



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams, Superintendent
Cabinet Champion: Dr. Dominique Moore, Assistant Superintendent of HR
Date: February 10, 2026
Re: Recommendation for Frontline Training and System Tune-Up

The Rock Island-Milan School District utilizes Frontline Technologies software to support operational functions within both the Human Resources and Business Departments. In July 2025 the board approved the amount of \$77,230.68 for Frontline Technologies for the Financial & Analytical Software as well as the Human Resources Management Software.

The District began using Frontline Technologies several years ago; however, system tune-ups have not been conducted since implementation. In addition, members of the Human Resources Department have not received direct training from the vendor. As a result, the District is not fully maximizing the functionality, workflow efficiency, or reporting capabilities of the system.

A comprehensive system tune-up combined with formal vendor-led training will significantly improve service delivery, internal coordination, data accuracy, and reporting capabilities, ultimately enhancing support for district employees and operations.

Approval is requested for all members of the Human Resources Department to participate in Frontline Technologies training to ensure consistent, practical implementation and sustained system calibration across the department. The proposed system tune-up will further streamline workflows and maximize reporting functionality. It is recommended that the Board of Education approve the proposal from Frontline Technologies for staff training and a comprehensive system tune-up in the amount of \$6,100, for a total of \$83,330.68 for July 1, 2025 - June 30, 2026.

Investment Period: July 1, 2025 - June 30, 2026
Total Investment: \$83,330.68
Funding Source: District Funds (Human Resources)