

Facilities Committee Minutes
September 10, 2009

Meeting was called to order at 4:00 p.m. at the Pana Unit Office Board Room

Chairman Koontz called the meeting to order.

Members present: Koontz, Foor, Beyers

Members absent:

Superintendent Present: Yes

Visitors: David Dively

The committee discussed the following:

1. Approval of the Minutes from July 2, 2009 Motion by Foor; Second by Beyers.
2. QZAB Information and Discussion – By means of conference call, Erin Bartholemey explained the changes regarding the latest issuance of QZAB bonds. The rules have not been defined for bond purchasers as it relates to whether or not they will be able to strip and sell the tax credit from the bonds. This feature can impact the marketability of the bonds. The district will not be able to prepay for the bonds this time. A sinking fund can be established with two options to repay the bonds. Option 1 would be to make annual payments and option 2 would be to pay the amount owed at the end of the term. The language allows the district to pay for the balance of the Jr. High HVAC project. The application also provides for replacement of the Jr. High gym floor and upgrading the auditorium stage lighting. Other projects may need to be targeted as the stage lighting has been completed. Other projects at the Jr. High for consideration include painting the tile walls, replacing the gym bleachers, flooring and roofing. The funds can be used for projects in any building that has at least 35% poverty, which includes all schools except the high school. The bond issuance is for \$750,000.
3. Mr. Dively updated the committee on the progress at the LLC Western Center. Hiltons had just completed repair to the sewer line that runs out under the street. A portion of the bill for this work has already been received that was approximately \$5000. A significant amount of work has yet to be completed. The district is also getting quotes on security and fire alarm systems for the Center. Approximately \$40,000 remains of the \$450,000 designated for the project.
4. Dr. Lett updated the committee on the Honeywell Performance Contract. The project is substantially complete. Some issues did arise, but they have been addressed satisfactorily. The control software must be installed yet and the furnaces will need to be started in October. The final payment will be approved on the condition that the control software is installed and operating.
5. Lincoln & Jefferson School AC Update – A/C systems have been installed. Three units had to be replaced, but the others seem to be functioning well.
6. Other Maintenance Considerations – The roof at Washington School has been leaking. The committee agreed that Martinsville Roofing should be contacted to make an assessment of the condition of the roofs at all of the buildings with flat roofs. The modular has been sold and is scheduled for removal by October 1st. District personnel will demolish the house on the Coonrod property this fall. The greenhouse to be acquired through the agriculture grant obtained by Mr. Woods will be erected in the eastern most part of the current location of the modular. Mr. McMillen provided information on a maintenance contract for the boiler system at Jefferson Middle School. The contract is proposed by Xcell Mechanical Systems.

The cost of the contract is \$3,338 and would be an action item for the Board at the regular Board meeting. In addition, XMS proposed repair work that was needed on the boiler in the 6th grade building at a cost of \$2,250. The committee felt that this was normal maintenance and should be completed.

A motion was made by Beyers and seconded by Foor to adjourn the meeting of September 10, 2009 at 5:11 p.m.

Member

Member