

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 3/12/2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**     3/6/2019

**To:**        **Browning School Board**  
                    Members

**From:**    Corrina Guardipee-Hall ED.S.  
**Title:**     Superintendent

**Subject:** **Leavitt Great West Insurance Services**

**Description:** By means of this notification we would like to appoint Nick Prinzing with LEAVITT GREAT WEST INSURANCE SERVICES at 2345 King Ave. West, Ste. E as our insurance representative and producer for all matters relating to and concerning any and all policies that belong to Browning Public Schools. Leavitt Great West will be compensated at the same amount as our previous Agent of Record.

**Financial Impact:**

**Funding Source (Budget/grant, etc.):**

**Attachment(s):**

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Date: February 14, 2019

RE: Browning Public Schools – Insurance Benefits

To whom it may concern:

By means of this letter, we appoint Nick Prinzing with LEAVITT GREAT WEST INSURANCE SERVICES at 2345 King Ave. West, Ste. E as our insurance representative and producer for all matters relating to and concerning any and all policies that belong to Browning Public Schools. Leavitt Great West will be compensated at the same amount as our previous Agent of Record.

Please furnish LEAVITT GREAT WEST INSURANCE with copies of policies, endorsements, audits, claim statements and any documents deemed necessary to handle and protect our insurance program interests.

This relationship takes effect immediately and rescinds and supersedes any previous broker of record letters, authorization letters, documents or forms we have given to others and filed with your company.

Sincerely,

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Corrina Guardipee-Hall &lt;corrinag@bps.k12.mt.us&gt;

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**District Health Insurance**

4 messages

**Nick Prinzing** <nick-prinzing@leavitt.com>

Fri, Feb 15, 2019 at 2:12 PM

To: Corrina Guardipee-Hall &lt;corrinag@bps.k12.mt.us&gt;

Cc: Rikie Calica &lt;rikiec@bps.k12.mt.us&gt;, "johns@bps.k12.mt.us" &lt;johns@bps.k12.mt.us&gt;, Sarah Harne &lt;sarah-harne@leavitt.com&gt;, Shawn Samuelson &lt;shawn-samuelson@leavitt.com&gt;

Corrina,

I want to thank you and your team again for your time and feedback yesterday. It was great to get to know everyone better and get a clearer understanding of everyone's goals moving forward.

As requested we have attached the updated Agent Of Record letter with the wording that stipulates that there will be no additional cost to the district for signing this letter. This letter simply confirms that you have chosen us as your agency partner moving forward and gives us permission to access all the information we need to go through the formalized audit process.

Our audit will include:

- a compliance checklist
- stop loss contract inspection and summary plan document and employee handbook coordination test by our ERISA Attorney Firm
- a deep dive into your claims information and pharmacy spend

Once we finish our audit we will come back to visit with your team for another meeting, in which we will educate the administrative staff on the basics of self-funding then specifically identify all the relevant details of the current program that everyone should be aware of. We will also present our audit findings which will primarily focus on your claims and prospective risk. During that presentation we will give the district a renewal projection put together by our underwriter which will give all of us an idea of what your renewal offer will look like well before your actual renewal. That renewal projection can later be used as a tool for negotiation in case the stop loss carrier offers a higher than expected renewal increase. Additionally, we will strategize on ways to reduce cost and improve care for your high cost claimants which will result in a lower renewal increase.

Again, signing the attached letter will not result in district having to pay anything additional and no changes will be made without the permission of the administration, the board and the insurance committee. We will be paid with the commissions already built into the premium you are currently paying, but by signing the attached letter the district will receive heightened customer service, more personal time and attention, a larger advising team, more innovative cost containment strategies and additional resources that will reduce administrative burden.

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If you have any questions please let us know.