance officer of the noncompliance. The attendance officer shall make request of the Morrow County District Attorney for prosecution~~ **proceed with a citation as provided** ~~under the compulsory attendance law. The district, in collaboration with the district attorney, have established a procedure flow chart to follow to assure the school board that MCS D is in compliance with the ORS.~~

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<sup>1</sup> U.S. Armed Forces includes the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; reserve components of the Army, Navy, Air Force, Marines Corps and Coast Guard of the United States; and the National Guard of the United States and the Oregon National Guard.

**Truancy**

Students who have any unexcused absence that occurred without the knowledge or permission of their parent(s) or person(s) having legal custody will be considered truant.

**Senior Sneaks**

Absences from school for “senior sneak” will be treated as truancy as specified in applicable provisions of Board policies and administrative regulations.