Board of Trustees Meeting #451 AMENDED

Wednesday, September 17, 2025 6:00 PM
Priest River Lamanna Jr./Sr. High School, 5709 Hwy 2, Priest River, ID 83856

Margaret Hall:	Present
Kathy Nash:	Present
Delbert Pound:	Present
Paul Turco:	Present
Ann Yount:	Present

Paul is running late due to traffic

I. **Call Meeting to Order**
Discussion: Called meeting to order at 6 pm

II. **Pledge of Allegiance**

III. **Approval of the Agenda - Action Item**
Action(s):
Passed, no objections. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.
Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

IV. **Comments from the Audience on the Agenda:** ***(Limit of 2 minutes)***
Discussion: Candy Turner; with (sports) games going on outside, sometimes inside, it would beseech us to move our meetings to the old Junior High.

V. **Celebrations**
Discussion: Ann and others were here last week celebrating Home Coming. They had the best decorations and participation in a long time.

VI. **Reports**

VI.A. Board Member Reports
Discussion: Margaret Hall would like to let the community know that she is helping as the assistant board clerk and mentioned that she is handling elections this season until Darcie Humphrey is trained. We had one nominee for Zone 2, Robert Bauer and Zone 4 Ann Yount. No one will be on the ballot in November. There will be a declaration in November. She also thanks the candidates that stepped up, looking forward to next year.

VI.B. Director & Administrator Reports (September 2025)
- Priest Lake Elementary School

- Priest River Elementary School
- Priest River Lamanna Jr./Sr. High School
- Home Learning Network
- WBCSD Child Nutrition Board Report
- Idaho Hill Elementary School
- Other Reports

VI.C. Financial/Treasurer Report

Discussion: Kendra Salesky; just starting out at the beginning of the year. September will be the first main payroll, therefore numbers will begin to change. They will review the budget after the first payroll is complete. We are right on track for spending this year as we were last year. Coming up will be the first IC Report, making sure that all codes are correct in the system and will be uploaded to the State. Life Flight was added this week for employees at a discount which will start in September. They will prorate us if anyone signs up after September.
Personal growth, she is taking accounting classes online and working with B2. Turned in L2 on Monday. The State was able to distribute more funding this year than expected. Supplemental levy funding is showing a decrease than what was originally planned.
We are .98 variance above where we budgeted. We still have a lot of ins and outs, but this does not reflect the Learning at Home program.

VI.D. Superintendent Report

Discussion: Mr. Spacek did not get the Apple Award certificates made for August and September professional development. The Apple Awards will be awarded for the Professional Development classes once they are signed by the Board. He and Kendra got together after Dean left regarding the financial standards report to where they are now done. Still waiting for CESO with their report. We have revised board policy 3265 for a first reading and to be passed. We have updated the language from ISBA. The grey highlighted area are new items that are added to his report.His IPLP is attached showing what he is also working on along with a presentation schedule for principals, student nutrition and maintenance. Student Handbooks topic came up, and I would like the board's feedback. He will share the Table of Contents of each of the school buildings and is asking for feedback at the next meeting showing the constistncies in each of the handbooks. He is continuing to be a member of Rural Alliance which meets at Northern Quest. Has invited Ryan Caruth to join him at a meeting. He has also applied for a Rural Connected Learning workforce training session. Outlined data for open enrollment. Participated in a Town Hall meeting by invitation from Candy Turner. Going back to the U of Idaho to take a Danielson Class. This is being taken

online. Region 1 meeting is tomorrow in Coeur d'Alene, so he and Trustee Hall met with Spencer Barzee, the Deputy Superintendent. He will be joining the group with CLA regarding the FY2023 audit.
Motion to bring the consent agenda by Hall, seconded by Trustee Pound. All Approved

VII. **Consent Agenda - Action Items**

Action(s):

Motion to approve. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Motion to approve amended motion, Made by Margaret Hall and seconded by Delbert Pound, Passed. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

VII.A. Approval of Board Meeting Minutes

VII.A.1. June 2025 Draft Minutes

VII.A.2. July 2025 Draft Minutes

VII.A.3. August 2025 Draft Minutes

VII.B. Human Resources Report

VIII. **Accounts Payable - Action Item**

Action(s):

Motion to bring the accounts payable to the table. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: Trustee Hall, brought to attention the $10,500 pulled out and held separately to be paid to CLA after the meeting to determine a reasonable time for the audit to be finished.
A motion was made by Hall, seconded by Nash, to approve the CLA payment to be held out until after the meeting is held the following day in writing when the FY2023 audit is finished.
All in Favor
Motion has been made by Trustee Hall, seconded by Trustee Nash to pay the remainder of the accounts payable. All in Favor.

IX. **Old Business - Action Items**

X. **New Business - Action Items**

Action(s):
All in favor. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

X.A. Update regarding Special Ed Department
Discussion: No attachment because Mr. Spacek finished it this morning.
He will send this document out tonight.
A new director has been hired.
He thinks we need to start studying research that has been done on workload on not just the caseload, but the mechanics of life skills for kids.
Ann asked the question about making it clear why there was a reduction - (his response) the year is to start the year with a reduction and then figure out what the needs are and go from there.

X.B. Consideration & Approval of the Priest Lake Pre-School & Spanish Contracts between WBCSD & PLEF - **Action Items**

Action(s):
With changes that need to be made. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Motion to approve the Pre-school contract with

the changes to be made. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Motion made with changes to be made as noted. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Trustee Hall found an error on the Preschool page the last "whereas the year should be 25-26, where it says 24-25 needs to be changed.

The other, as Chair, should be changed to her given name of Sonja A Yount and the clerk title should be changed to Trustee Board Clerk.

The Spanish contract per Trustee Hall correction needs to be the same name changes as above.

X.C. Update on CLA Progress & Next Steps - **Action Item**

Discussion: Reminder that CLA is the company doing the audits from the 2022-2023 and 2023-2024 fiscal years.

Mr. Spacek spoke to this that the State Department of Education sent him letters regarding the audits on the 12th that are not complete for FY2023, FY2024, and FY2025.

They acknowledged that we are working hard as a District on getting these taken care of. Talking about efficiencies. The August Foundation Payment was mentioned.

They want the financial report right away. They are reducing and withholding funds until all reports are submitted. They are freezing our reimbursements.

Accordingly, we are not eligible to apply for State grants due to the lack of submitting these audit finals.

We have reached out to Hayden Ross to complete the FY2024 and FY2025 audits once the FY2023 is complete. We will bring to the board once this meeting is accomplished, along with the cost.

Trustee Hall brought up the paid-to-date CLA funds. The board, as of this meeting, will withhold $10,500 until they complete the audit. They have gone over by at least $11,000 that was originally agreed upon. We need in writing that they will work within the budget that was originally agreed upon as well as a reasonable time frame to get this completed.

Trustee Turco inquired as to the timeline that was originally agreed upon. What kind of pressure can we apply to CLA for making us tardy on these audits? Mr. Spacek met with the Deputy Superintendent today, and would like to have a deadline of mid-November.

Tomorrow at 2 pm there will be a meeting with CLA, Mr. Spacek, Ms. Yount, and Ms. Salesky. They need to know from auditors how to become more audit friendly, how to manage funding according to their standards. Mr. Spacek is reaching out to other superintendents he knows for assistance in putting together a letter for the State. In most engagement letters, per Mr. Spacek, the letter is specific to what they are looking for in an audit and how it will be accomplished.

X.D. Innovate Academy - Update & Consideration of Next Steps - **Action Items**

Discussion: There will be weekly meetings each Wednesday.

The State has gone towards a multi-care system of support program for kids that are struggling and needing help.

Recognizing that there are disabilities and different learning levels.

Tommy Hansen and Mrs. Hagget are working with the online learning option since the school year has begun.

There are about fifteen kids wanting to leave school and learn online. We have approximately 50 kids who have left and unknown where they went or if online.

The funding for this program will be excellent for this program once it is received in June, and if we can capture where the students are ending up learning online who are leaving the District.

Whatever we do we want to be strong and not expand too much. We want to serve the kids in our community.

X.D.1. Update & Next Steps regarding Home Learning Network - **Action Item**

Discussion: There are 80 kids in this program.

Staffing here is appropriate at this time. If there are more kids that can come in that would be great.

Funding for this will be captured in June.

X.D.2. Discussion & Consideration of Next Steps of Magnet School &/or Other Designation for Priest Lake Elementary - **Action Item**

Action(s):
To support the continuing research to make this happen. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.
Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Motion that PLE principal Hanson and the Priest Lake organization (CLEF?) explore possibilities and bring back as a presentation to a future meeting. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.
Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: They have found a consultant that is willing to work with them.
They are looking towards a more formal pathway and meeting next month.
Trustee Nash asked what their understanding of a Magnet School is and what it provides for the area?
Would create a "draw" or magnet for students to attend that school for example STEM is a draw for students.

X.D.3. Update regarding Edmentum & CTE Programs **- Action Item**

X.E. Consideration & Approval of the Jr / Sr High School Science Teacher Emergency Hire **- Action Item**
Action(s):
Emergency approval to hire Joanna Quick. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.
Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: Tracy Rusho looked at staff to see who could fulfill this position. We have a para-

educator who has a science degree with 48 credits, which allows them to go to the State for emergency authorization.
She is now teaching, so permission is being asked for this emergency hire.

Permisson

X.F. Review of the Financial Standards Handbook & Next Steps - **Action Item**

Discussion: Mr. Spacek is inquiring as to if it looks good to where we will be given approval and not audited.
Trustee Hall: Darcie Humphrey's name needs to be corrected on page 72; The spelling correction is needed from Darcy Humphreys to Darcie Humphrey.
Double-check the original policy according to the State per Trustee Nash and Trustee Hall. Trustee Nash believes that, per Federal regulations, it needs to be held for seven years rather than three. According to Mr. Spacek he talked to the State about the IEP's and records and, according to the State auditors office, it is correct, but can be revisited. Trustee Nash, look at the policy about the meal receipts timeline. Trustee Hall, there is a component regarding payroll, and the negotiated agreements that also need to be double-checked.
Per Trustee Hall, would it make sense to put a cover sheet out to have staff members sign verification that they have read it? Mr. Spacek agreed that we can do this or in the future have an electronic copy created, uploaded and saved through Vector Systems, which does our trainings.

X.G. Consideration & Approval of the WBCSD 2025-26 Continuous Improvement Plan (CIP) - **Action Item**

Action(s):
Approve the continuous improvement program draft with the correction on the url and to approve at the October meeting. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: This is a draft plan that needs to be approved by September 30, 2025.
They have looked at the data and results from last year and the targets for this year.
Will give to the leadership team for parents to look through this, and we hope to get feedback.
Will then get it to the State.

First look is tonight, will then go out to the principals, hope to then be voted on.
This is found under idahoreportcard.org

X.H. Update & Next Steps regarding the Disposal of Surplus Real Property (Hoo Doo Loop Rd.) - **Action Item**

Discussion: Lake City Law attorney firm is working on this. Idaho Forest Group (IFG) question regarding selling the property due to a 1912 deed question, they are looking to see who the proper ownership is.
The property was given to the District to build a building on it. If this property is owned by the School Dist we can sell.

X.I. Update on Innovia Foundation - WBCSD Endowment Fund & Next Steps - **Action Item**

Action(s):
Remove Joe Kren and Kristina Kenny from the original account and approve Kim Spacek and Peggy Loutzenhiser on the signature block. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Kendra Salesky; at the Finance Committee meeting it was discussed who was on record for the District.
It was Kristina Kenny and Joe Kren. Reached out to the Innovia Fund asking for next steps.
The donor who pledged the initial 10,000 set up who fund are in control of who they want to work with.
The original fund donators have approved suggested Kim Spacek and Peggy Loutzenhiser.

XI. **Policy Reads; Procedure and Form Reviews (All)**

XI.A. Policy Second & Third Reads - **Action Items**

Action(s):
Motion is made to approve all policies listed updating all revised dates on second and final read on Policy numbers: 3400, 3530, 3535, 5830, 8510, 8520. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea

Paul Turco: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Trustee Nash and Trustee Hall pointed out that each policy needs an updated revision date.

XI.A.1. 3400 - Extracurricular Programs and Drug Testing

XI.A.2. 3530 - Suicide

XI.A.3. 3535 - Do not Resuscitate Orders

XI.A.4. 5830 - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

XI.A.5. 8510 - District Safety

XI.A.6. 8520 - Inspection of School Facilities - Emergency Evacuation Plan

Discussion: There was a revision date of May 21st that needs to be changed to today's date, per Trustee Nash.

Per Trustee Hall, there are more than this one to be changed and updated.

XI.B. Policy First Read - **Action Items**

Action(s):

Motion made to approve the first read of Policy 3265 with discussed corrections. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Paul Turco: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: There are two changes that need to be made by Trustee Nash:

Page 1 change 'out' to 'our' in the first paragraph.

Page 4 changing 'and' to 'an'.

Page 3 next to last paragraph, question as to the reason for it to say certified.

Mr. Spacek, the entire paragraph needs to be changed.

Discussion followed

XI.B.1. 3265 - Student-Owned Electronic Communication Devices

Action(s):

Approve the first read with the corrections as discussed. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Paul Turco: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: There are two changes to be made:
page 1 'what' to 'our'
page 3, second to last paragraph, question about 'certified', per Mr. Spacek, the paragraph should be changed from certified to professionals. Mr. Turco would like the camera to be removed completely.
page 4 'and' to 'an'
Ms. Nash and Ms. Hall prefers "distraction free learning"
#7, A Student with an urgent need is to contact
Redundant paragraph, #3, "The District should not be responsible for....found three different locations: p 3, above "use of devices" (strike this one), red is new, black is already in place.

XI.C. Procedure & Forms Review

Action(s):

Motion made to change the email. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Paul Turco: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Page 2 of 2, Julie's name needs to be removed and Darcie's name added per Trustee Nash. Per Trustee Hall, should it be the board clerk's email instead of Darcie's email address?
Per Trustee Hall, the nutrition/food service task force would also like to have an addition to the top of the form.

XI.C.1. School Board Advisory Committee - Letter of Interest

XII. **Comments from the Audience:** ***(Limit of 2 minutes)***

XIII. **Board Reflection / Future Agenda Items - Action Items**

Discussion: Chair Yount, to address Ms. Turner's comment, our board meetings have already been set for the year and because of that we will continue to meet here.
Trustee Nash would like to take the point that we should entertain that we move back to the District Office since we do not have as many attending the meetings.

The SRO would like us not to be at the District Office, per Ms. Salesky.
Trustee Pound would like to entertain that we move to the Jr. High Library.
Trustee Hall would like to keep them here at the Jr./Sr. High School for the remainder of the year.
If we need to move the meeting, the IT equipment is hard-wired here in the cafeteria, and we would need to purchase new equipment, according to Ron Kruse tech director.
He can do a cost assessment to get some type of mobile microphone system cost so we can move meetings in the future. The problem he would have with the Jr. High library is that the projector system is not good quality. He would prefer to look into seeking a mobile unit cost.
Trustee Turco would like Ron to get a cost assessment and bring it to the next meeting.
The Facilities Committee Meeting is the second Wednesday of the month, Finance meeting is the second Thursday of the month. The next Board meeting is October 15th.
A fall meet & greet schedule is being worked on for the lake. Mr. Spacek is looking at possibly Nordman and/or the Elementary School. Trustee Hall offered to help Mr. Spacek coordinate this meeting.
September 30th ISBA Region 1 Meeting, need to notice a possible quorum. Need to register yourself online. Let Darcie know so she can notice this meeting.
The November Convention decision needs to be made by September 25th for the early bird registration. Registrations can be made online and billed to the School District, so the upfront cost does not need to come out of your pocket. The State will reimburse a portion of the cost for the board. Mr. Spacek is possibly doing a presentation at the convention.

XIII.A. Potential Future Meetings, Work Sessions, etc.

- Upcoming Committee Meetings (Facilities, Negotiations, Finance, Curriculum)
- Upcoming Regular / Special Meetings / Work Sessions
- Fall Meet & Greet Schedule
- September 30th ISBA Region 1 Meeting
- November 12-14 ISBA 2025 Convention

Discussion: Facility is the second Wednesday of the month
Finance is the second Thursday of the month
Upcoming regular board meeting is October 15th
Fall meet and greets are not scheduled yet, but Mr. Spacek is wanting to get a couple organized. He would like to get to the lake for a full day at Coolin and Nordman. Ms. Yount is asking to

have this put on the school calender.
Ms. Hall is letting them know that she would like to assist in getting this set up.
ISBA Region 1, Midtown Center meeting the end of September. If a quorum is going it needs to be posted. Please let Darcie know who is attending. It is free, you can register online.
Ms. Nash is hoping to attend and will register. Darcie is attending as well and Mr. Spacek would like to attend. Ms. Yount may also be attending.
The 2025 Convention is being held in Coeur d'Alene this year. Early registration is $600. There is a $6,000 budget fee that will reimburse the school. Please let Darcie know if attending. Kendra let everyone know that the registration fee can be billed. Mr. Turco would like to try and attend as well. Ms. Hall will double check for him to be sure that a declaration can be made for his registration.
Mr. Spacek may be doing a presentation. He has turned one in and is waiting to hear back.

XIV. **Executive Session pursuant to Idaho Code 74-206(1)**
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
(d) To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code;
(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

Action(s):
Moved into executive session. This motion, made by Paul Turco and seconded by Kathy Nash, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: Moved into Executive Session at 8 pm.
Roll call:
Trustee Nash yes
Trustee Pound yes

Trustee Hall yes
Trustee Turco yes
Madam Chair Yount yes

XV. **Possible Action Items from Executive Session**

XV.A. Employee A (74-206 (1)(b)(d))

XV.B. Employee B (74-206 (1)(b)(d))

XV.C. Employee C (74-206 (1)(b)(d))

XVI. **Motion to Adjourn**

Action(s):

Motion was made to move into executive session with roll call at 8:01 pm. This motion, made by Paul Turco and seconded by Margaret Hall, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Motion to come out of Executive Session with the Motion by Trustee Hall to terminate the temporary board clerk appointment. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.

Voting Detail:

Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Paul Turco:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: The motion to come out of executive session and to adjourn was provided to Board Clerk Darcie Humphrey by Chair Ann Yount via email and the time recorded was 9:54 pm

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Board Secretary