

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**April 12, 2016**

**Agenda Item:** RFP 12-08 Property and Casualty Insurance

**Administrator Responsible:** Jan Arrington, Chief Financial Officer

**Attachments:** No Attachments

Action Needed     For Discussion     Information     Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees accepts information regarding continuation of the previous award of RFP 12-08 for Property and Casualty insurance coverage to Higginbotham & Associates, Inc., for the annual amount of \$238,118.00, as submitted by Jan Arrington, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

Higginbotham & Associates, Inc., formerly Key & Piskuran, was awarded a three-year contract with the option to renew for two additional one-year periods. The award begins its final year of the renewal option periods.

**Fiscal Note:**

The annual premium rate will remain the same as the prior year, at \$238,118.00.