



# PROSPECT HEIGHTS SCHOOL DISTRICT 23

## MINUTES OF THE BOARD OF EDUCATION

**Regular Meeting**      **Eisenhower School**      **7:00 p.m.**      **October 9, 2025**

<u>Members Present</u> Rebecca McClaney, President Spencer Long, Vice-President (arrived at 7:41pm) Carol Botwinski, Secretary Brian Greidanus Tracey Morrissey Brynn Nordmark Mari Lynn Peters	<u>Members Absent</u>
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<b><u>CALL TO ORDER</u></b>	<p>Rebecca McClaney called the meeting to order at 7:00 p.m.</p> <p>This meeting was held at the Grodsky Administration Building and a link was made available for those who wanted to view virtually on our YouTube Channel.</p> <p>Link to: <a href="https://www.youtube.com/channel/UCL3A8o0joa6QutTKwq5C3pg">https://www.youtube.com/channel/UCL3A8o0joa6QutTKwq5C3pg</a></p>
<b><u>ROLL CALL</u></b>	<p>PRESENT: Mrs. Botwinski, Mr. Greidanus, Dr. Long, Mrs. McClaney, Mrs. Morrissey, Mr. Nordmark and Mrs. Peters.</p> <p>Dr. Spencer Long arrived at 7:41 p.m.</p> <p>Also present: Dr. Don Angelaccio, Superintendent, and Mrs. Amy McPartlin, Assistant Superintendent for Finance and Operations.</p> <p>Absent: Dr. Curtis, Dr. Sroka</p>

<b><u>PLEDGE OF ALLEGIANCE</u></b>	<p>Our Pledge of Allegiance was led by IKE Path Award Winners.</p>
<b><u>RECOGNITION OF VISITORS AND VISITOR PARTICIPATION</u></b>	<p>The Prospect Heights Chief of Police, Deputy Chief, Sergeant and Director of Police Administration joined us for a discussion on the new e-bike and e-scooter ordinances.</p>
<b><u>COMMUNICATIONS</u></b>	<p><b><u>Instructional Coaches Day</u></b>  We thanked our amazing Instructional Coaches for their ongoing contributions to the professional learning and student support in District 23: Lisa Schmidt, Leslie Jasper, Kristene Ganek, Kelly Brockway, and Hannah Sutter. We also recognize our Special Education and Multilingual Specialists: Abby Cisneros, Carly Sullivan, Erin Lim, Nina Espinos, and Denisse Valladares.</p> <p><b><u>National Principals Month</u></b>  The month of October is recognized as National Principals month. We thanked our principals: Dr. Lambatos, Ms. Gage, Ms. Meziere, Dr. Nystrom, and Mr. Kaper for their outstanding leadership!</p> <p><b><u>National School Bus Safety Week</u></b>  Oct. 16-20, 2025 is recognized as National School Bus Safety Week. In District 23, we thanked our partners, First Student, and all of the drivers who serve our community.</p> <p><b><u>LEA Designation 2025</u></b>  This annual review of our Special Education program found that we again met all requirements.</p> <p><b><u>ISBE Report Cards and Summative Designations</u></b>  On October 31, the Illinois State Board of Education will release the 2025 School Report cards and summative designations. While the information is currently under embargo, we are very pleased with the data we have seen and look forward to sharing it with the community.</p> <p><b><u>D23 Community Connections Newsletter</u></b>  The Fall 2025 edition of the D23 Community Connections Newsletter will be mailed to all residents in early November after Community Relations Committee review.</p>

	<p><b><u>Veterans' Day Breakfast and Assembly</u></b> MacArthur will host its annual Veterans Day breakfast and assembly on Monday, November 10.</p> <p><b><u>Eisenhower School Improvement Presentation</u></b> Dr. Lambatos and members of the Eisenhower School Improvement Team provided an overview of their goals for this year.</p>
<b><u>COMMITTEE REPORTS</u></b>	<p><b><u>Building and Sites</u></b> Mrs. Morrissey reported that there was discussion of the Summer 2026 work. The job order contract was discussed with the recommendation that it is awarded to FH Paschen. There was also discussion of finance and facilities with preparation for the upcoming Board meeting. There was also discussion of the custodial vacancy.</p> <p><b><u>NSSEO</u></b> Mrs. Botwinski reported on the Shining Star Award Winners, and that they talked about their experience at Sunrise Lake. There was discussion about the upgrades needed at Sunrise Lake, so a “wish list” was created. Human Resources provided an update on position vacancies, a number of policies were approved, union negotiations are approaching. There was a presentation on a number of different grants. Dr. Schnoor gave a summary of the most recent superintendent meeting. The group toured Kirk School as part of the facilities review process.</p> <p><b><u>FINANCE</u></b> Mr. Nordmark reported that there was discussion on the FY2027 Budget Calendar, as well as the monthly review of the year to date revenue and expenditures. Dr. Curtis provided a summary on the categorical grants. There was discussion on compliance with the excess fund accumulation report. There was also discussion on the recommendation for FH Paschen to be awarded the job order contract. Time was spent on a finance and facilities discussion to be provided at the October Board meeting.</p>
<b><u>CONSENT AGENDA</u></b>	<p>The Consent Agenda included the approval of the minutes from the Regular Meeting and Executive Session on September 18, 2025, the Personnel Report, and the second read of Press Policy 119.</p>

2:80 Board Member Oath and Conduct  
2:130 Board-Superintendent Relationship  
7:140 Search and Seizure  
7:300 Extracurricular Athletics  
8:80 Gifts to the District  
1:10 School District Legal Status  
1:20 District Organization, Operations, and Cooperative Agreements  
1:30 School District Philosophy  
2:10 School District Governance  
2:240 Board Policy Development  
3:30 Chain of Command  
4:50 Payment Procedures  
4:90 Student Activity and Fiduciary Funds  
4:180 Pandemic Preparedness; Management; and Recovery  
5:270 Employment At-Will, Compensation , and Assignment  
7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students  
7:90 Release During School Hours  
7:130 Student Rights and Responsibilities  
7:325 Student Fundraising Activities  
8:110 Public Suggestions and Concerns

Motion to approve the Regular Meeting minutes and the executive session minutes of September 18, 2025, as presented. This motion made by Tracey Morrissey and seconded by Brian Greidanus, passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Abstain, Mari-Lynn Peters: Abstain.

Yea: 5 Nay: 0 Abstain: 2

Motion to approve the Personnel Report and the second read of press policy 119. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.

	<p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p> <p>Yea: 7 Nay: 0 Abstain: 0</p>
<b><u>FINANCIAL REPORT</u></b>	<p>Board member Long reviewed and approved the vouchers this month.</p> <p>Motion to approve the Financial Report as presented. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p> <p>Yea: 7 Nay: 0 Abstain: 0</p>
<b><u>SUPERINTENDENT'S REPORT</u></b>	<p><b><u>Finance &amp; Facilities Discussion for October BOE Meeting</u></b></p> <p>The Administrative team and our partners from ARCON provided an overview of the financing, projects, and timeline to provide clarity and transparency for the community. We reviewed the updated renderings, discussed the bidding process, and shared timelines for design, construction, and potential referendum questions.</p> <p><b><u>Job Order Contract - FH Paschen</u></b></p> <p>Following discussion with both the Finance and Buildings &amp; Sites Committees and at the September Board meeting, the recommendation is being made to award the Job Order Contract (JOC) in accordance with Illinois School Code, Article 10-20/21 exempting state master contracts and cooperative purchasing from the public bidding process when complying with legal procurement procedures. This JOC is being recommended to FH Paschen for the Window, Siding, and Door replacement work at MacArthur Middle School, following review of the solicitation as issued by the City of Elmwood Park and approval by the District's legal team at Kriha Boucek.</p> <p>Motion to approve the award of the Job Order Contract to FH Paschen for the Window, Siding and Door Replacement Work at MacArthur Middle School. This</p>

motion, made by Spencer Long and seconded by Tracey Morrissey, Passed.

Brynn Nordmark: Abstain (Without Conflict), Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Mari-Lynn Peters: Yea

Yea: 6 Nay: 0 Abstain: 1

**Procom Proposals - iPhone Replacements at Eisenhower & MacArthur**

As discussed with Finance and Buildings and Sites Committees, the recommendation was made to move forward with the replacement of the analog vestibule intercom systems at MacArthur and Eisenhower.

Motion to approve the two proposals with Procom for the replacement of the vestibule intercom systems at MacArthur and Eisenhower in the total amount of \$13,623. This motion, made by Tracey Morrissey and seconded by Brian Greidanus, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea

Yea: 7 Nay: 0 Abstain: 0

**IASB Delegate Selection**

At the upcoming Triple I Conference, each District is invited to send one representative to the delegate assembly. Following the selection of our representative tonight, we will meet to review proposed resolutions and bring a recommendation for a directed vote to our November meeting.

Motion to nominate Becky McClaney to serve as our representative at the IASB Delegate Assembly. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea

Yea: 7 Nay: 0 Abstain: 0

**FY2027 Budget Calendar**

The Budget Calendar for FY2027 has been reviewed by the Finance Committee and Mrs. McPartlin provided information and answered questions regarding the budget.

Motion to approve the Budget Calendar for FY2027. This motion, made by Brian Greidanus and seconded by Mari-Lynn Peters, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea

Yea: 7 Nay: 0 Abstain: 0

**Fundraising and Service Projects**

The Administration annually shares an overview of fundraising and service learning projects as required by policy.

Motion to approve the fundraisers and service projects for 2025-26 as presented. This motion, made by Tracey Morrissey and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea

Yea: 7 Nay: 0 Abstain: 0

**Summary of Categorical Grants**

Dr. Curtis has prepared the annual summary of Categorical Grants.

**Compliance with Excess Fund Accumulation Report - Public Act 103-0394**

In accordance with Public Act 103-0394, school districts are required to report on the fund balances in the

	<p>Educational, Operations &amp; Maintenance, and Transportation funds when they are in the process of budget approval. Following Committee approval, this document has been included as an information item.</p> <p><b><u>Annual Communications Update</u></b></p> <p>The Administration shares an annual update of communication goals, methods, and frequency.</p>
<b><u>EXECUTIVE SESSION</u></b>	<p>An executive session is needed for the purpose of discussing personnel. There will be no action following the executive session.</p> <p>Motion to adjourn to Executive Session at 9:15 p.m. for the purpose of discussing matters of personnel. There will be no action after Executive Session. This motion, made by Spencer Long and seconded by Tracey Morrissey, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea</p> <p>Yea: 7 Nay: 0 Abstain: 0</p> <p>Motion to adjourn Executive Session at 9:47 p.m. This motion, made by Tracey Morrissey, and seconded by Brian Greidanus, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea</p> <p>Yea: 7 Nay: 0 Abstain: 0</p>
<b><u>ADJOURN</u></b>	<p>Motion to adjourn the meeting at 9:50 p.m. This motion, made by Spencer Long and seconded by Brian Greidanus, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Yea: 5 Nay: 0 Abstain: 0</p>

	Yea: 7 Nay: 0 Abstain: 0
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Board President

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Board Secretary