

**Bridgman Public Schools
Request for Proposal
Sign Upgrade**

I/We have reviewed the bidding documents, work specifications, and the job site to understand the project details.

Affidavits of required insurance(s) will be furnished upon notice of being awarded the installation contract.

I/we propose to complete all work described in the specifications

Price for Purchase and Installation of Sign: \$42605.00 (add \$2421.90 for sales tax if applicable)

The owner reserved the right to award the contract most advantageously to the owner.

WORK SHALL BE COMPLETED BY June 30, 2025.

Date 4/22/25

Company MOD Signs, Inc dba Postema Signs

Address 7775 S. Division Ave

City, State zip Grand Rapids, MI 49548

Contact Person Mary DuBois Phone # 616.648.2634

Authorized signature



Bridgman Public Schools reserves the right to reject any bids and waive any irregularities or formalities.

Bridgman Public Schools
AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

This form must be notarized and included with bidder's quote

The undersigned, the owner or authorized officer of the below-named Bidder (the "Bidder"), pursuant to the compliance certification requirement provided in the Bridgman Public Schools (the "School District") Request for Proposal (the "RFP"), hereby certifies, represents and warrants that the Bidder (including its officers, director and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a contract as a result of the aforementioned RFP, the Bidder will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Act defines an Iran Linked Business as an individual or any entity, including all successors, parent companies, subsidiaries and companies under common control, engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, including providing of products used to construct or maintain oil or liquefied natural gas pipelines.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a Request for Proposal for three (3) years from the date it is determined that the person has submitted the false certification.

Bidder: MOD SIGNS, Inc dba POSTERMA SIGNS

By: Olga De Bois

Its: President

STATE OF MICHIGAN COUNTY OF Kent

This instrument was acknowledged before me on the 23 day of April 2025

by JANICE M. STOKFISZ My Commission Expires: June 14th, 2030
Notary Public (Print Name)

Janice M. Stokfisz Acting in the County of: Kent
Notary Public (Signature)

JANICE M STOKFISZ
Notary public, State of Michigan
County of KENT
My commission expires 14-Jun-2030
Acting in the County of Kent

Bridgman Public Schools
DEBARMENT CERTIFICATION FORM

This form must be completed and included with bidder's quote

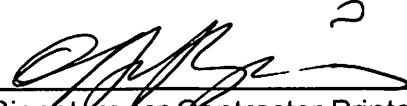
The Contractor certifies that, neither the Contractor firm nor any owner, partner, director, officer, or principal of the Contractor, nor any person in a position with management responsibility or responsibility for the administration of federal funds:

- a. Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal or state department/agency;
- b. Has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (federal, state, or local); violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) above;
- d. Has within a three-year period preceding this certification had one or more public transactions or contracts (federal, state, or local) terminated for cause or default
- e. The contractor is "Actively" registered with SAMS (Service for Award Management), and has been assigned the following DUNS Number:

117169141

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department/agency.

Dated this 22 day of April, 20 25

By 
Authorized Signature for Contractor Printed Name and Title

Olga DeBois President
Printed Name and Title

Bridgman Public Schools
CONFLICT OF INTEREST DISCLOSURE FORM

This form must be completed and included with bidder's quote

Note: A potential or actual conflict of interest exists when commitments and obligations are likely to be compromised by the nominator(s)' other material interests, or relationships (especially economic), particularly if those interests or commitments are not disclosed.

This Conflict of Interest Form should indicate whether the nominator(s) has an economic interest in, or acts as an officer or a director of, any outside entity whose financial interests would reasonably appear to be affected by the addition of the nominated condition to the newborn screening panel. The nominator(s) should also disclose any personal, business, or volunteer affiliations that may give rise to a real or apparent conflict of interest. Relevant Federally and organizationally established regulations and guidelines in financial conflicts must be abided by. Individuals with a conflict of interest should refrain from nominating a condition for screening.

Date: 4/22/25
Name: DIGA DuBois
Position: President

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

☒ I have no conflict of interest to report.

☐ I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

1. _____
2. _____
3. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: 

Date: 4/22/25

**Bridgman Public Schools
FAMILIAL FORM**

This form must be notarized and included with bidder's quote

**DISCLOSURE STATEMENT – FAMILIAL RELATIONSHIP – BRIDGMAN PUBLIC
SCHOOLS**

Pursuant to MCL 380.1267, a sworn and notarized statement disclosing any familial relationship that exists between the owner and any employee of the vendor/contractor and any member of the Bridgman Public Schools Board of Education or the Bridgman Public Schools Superintendent must be accompanied with the bid/proposal.

Bids and Proposals without this disclosure statement will not be accepted.

The members of the Bridgman Public Schools Board of Education are: Eric Ramso, Wayne Hall, Tishia Roberts, Brad Owen, JoAnn DeMeulenaere, Nancy Hawley, and Tom LaVanway. The Bridgman Public Schools Superintendent is Shane M. Peters.

☐ The following are the familial relationship(s):

Owner/Employee Name Related to: Relationship

1. _____
2. _____
3. _____

Attach additional pages if necessary, to disclose all familial relationships.

☒ There are no familial relationships that exist between the owner and any employee of the vendor/contractor and any member of the Bridgman Public Schools Board of Education or the Bridgman Public Schools Superintendent. The undersigned, the owner or authorized representative of bidder (insert name) Olga DeBois as Postema does hereby represent and warrant that the disclosure statements herein contained are 51545 true.

Olga DeBois [Signature]

Print Name Signature of Bidder Representative

President

Title

STATE OF MICHIGAN ss COUNTY OF Kent

This instrument was acknowledged before me on the 23 day of April, 2025, by Olga DeBois.

Notary Public Janice M. Stokfisz

County, Michigan My commission expires: 6 / 14 / 2030

Acting in the County of: Kent

JANICE M STOKFISZ
Notary public, State of Michigan
County of KENT
My commission expires 14-June-2030
Acting in the County of Kent

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548
Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: **Bridgman Public Schools**


9964 Gast Road
Bridgman, MI 49106

Contact: **Sam Stine**

sstine@bridgmanschools.com
269.466.0287

Project: **Sign Upgrade**

3891 Lake Street
Bridgman, MI 49106

We recycle fluorescent lamps,
plastics, aluminum, and steel. 

Quotation

Quote Date: **4/23/2025**

Quotation valid for 15 days

TERMS:

Deposit - 75%, Net Due 15 Days

Description	Amount:
Manufacture (1) 30" x 96" double sided, internally illuminated monument sign with polycarbonate faces and printed translucent vinyl graphics. Lighting to be low voltage white LED modules. Includes structural support for an electronic display and a fabricated aluminum base.	\$8,670.00
Provide (1) double sided, WatchFire - 4'-0" x 8'-0" 16mm full color LED Display Includes OPx-4G Wireless Cellular with Life-of-Sign data plan. Note: Watchfire 16mm will require (2) 20 amp dedicated circuits.	\$31,695.00
Installation Current lead time is 6-8 weeks from approval. Sign to be installed by June 30, 2025 if ordered in time.	\$1,990.00
Software Setup and basic training	\$250.00
Optional 10mm Resolution Upgrade Change electronic display to be a Watchfire 10mm full color display, Add \$7,800.00 plus tax Note: Watchfire 10mm will require (2) 30 amp dedicated circuits.	

TRUE 5 Year Electronic Display Warranty

Above pricing includes a 5 year factory parts warranty from Watchfire and a 5 year labor warranty from Postema Sign and Graphics.



Martin DuBois

4/23/2025

Date

Subtotal: \$42,605.00

Sales Tax: \$2,421.90

Total: \$45,026.90

Approval

Date

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548
Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: **Bridgman Public Schools**

We recycle fluorescent lamps,
plastics, aluminum, and steel.



Project: Sign Upgrade

3891 Lake Street
Bridgman, MI 49106

Quotation

Quote Date: 4/23/2025

Exclusions & Qualifications:

*Permit expenses and acquisition fees are not included in the quoted pricing unless noted.

*Quoted pricing excludes structural engineering, engineered drawings, and any costs associated with obtaining them.

*Electrical service to proposed sign(s) is assumed to be existing or provided by others. Final hookup in most cases to also be completed by others.

*If footings are required, quote assumes normal soil conditions. Overcoming underground obstructions such as asphalt, concrete, large rocks, utility lines, frost, sprinklers, etc., will be billed as an extra.

*Postema Sign will practice caution and attempt to avoid damaging any landscaping during installation. If for some reason landscaping restoration is required, Postema Sign will not be held responsible.

*Quoted pricing does not include overtime, after hour, holiday, or any other work hours requiring a premium wage. If customer requests work be performed during these hours they will be billed as an extra.

*Quote assumes clear and adequate access to perform installation(s).

*Vector art may be required. If not available, services to alter artwork will be billed.

*Work quoted as being performed in (1) mobilization, any added trips will be billed accordingly.

*If project start is delayed by customer, Postema Sign reserves the right to adjust pricing every 90 days from the date of acceptance until fabrication begins.

*If storage of signage is required due to a delaying of installation by customer a \$70 per month charge may be imposed starting 30 days after the scheduled installation date.


Martin DuBois
4/23/2025
Date



All electrical circuits are to be ran to the
sign location by the business owner.

Approval _____ Date _____