

**Minutes of the Regular Board of Trustee Meeting
The Board of Trustees
Wharton County Junior College**

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, April 19, 2022, beginning at 6:30 P.M. in the Hutchins Memorial Board Room and on Zoom. Mrs. Rod presided.

Trustees present: Mrs. Amy Rod, Chair; Mrs. Ann Hundl, Vice Chair; Mr. Scott Glass; Mr. Paul Pope (via zoom); Mr. Danny Gertson; Mr. Larry Sitka; and Dr. Sue Zanne Williamson Urbis

Trustees absent: Mrs. Mary Ellen Meyer and Mr. Jack Moses

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Dr. Amanda Allen, Vice President of Planning and Institutional Effectiveness; Mrs. Deanna Feyen, Executive Secretary to the President; Mr. Peter Anderson; Ms. Kim Ashburn; Mr. Gary Bonewald; Ms. Zina Carter; Mrs. Carol Derkowski; Mr. Curtis Edwards; Mr. Mike Feyen; Ms. Leilani Flores; Mr. Varun Gupta; Mr. Dan Johnson; Ms. Mary Koczanowski; Mr. Eric Li; Mrs. Cheryl Machicek; Mr. Jerry Martinez; Mrs. Deborah McGraw; Mrs. Penny Orrell; Ms. Lindsey Reeves; Mr. Tommy Regan; Dr. Liz Rexford; Mrs. Sheryl Rhodes; Mr. Ben Sharp; Ms. Marilyn Sebesta; Mr. Don Smith; Ms. Wendy Tamayo; Mr. Danny Terronez; Mrs. Cindy Ward and Mr. Joel Williams

I. Determination of Quorum and Call to Order

-Mrs. Rod called the meeting to order at 6:30 p.m. and declared a quorum.

II. Pledge of Allegiance

-Mrs. Rod led the Pledge of Allegiance.

III. Reading of the Minutes

III.A. Regular Board of Trustee meeting minutes from March 29, 2022

BOARD ACTION: On a motion made by Ann Hundl and a second, the board unanimously approved the Regular Board of Trustee meeting minutes from March 29, 2022 as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

Mrs. Marilyn Sebesta and Mr. Joel Williams discussed reopening of the Fitness Center.

V. Special Items

V.A. Reports from Board Committees

VI. Presentations, Awards, and/or President's Report

VI.A. Retirement Resolution for Ms. Linda (Susie) Bear

-Mrs. Derkowski read the retirement resolution for Ms. Linda (Susie) Bear and will present her with the plaque.

VI.B. Report on Texas Commission on Community College Finance

-President McCrohan provided information on the Texas Commission on Community College Finance.

VI.C. Marketing, Communication and Advancement Presentation - Zina Carter

-Zina Carter presented and reviewed the Marketing, Communication and Advancement Plan.

VI.D. Signage Sugar Land Campus

-President McCrohan discussed the information on signage that she received from University of Houston Sugar Land. The plan included the outside wayfair signage. The date for installation is yet to be determined.

VII. Student Success

VIII. Reports to the Board

VIII.A. Financial Reports

-Mr. Kocian presented the March 2022 financials.

BOARD ACTION: On a motion by Mr. Glass and a second, the board unanimously approved the March 2022 financials as presented.

-Mrs. Ward presented the 2nd quarter investment report.

BOARD ACTION: On a motion by Mrs. Hundl and a second, the board unanimously approved the 2nd quarter investment report as presented.

VIII.B. Management Reports

VIII.B.1. Technology Report

VIII.B.2. Financial Aid Report

VIII.B.3. Testing Report

VIII.C. Reports from College Governance Councils

VIII.C.1. December 7, 2021 Faculty Council Minutes

VIII.C.2. February 1, 2022 Faculty Council Minutes

VIII.C.3. March 1, 2022 Faculty Council Minutes

VIII.C.4. March 9, 2022 Faculty Association Minutes

VIII.C.5. March 2, 2022 Support Staff Organization Minutes

IX. CONSENT AGENDA

X. Matters Relating to General Administration

XI. Matters Relating to Academic Affairs

XII. Matters Relating to Administrative Services

XII.A. Approve the transfer of \$22,051.89 from the Plant Repair and Replacement Fund to cover the cost of the replacement flooring for the first floor corridor in the Johnson Health Occupations Center (\$22,051.89 - transfer from Plant Repair and Replacement Fund)

XII.B. Approve the proposal submitted by Echo Healthcare of \$136,090.00 to provide an interactive 3 wall projection system with lab simulator with touch controls simulating actual scenes and scenarios to help EMT students manage these environments (\$136,090.00 - TRUE Grant Funds)

XII.C. Approve the proposal submitted by Echo Healthcare of \$104,770.00 to provide 5 Lifecast simulator manikins ranging from full term baby to adult in order to simulate different clinical settings that EMT students will encounter in the field (\$104,770.00 - TRUE Grant Funds)

XIII. Matters Relating to Technology

XIV. Matters Relating to Planning & Institutional Effectiveness

XIV.A. Approve the submission of a substantive change to SACSCOC to allow for >50% of a degree program to be offered at Needville and Bay City High Schools (-0-)

XV. Matters Relating to Personnel

XV.A. Board of Trustees

XV.B. Office of President

XV.C. Office of Academic Affairs

XV.C.1. Barbara S. Lynn retired as regular, full time instructor of education/early childhood development, FAC-2-25, effective June 30, 2022

XV.C.2. William Johnson retired as regular, full time instructor of sociology, FAC-1-14, effective August 31, 2022

XV.C.3. Linda S. Bear retired as regular, full time instructor of vocational nursing, FAC-1-25, effective April 15, 2022

XV.C.4. Han Lee employed as regular, full time instructor of physics, FAC-7-3, effective August 22, 2022

XV.C.5. Alexis Brooks received a change in title/assignment from a regular, full time academic advisor, A-5-10 to a temporary, full time Title V HSI career development and transfer coordinator, GNT-7-11, effective April 1, 2022

XV.D. Office of Administrative Services

XV.D.1. Michael Feyen retired as regular, full time director of facilities management, CA-15-45, effective June 30, 2022

XV.E. Office of Student Services

XV.F. Office of Technology

XV.G. Office of Planning & Institutional Effectiveness

XVI. END OF CONSENT AGENDA

-Mrs. Rod pulled Item XII.B. and Item XII.C. for further consideration.

BOARD ACTION: On a motion by Mrs. Hundl and a second, the board unanimously approved the consent agenda with the removal of Items XII.B. and Item XII.C.

XVII. Paid Professional Assignments

-Paid Professional Assignment for Michael Adkins, Oversight of the Title V HSI Grant as Project Director, May 1, 2022 - August 31, 2022 - \$5,000.00.

XVII.A. Information Item:

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

XXI. Other Business

XXII. Adjourn

-The meeting adjourned at 7:56 P.M.

Board Secretary