



February 23, 2018

TO: Superintendent Addressed

FROM: Casey Callahan – Executive Director

SUBJECT: Election for Education Service Center Region 15 Board of Directors

Per State Board guidelines, you are requested to make the voting procedure a part of your local board agenda.

VOTING PROCEDURES

March 1 – April 5

- A. At a board meeting (*preferably in early March*), an item on the local board agenda should call for the voting to occur.
- B. Ballots are enclosed (*one per board member present*). Also, for your convenience, background information on the candidates for Places 1 & 7 (*Place 4 is uncontested*). Feel free to make copies to share.
- C. Each board member shall cast **one vote for each place position listed**. Ballots should be collected, placed in the self-addressed envelope, and mailed to the chairperson of ESC Region 15 Board of Directors by April 5. No count or tabulations are necessary.

Thank you,

Casey Callahan, Ed.D.

CC:pg