

## Suggested BOP Changes Tabled from the April 24, 2023 Discussion (Items 16, 17, 18, & 19)

PROPOSED VERBIAGE FOR MAY 22 MEETING (please share as part of meeting packet):

Section Name: **Board Member Meeting Preparation & Participation**

Proposed Content and Format:

- Board Members will read and study the agenda packet prior to each meeting.
- Board Members will direct their individual requests for additional materials or information relating to agenda items to the Superintendent. Agenda packets and any requested information will be provided by the Superintendent to Board Members at least three (3) days in advance of Board Meetings and Work Sessions. Every effort will be made by the Superintendent or his designee to provide more lengthy documents related to agenda items as soon as possible but not less than four (4) days in advance of Board Meetings or Work Sessions.
- The Superintendent or designee will ensure that any additional materials or information that is provided to one Board Member is provided to all Board Members. This operating procedure will not limit a Board Member's ability to ask questions during the Board Meeting.
- All Board Members are expected to conduct themselves according to Robert's Rules, Newly Revised parliamentary procedure and the agreed upon CISD Board Meeting Norms (unless suspended by a two-thirds vote of the members present) for all meeting, motions, and debates.
- The Board President, or chair, of a meeting will recognize any Member who wishes to speak on a subject. Members will not be allowed to speak a second time until every member who wishes to participate has spoken once.
- During a Board Meeting, any Board Member may remove an item from the consent agenda for separate consideration. Prior to the meeting, the Board Member will make every effort to inform the appropriate staff member of his/her intent to remove the item from the consent agenda so that the staff member may prepare additional information as needed, which may include documents or other material. The Board Member will also notify the Superintendent or the Board President of his/her need to further discuss the consent agenda item prior to action by the Board.
- Debate and discussion must continue until such a time as each Board Member feels that he/she has had adequate time to ask clarifying questions or make other comments, unless the previous question has been moved and adopted.
- Once a majority decision has been reached, individual Board Members will publicly support that vote.
- A Board Member not present at the physical location of a regular board meeting may participate via a videoconference under Gov't Code 551.127. The Board Member shall be counted as present at the meeting for all purposes. A meeting may be held if a quorum, including the Board Member presiding over the meeting, is physically present at one location. A Board Member wishing to participate via videoconference shall notify the Board President and the Superintendent at least three (3) business days before the meeting to allow staff time to set up and test the connection. Such meetings must meet all the requirements of the Texas Open Meetings Act.

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-Nothing in this operating procedure will be construed as a limit to a Board Member's ability to ask questions during the board meeting.