

Bagley Public Schools Fundraising Request Form

School Board Adopted: February 5, 2018

Board Reviewed: September 16, 2024

Name of Fundraising Group: Bagley Youth Rec Program Todays Date: April 17, 20226

Advisor in Charge of Event: Amy Kent & Brandon Schwegel Student Rep: _____

Fundraising Activity: Summer Rec Sign-Up Night with Fundraiser

First Day of Fundraiser: May 6, 2026 Last Day of Fundraiser: _____

Describe the fundraising activity: (Please attach all flyers/advertisements for this event to this form).

Note: All food fundraisers must comply with the Smart Snacks guidelines.

This event would be a kickoff to summer with a Youth Rec Sign-Up Night! Families will be able to come and get help registering in the new bound system for summer activities, enjoy a free-will donation meal served by Galen's Fresh Foods, purchase their youth rec summer shirts, take part in a raffle baskets by purchasing tickets for a chance to win the basket of items, and kids to enjoy some activities while parents are signing them up for summer activities.

Purpose for which funds will be used: To help parents navigate the new Bound System and raise money to update the youth football equip.

Select One: Soliciting in school only Soliciting in school and community

Was this fundraiser done in the past? Yes No

Name of Vendor(s): Galen's Fresh Foods

Is this fundraiser managed through the student activity account? Yes No

If yes, name of account: _____

If no, please explain: It is through the Community Ed, Youth Rec Activities Account

Are school district facilities required: Yes No

If yes, a facility use permit must be completed. The fundraiser must be approved by the host and appear on the school calendar. Submit the Facility Use Permit Request along with a copy of the fundraiser request form.

IMPORTANT: This form must be signed by the Advisor and Principal and then sent to the School Board for approval. Once the fundraiser is approved, the form will be sent back to the Advisor for their records. The fundraiser cannot begin until this form has been signed and returned to the Advisor.

Upon completion of the Fundraiser, the Advisor is responsible for completing the "Fundraiser Accountability Form" and submitting to the Principal for review within 30 days. These forms should be retained with the student activity account records and a copy sent to the district office.

Advisor in Charge Signature:  Date: 4-17-26

OFFICE USE ONLY

Fundraiser Approved: Fundraiser Denied: More Information Needed:

Principal Signature: _____ Date: _____

Fundraiser Approved: Fundraiser Denied: More Information Needed:

Superintendent's Signature: _____ Date of School Board Approval: _____