

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES  
November 18, 2014**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, November 18, 2014, at Parkway Elementary School, 720 West Jefferson Street, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Rob Hudson who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Rob Hudson, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Hudson announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

**APPROVAL OF AGENDA**

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

**APPROVAL OF THE MINUTES**

October 14, 2014, Noon Regular Meeting

Mr. Babb made a motion to approve the minutes from the October 14, 2014, noon regular meeting as submitted. The motion was seconded by Mr. Wheeler and approved unanimously. Mr. Hudson declared the motion passed.

October 14, 2014, 5 p.m. Regular Meeting

Mrs. Davis made a motion to approve the minutes from the October 14, 2014 5 p.m. regular meeting as submitted. The motion was seconded by Mr. Wheeler and approved unanimously. Mr. Hudson declared the motion passed.

**PUBLIC COMMENTS**

No requests for public comments were received for this meeting of the Board.

**WELCOME**

Dr. Mitzi Moore welcomed the Board of Trustees, parents, staff and visitors to Parkway Elementary School.

## RECOGNITIONS

The Board of Trustees recognized the following students and teachers:

- TPSD Gifted Teachers
- MS Association of Gifted Children Outstanding Advocate Award –Sherry Willis
- TPSD Employees of the Month
- National Spelling Bee Semi-Finalist
- National Merit Semi-Finalist
- Mississippi Teacher Hall of Fame
- Mississippi Alabama All Star Game
- Bernard Blackwell All Star Game
- 2014 Week of the Family Essay Winners
- Business Partners
- Classworks TOP 100

The Board took a brief recess, and the meeting was called back to order by Mr. Rob Hudson.

## COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. Mr. Eddie Prather, Mr. Joe Babb, Mr. Kenneth Wheeler, and Mr. Rob Hudson all gave information on their trip to the Mississippi School Boards Association Fall Conference Update
- B. Mr. Andy Cantrell, along with Mr. Will Lewis and Mr. Charles Laney of JBHM, provided a report on Long Term Maintenance and Building Plans (TPSD Goal #2)
- C. Ms. Mary Ann Plasencia gave an update on Teacher and Parent Surveys (TPSD Goal #3)
- D. Mr. Jim Turner provided a report on Employee Exit Interview Surveys (TPSD Goal #3)
- E. Ms. Kimberly Britton, Ms. Amy Ferguson, and Ms. Anna Guntharp gave an update on MKAS, 3<sup>RD</sup> grade Gate, RTI, and ECEC (TPSD Goal #1)
- F. Dr. Leigh Mobley, and Ms. Anita Buchanan gave an update on ABC Mouse (TPSD Goal #1)
- G. Dr. Eddie Peasant and Mr. Jason Harris gave a report on a Japanese Course for THS Students.
- H. Ms. Lindsey Alade gave an update on the Farm to School Program. (TPSD Goal #1)
- I. Mrs. Rachel Murphree gave an update on Ad Valorem Collections for FY 15(TPSD Goal #4)

Copies of the above reports are on file in the Superintendent's Office.

## **CONSENT AGENDA**

In accordance with Dr. Loden's recommendations, Mrs. Davis moved to approve and ratify the Consent Agenda as listed below:

### **A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)**

1. Contractual Agreements
  - Acknowledge and Award Contracts #CO1528 through #CO1537 and bus contract BC#2014-2015-001
  - Ratification of Contract #CO1526 through #CO1527
2. Accepted Donation #2014-2015-011
3. Permission to Submit TPSD Grant #1502 and #1503
  - MDE: MCOPS \$40,000.00
  - MS Arts Commission \$1,000.00
4. Single Source/Emergency Purchase
  - #SS1501 Engrade \$62,119.70
  - #SS1502 Prepworks \$12,000.00
5. Addition of 15 Items and Deletion of 77 Items from TPSD Asset Listing

### **B. Office of Assistant Superintendent Dr. Eddie Peasant**

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Readmission of Student #48-2-2013-2014
3. Overnight Field Trip Request
  - THS Synergy group to Orlando, FL

### **C. Office of Assistant Superintendent Mrs. Kimberly Britton**

1. General Assurances Title I D 2014
2. Title III English Language Acquisition Program Assurances

### **D. Office of Executive Director of Operations Mr. Andy Cantrell**

1. JBHM and Brauddus and Associates Agreements to further explore FEMA Shelter opportunities
2. JBHM Agreement to further explore Facility Needs Assessment
3. Change Directive No. 1 for Joyner Damage Repairs
4. Change Directive No. 2 for Joyner Storm Damages

**E. Office of Superintendent Dr. Gearl Loden**

1. Approval of Appropriate Travel Expenses for Board Members to attend the National School Board Association (NSBA) Conference March 21-23, 2015, in Nashville, TN

The motion was seconded by Mr. Wheeler and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

**SUPERINTENDENT'S REPORT**

**A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)**

**1. Docket of Claims**

Board President Rob Hudson reviewed the Docket of Claims prior to the meeting. The gavel was passed to Mr. Wheeler, and Mr. Hudson made a motion to approve the docket of claims as follows :

- Docket of Claims for the period October 1, 2014 through November 7, 2014, Docket of Claims #22778 through #23957, Accounts Payable Checks #14240 through #14991 in the amount of \$5,357,286.77
- The Tupelo High School Activity Check Register for the period October 2014, Checks #1546 through #1573 in the amount of \$9,898.80
- Athletic Activity check Register for the period October 2014, Checks #2143 through #2181 in the amount of \$3,957.92

The grand total for all funds is \$5,371,143.49.

The motion was seconded by Mrs. Davis and approved unanimously. Mr. Wheeler declared the motion passed. The gavel was passed back to Mr. Hudson.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

**2. Required Monthly Financial Reports – Month Ending September 30, 2014**

Following a review of each report and an opportunity for discussion, on a motion by Mrs. Davis, seconded by Mr. Wheeler, the Board voted unanimously to approve the following financial reports:

- Bank Reconciliation Report
- Revenue and Expenditure Report with Budget Status
- TPSD Cash Flow Statement

- Combined Balance Sheet
- September 30, 2014 Financial Statements

Mr. Hudson declared the motion passed. The Financial Reports for Month Ending September 30, 2014, are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

**B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)**

**1. Job Description**

Mr. Jim Turner presented a job description for approval. Mr. Babb moved to approve the job description. Mrs. Davis seconded the motion, and the motion was approved unanimously. Mr. Hudson declared the motion passed.

**2. Licensed Personnel Report**

Mr. Jim Turner presented an amended Licensed Staff report for consideration for approval. Mr. Babb moved to approve the Licensed Personnel Report, as amended, as presented. Mrs. Davis seconded the motion, and the motion was approved unanimously. Mr. Hudson declared the motion passed.

The Licensed Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

**C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Policy BDC)**

**1. First Reading of New TPSD Policies**

Dr. Ezell presented the following new policy for a first reading:

:

**JGEB                      Concussion Management and Return to Play**

No action was taken for this presentation.

**2. Revisions to TPSD Policies AF and EBHA**

Dr. Ezell presented the following policies for revisions:

**AF                              School Day**  
**EBHA                        Use of School Property**

Mr. Babb moved to approve the aforementioned policies as presented. Mr. Wheeler seconded the motion. Mr. Hudson declared the motion passed.

The aforementioned policies are marked EXHIBIT 5, and are and held in the Exhibit Book of this meeting date and incorporated herein.

**D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3)**

**1. Information Items:**

- Safety Audit Timeline Update- Mr. Andy Cantrell
- TPSD Assigned Accredited Status-Dr. Gearl Loden
- Retiree Reception November 19, 2014 11 a.m. to 1 p.m.-Dr. Gearl Loden
- December Holiday Calendar – December 19, 2014-January 2, 2015
  - Last Day for Students- December 18, 2014
  - Teachers Return January 5, 2015
  - Students Report January 6, 2015
- Scholarship Opportunities with University of MS for Employees – Dr. Gearl Loden
- 1<sup>st</sup> Nine Weeks Discipline Review—Dr. Diana Ezell

**UNFINISHED BUSINESS**

Superintendent Gearl Loden and Ms. Patrice Tate presented the 2015 School Board Meeting Dates for approval.

On a motion by Mr. Prather, seconded by Mr. Wheeler, the motion was approved unanimously. Mr. Hudson declared the motion passed.

**NEW BUSINESS**

Finance Director Ms. Rachel Murphree recommended the consideration of adopting a Resolution for Treasury Management Services.

On a motion by Mrs. Davis, seconded by Mr. Prather, the motion was approved unanimously. Mr. Hudson declared the motion passed.

**MISCELLANEOUS BUSINESS**

**A. Future Agenda Topics – Superintendent Gearl Loden**

**Tentative Agenda for December 9, 2014 Regular Meeting**

- **ECEC Update**
- **Secondary Transition Update**
- **Athletic Update-Mr. Andy Schoggin**

**B. Future Agenda Topics – Board Members**

No Future Agenda Topics

**C. Executive Session**

An Executive Session was held at noon to discuss potential litigation, personnel, and student -matters.

**ADJOURNMENT**

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:47 p.m.

APPROVED:

ATTEST:

TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

\_\_\_\_\_  
Rob Hudson, II, President

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Joseph Babb, Secretary