

TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA

COMMITTEE: Administration and Finance
ITEM: Contract with Ricoh USA for University Copier Fleet

DATE PREVIOUSLY SUBMITTED:

SUMMARY

Approval is requested to contract with Ricoh USA to provide copier lease and maintenance services for 96 machines throughout campus. The agreement will begin February 22, 2016 and expire February 21, 2019.

This purchase will be made through the State of Texas Department of Information Resources (DIR) cooperative contracts program. DIR contracts are executed from solicitations that have been competitively bid and awarded by the State. DIR is responsible for all cooperative contract programs that enable state entities to efficiently pool their purchasing power to lower cost. This purchase qualifies as a "Master Agreement" and is exempt from competitive sourcing as provided for in Chapters 2157 of the Texas Government Code.

FISCAL NOTE: Annual cost not to exceed \$172,812.96 per year (for a total of \$518,438.88 for three years).

SUPPORTING DOCUMENTATION: State of Texas DIR Contract
ACTION REQUESTED: Approval

Legal Certification: This proposal and its implementation will not be in violation of any applicable Federal, state, or local law or regulation.


GENERAL COUNSEL

1/26/16
DATE

Fiscal Certification: The fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.


CHIEF FINANCIAL OFFICER

1/26/2016
DATE


VICE PRESIDENT/COMMITTEE LIAISON

Edward Craig Ness

1/26/2016
DATE


PRESIDENT

John M. Rudley

1/28/16
DATE