

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 10/25/16



Recognition: ☐ Students ☐ Staff ☐ Parents

Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report

Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:

 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 10/25/16

To: **John Rouse**
 Superintendent

From: Tony Wagner
 Title: Director

Subject: **VOLLEYBALL DIVISIONAL TOURNAMENT**

Description: Volleyball Divisional Tournament for Browning girls in Laurel, Montana November 2-5, 2016.

Financial Impact: \$827.96

Funding Source (Budget/grant, etc.): 226.60.720.3500.582

Attachment(s): volleyball schedule/leave request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☒ Approved ☐ Denied ☐ Tabled to: _____

BHS Volleyball 2016/2017 Schedule

Wednesday August 10, 2016 - Parent Meeting 5:30 pm

Friday August 12, 2016 – 1st Day of Practice

Friday August 26, 2016 @ Tip Off Lewistown 11:00 am

Saturday August 27, 2016 @ Tip Off Lewistown 9:00 am

Thursday September 1, 2016 JV/FR Cut Bank 4:30 pm, 6:00 pm

Friday September 2, 2016 @ Belgrade 6:00 pm, Livingston 4:00pm

Saturday September 3, 2016 @ Windy City Classic (Livingston) 9:00 am

Saturday September 3, 2016 @ Lewistown JV Tournament 10:00 am

Thursday September 8, 2016 JV/FR Rocky Boy 4:30 pm, 6:00pm

Saturday September 10, 2016 @ Conrad 2:00 pm, 3:30 pm, 5:00 pm

Saturday September 17, 2016 Whitefish 1:00 pm, 2:30 pm, 4:00 pm

Thursday September 22, 2016 @ Cut Bank 4:15 pm, 5:45 pm, 7:15 pm

Monday September 26, 2016 @ JV/FR Rocky Boy 5:00 pm, 6:30 pm

Wednesday September 28, 2016 JV/FR Columbia Falls 4:14 pm, 5:45 pm

Thursday September 29, 2016 @ Shelby 4:15 pm, 5:45 pm, 7:15 pm

Saturday October 1, 2016 Lewistown 3:00 pm, 4:30 pm, 6:00 pm

Tuesday October 4, 2016 Cut Bank 4:30 pm, 6:00 pm, 7:30 pm

Thursday October 6, 2016 Havre 4:00 pm, 5:30 pm, 7:00 pm

Tuesday October 11, 2016 @ JV/FR Columbia Falls 4:15 pm, 5:45 pm

Thursday October 13, 2016 @ Whitefish 4:15 pm, 5:45 pm, 7:15 pm

Saturday October 15, 2016 @ Butte Central Tournament TBA

Thursday October 20, 2016 Livingston 2:00 pm, 3:30 pm, 5:00 pm

Friday October 21, 2016 Belgrade 11:00 am, 12:15 pm, 1:30 pm

Thursday October 27, 2016 @ Havre 4:00 pm, 5:30 pm, 7:00 pm

Saturday October 29, 2016 @ Lewistown 3:00 pm, 4:30 pm, 6:00 pm

Thursday November 3, 2016 Divisional @ Laurel TBA

Friday November 4, 2016 Divisional @ Laurel TBA

Saturday November 5, 2016 Divisional @ Laurel TBA

Thursday November 10, 2016 State @ Bozeman TBA

Friday November 11, 2016 State @ Bozeman TBA

Saturday November 12, 2016 State @ Bozeman TBA

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name TONY WAGNER
Building BROWNING HIGH SCHOOL

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u> <u>11/2/16-11/5/16</u>	<u>Hours</u> <u>24</u>	<u>Type of Leave</u> <u>SR</u>
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Employee Signature _____ Date _____

☒ Approved; Condition upon the specific leave being available for the specific employee ☐ Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual
SL Sick Leave
*EX/SR Extra-Curricular/School Related

PL Personal Leave
JD Jury Duty (attach verification)
NG National Guard
FN Funeral _____
(Master Contract) Relationship)

ALWO Approved Leave W/O Pay
ULWO Unapproved Leave w/o Pay
SWP Suspended w/Pay
SWOP Suspended w/o Pay

*If taking School Related/Extra-Curricular Leave only, In or Out of District, you **MUST** list Conference Name/Location

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Volleyball Divisional Tournament **Attach Brochure/Agenda**

Location Laurel, Mt

Departure Date 11/2/16

Return Date 11/5/16

Departure Time 8:00 AM

Return Time 10:00 PM

Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Mileage 724 @ .54 = \$390.96

Per Diem \$35 X 3 days + \$12L + \$15S = \$140.00

☐ Registration PO# _____ =
☒ Hotel PO# W/VBALL TEAM = \$ 297.00
☐ Other PO# _____ = \$
☐ Other PO# _____ = \$

Sub Total \$ 827.96

Budget 226.60.720.3500.582 (100%) 530.96

(%)

Check Total \$530.96

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____