



**MINUTES OF THE SPECIAL CLOSED SESSION BOARD OF EDUCATION MEETING
SCHOOL DISTRICT 25, WEST CHICAGO, ILLINOIS
April 8, 2025**

I. Call to Order

Interim Superintendent, John Langton, called the regular meeting of the Facilities and Finance Committee to order at 7:31 am on April 8, 2025, in the Board of Education Room at Benjamin School District 25 Administration Center in West Chicago, IL 60185.

II. Roll Call

Board Recorder John Langton took a roll call vote of the Committee members present: Eric Rogers, Dennis Peterson, Dr. Joel Filas, and Tim Kazmierczak.

Committee members Absent: None

Other attendees included: Don Suttentbach

III. Approve Agenda

Motion to approve the agenda as presented. This motion was made by Dennis Peterson and seconded by Eric Rogers. Passed.

Voice Vote: All in favor

Nays: None

IV. Facilities Discussion Items:

- A. Evergreen Large Gym Floor Repair - Tim Kazmierczak updated the committee regarding the completion of the gym floor repairs, by Consolidated Flooring, of the gym floor during Spring Break.
- B. Evergreen Elementary School Capital Project - update
 - 1. Update Capital Project Financials - Dr. Filas reviewed the summary sheet of the financials for the capital projects.
 - 2. Transformer installation - Tim Kazmierczak reviewed the progress of transferring ComEd power at Evergreen to the new transformer over Spring Break.
 - 3. Interior walls have gone up - Tim Kazmierczak explained that the interior walls of the Evergreen addition are complete.
 - 4. Roof is complete - Tim Kazmierczak explained that the roofing system of the Evergreen addition is complete.
 - 5. RTU installation scheduled for April 7 - Tim Kazmierczak shared that mechanical system units on the roof of the Evergreen addition are being installed this week.
 - 6. Refreshing and renumbering interior doors - Dr. Filas and Tim Kazmierczak reviewed the work to update the Evergreen school doors throughout the school this summer.

7. Casework - Dr. Filas and Tim Kazmierczak reviewed the casework updates throughout Evergreen School to be completed this summer.
 8. Flooring - Dr. Filas and Tim Kazmierczak reviewed the flooring replacement throughout Evergreen school to be completed this summer.
 9. Furniture - Dr. Filas and Tim Kazmierczak reviewed the replacement of all classroom furniture throughout Evergreen school to be completed this summer.
- C. Benjamin Summer Projects
1. Flooring / Asbestos Abatement—Tim Kazmierczak reviewed the multiple stages of the middle school's flooring replacement, including the presence and abatement of asbestos.
 2. Casework - Tim Kazmierczak reviewed the replacement of casing at the middle school.
 3. Lockers - Tim Kazmierczak reviewed the replacement of the lockers at the middle school.
- D. Decommissioning of old furniture - Dr. Filas and Tim Kazmierczak reviewed the options for disposal of old furniture throughout the school district.
- E. BenQ Replacements - Dr. Filas explained that the classroom refresh project throughout the school district includes the replacement of all interactive display panels.
- F. CareFest - Tim Kazmierczak explained that we will once again participate in the summer CareFest project on May 3rd with a local church that will refresh our landscaping beds with mulch and plant some shrubs.

V. Finance Discussion Items:

- A. Lunch Program - Dr. Filas reviewed the options for expanding our school lunch program with Sodexo.
 1. Summary of the Evergreen ES Proposal
 2. Summary of the Benjamin MS Renewal Proposal
- B. Budget Amendment Update - Dr. Filas reviewed the need for amending the FY25 budget, including the process at the next Board of Education meeting.
- C. Non-Collective Bargaining Employees' 2025/2026 Salary/Rate of Pay Increases - Mr. Langton reviewed his proposal to provide all non-collective bargaining employees with a 4.5% rate of pay increase for next school year.
 1. Educational Support Personnel
 2. Administrators

VI. Adjournment (Voice Vote)

Motion to adjourn the meeting at 8:48am.. This motion was made by Eric Rogers and seconded by Dennis Peterson. Passed.

Voice Vote: All in favor

Nays: None

Respectfully submitted by:
John Langton, Board Recorder

President, Board of Education

Secretary, Board of Education

Recorded: April 8, 2025

Approved: April 14, 2025