

1 **Browning Public Schools**

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3 **Policy #2130**

4 Policy Name: *Assignment and Transfer of Administrative Staff*

5 Regulation: -----

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7 The Superintendent shall have the authority to reorganize and/or rearrange the specific  
8 responsibilities of the administrative and supervisory staff in a manner that will provide for the  
9 effective operation of the district. The Superintendent shall, in considering any assignment or  
10 transfer, base a decision on such factors as the desired performance and/or expectations inherent in  
11 the position, the staff member's background and preparation, the staff member's past performance, the  
12 impact on other facets of the district's operations, and the needs of the district. It is the  
13 superintendent's responsibility to provide the Board with information at the board meeting prior to  
14 the transfer of an employee.

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16 Administrative staff members shall be notified as soon as possible about any change in assignment.  
17 Nothing in this policy shall prevent the Superintendent from reassigning an administrative staff  
18 member during the school year.

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29 **Cross Reference:** #5220 Position Creation/Vacancy

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32 **Legal Reference:** 20-4-203, MCA Teacher Tenure  
33 20-4-204, MCA Termination of Tenure Teacher Services

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36 **Policy History:**

37 Adopted on: 1/12/99

38 Revised on: 11/9/10

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