

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** of the Board of Education of Mahtomedi Public Schools was held **Thursday, August 11, 2016**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier (arrived 7:02 p.m.); Julie McGraw; Lucy Payne; Judy Schwartz; and Superintendent Mark Larson, ex officio. Absent: Kevin Donovan; Stacey Stout.

3. APPROVAL OF THE AGENDA

Schwartz moved, McGraw seconded, approval of the agenda. Carried 4-0.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

McGraw moved to amend the consent agenda by removing item 14.F. approval of the August 17-19, 2016 Mahtomedi Cross Country Team's Trip to Danbury Wisconsin to discussion item 9.E., Schwartz seconded. Carried 4-0. Schwartz moved, McGraw seconded approval of the consent agenda. Carried 4-0.

A. Approval of Donations/Grants Totaling \$90.00

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Wells Fargo Matching Gifts to Wildwood Elementary - \$90.00

5. PRESENTATIONS/RECOGNITION

A. There will be no presentations/recognition this month.

6. PUBLIC COMMENT

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The following members of the audience spoke to the school board about:

Abatement Bond Project: Mahtomedi High School Parking Lot - Sue Cordek

Abatement Bond Project: Mahtomedi High School Parking Lot - Anne Hoffman

Abatement Bond Project: Mahtomedi High School Parking Lot – Kelsey Halverson

Abatement Bond Project: Mahtomedi High School Parking Lot - Dorian Grilley

7. REPORT FROM STUDENT REPRESENTATIVE

A. There will be no student representative report this month.

8. APPROVAL OF MINUTES

A. July 14, 2016 - Regular Meeting

McGraw moved to amend the minutes Item 3. A. Approval of Resolution Filling School Board Vacancy by Appointment vote to 5-0. Chevalier seconded. Carried 4-0. McGraw moved, Schwartz seconded, approval of the minutes from the July 14, 2016 school board meeting. Carried 4-0.

B. August 4, 2016, Study Session

Schwartz moved to amend the minutes Item 4.B. Mahtomedi High School Activities and Communication to include the Activities Director to update the school board on activity fees at a school board meeting in January/February 2017 and on athletic/activities philosophies and facts regarding 7th -12th grade participation in February/March 2017; Item 4.C Abatement Bonds Project 2017-18 Phase 2 Planning – to strike “decision” and replace it with “recommendation” in the last sentence; Item 5. Adjournment vote to 5-0. Chevalier seconded. Carried 4-0. Schwartz moved, McGraw seconded, approval of the minutes from the August 4, 2016, school board study session. Carried 4-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Event

The Calendar of Events was reviewed.

B. Workshop Week Schedule (August 29-September 1)

Lynne Viker, Director of Learning and Accountability, updated the school board members on the 2016-2017 Fall Workshop Week schedule which will include teacher training on the new Synergy student system, the district-wide welcome back event with keynote speakers David Horsager (author of the national bestseller *The Trust Edge*) and Mahtomedi Teacher of the Year, Anastasia

Eldredge. Service awards will be presented to staff including a special recognition of John Petronek's 50 years of teaching. MAEF and the Mahtomedi Wellness Committee will provide a healthy lunch.

C. Special Education Programing Update

Beth Sneden, Professional Development and Special Education Supervisor, updated the school board members on the 2016-2017 special education programing including: explanation of federal settings; changes for level II & III program at the O.H. Anderson Elementary that include separating students with Emotional Behavior Disorders (EBD) and Autism Spectrum Disorder (ASD) and an addition of quiet spaces; the expansion of the high school work experience program for students ages 14-18 and the new Passages Transition Program for students ages 18-21. The Mahtomedi School District will continue to partner with the NE Metro 916 School District to provide vocational assessment and education for students.

D. Abatement Bond Projects: 2017-2018 Phase 2 Planning/Highway 12 Mahtomedi High School and Middle School Parking Lots and Student Drop Off Area

Dr. Mark Larson, Superintendent, reviewed the Abatement Bond Projects: 2017-2018 Phase 2 Planning/Highway 12 Mahtomedi High School and Middle School Parking Lots and Student Drop Off Area and the school board's recommendation of Option M which will improve traffic flow without an additional parking lot being built. The district administration will proceed with plans for the recommended Option M and expressed gratitude for the help of Washington County engineers; Joe Gutafson, Wayne Sanberg and Nik Costello along with St. Andrew's Lutheran Church's facility director, Dale Bakken.

E. Discussion/Approval of the August 17-19, 2016 Mahtomedi Cross Country Team's Trip to Danbury Wisconsin with the Appropriate Form

Dr. Mark Larson, Superintendent, and school board members discussed the request for approval of the August 17-19, 2016 Mahtomedi Cross Country Team's Trip to Danbury Wisconsin. The appropriate form must be completed and submitted to the administration before the trip. Schwartz moved, Chevalier seconded approval of the August 17-19, 2016 Mahtomedi Cross Country Team's Trip to Danbury Wisconsin. Carried 4-0.

10. ACTION ITEMS

A. Approval of the Land Lease Agreement

Alex Rogosheske, president of RINC 2 Corporation, requested approval of the Land Lease Agreement with the Mahtomedi School District to build a community center/ice arena on school district's property. The School Board had directed

administration to work out a land lease agreement that provides safeguards for the district and is equitable to RINC 2. The proposed lease agreement has been discussed at a full board study session, been reviewed by legal counsel, and has been reviewed by administration. The district will lease the land to RINC 2 for one dollar per year for twenty years. RINC 2 a 501c 3 nonprofit corporation will cover all cost of building, maintaining and running the center. The school district will be given a 5% discount for priority ice time. The Minnesota Pollution Control Agency has issued a No Association Determination Letter allowing the project to move forward. Schwartz moved, McGraw seconded, approval of the land lease agreement. Carried 4-0.

B. Approval of Resolution Relating to 2016-2017 Open Enrollment

**RESOLUTION RELATING TO 2016-2017 OPEN ENROLLMENT
(Window #4 – August 1 Deadline)
(CLOSING ALL GRADES)**

WHEREAS the State of Minnesota has established an enrollment options program permitting students to attend nonresident districts (Minnesota Statutes §124D.03), and

WHEREAS the State of Minnesota has also established criteria for school districts to approve or deny open enrollment applications based upon capacity of a program, class, or school building (Minnesota Statutes § 124D.03 Subdivision 6).

WHEREAS the school board seeks to maintain continuity of programs, curriculum, and services through consistent student enrollment and recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as students enrolling under the enrollment options program, and

WHEREAS open enrollment was closed February 9 to grade 12 and on June 6 to grades K-5 for the 2016-2017 school year due to anticipated enrollment and school building capacity, and

BE IT THEREFORE RESOLVED that the superintendent be authorized to approve, where grade capacity and class size permits, additional student enrollment from the waiting list, which includes children who have a sibling(s) that currently attend(s) as per Minnesota Statutes § 124D.03 Subdivision 5A. and children of employees as per school board policy 509-Enrollment of Nonresident Students, and

BE IT THEREFORE RESOLVED that open enrollment now be closed in grades 6-11 for the 2016-2017 school year.

Schwartz moved, McGraw seconded, approval of Resolution Relating to 2016-

2017 Open Enrollment Closing All Grades. Voting in favor thereof: Chevalier, McGraw, Payne, and Schwartz. Voting against: None. Carried 4-0.

C. Approval of 2016-2017 Parent/Student Handbooks

Lucy Payne, School Board Chair, and Julie McGraw, School Board Clerk/Vice Chair recommended approving the 2016-2017 parent/student handbooks with the following changes:

1. Wildwood Elementary School
Remove duplicate information on safety procedures/guidelines.
2. O. H. Anderson Elementary School
Include information on criminal background checks for all volunteers.
3. Mahtomedi Middle School
Remove or update information on attending a ParentVUE training session.
Update the dates of the Washington D.C. trip.
Change policy to procedure for participation in high school sports.
Include information on criminal background checks for all volunteers.
4. Mahtomedi High School
State under Student-Initiated Activities that SAFE stands for Students Advocating For Equity.
Include information on criminal background checks for all volunteers.

Schwartz moved, Chevalier seconded, approval of the 2016-17 student/parent handbooks with the changes. Carried 4-0.

D. Approval of Resolution Relating to the Election of School Board Members and Calling the School District General Election

Chevalier moved, Schwartz seconded, approval of Resolution Relating to the Election of School Board Members and Calling the School District General Election. Carried 4-0.

E. Approval of 2017 School Board Meeting Schedule

Payne moved, McGraw seconded amending the 2017 school board meeting schedule to include a study session meeting on July 27, 2017. Carried 4-0.
McGraw moved, Schwartz seconded approval of the 2017 school board meeting schedule. Carried 4-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

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School Board Director Mike Chevalier reported that tomorrow morning is the AMSD meeting. The agenda will include a presentation on school start times and sleep.

B. Integration District: Educational Equity Alliance (EEA)

Superintendent Mark Larson reported the EEA has not met.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

No Report

D. Northeast Metro 916 Board

No Report

E. Other Items/Reports

None

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the MSBA Summer Conference with the focus on equity and MDE's Back to School Conference with a legislative update. Larson spoke about the coaching of Olympic athletics and how that relates to district administration and teachers benefiting from coaching in their professional learning communities to reach the district goals and aspirations: to engage students, staff and the community to provide an equitable learning environment to insure all student are college and career ready, challenge them to exhibit a growth mindset and demonstrate healthy behaviors and inspire creativity and innovation in teaching and learning.

13. ADJOURNMENT

McGraw moved, Chevalier seconded, adjournment. Meeting adjourned at 8:39 p.m. Carried 4-0.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

No Treasurer's Report this month.

B. Approval to Pay Bills

1. Check Register 02 - Check No.392330 to 392352 and 80007535 to 80007588

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2. Check Register 05 - Check No. 500003394 to 50000399

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Stephanie Berwald - Preschool Teacher - Community Education (2016-2017)
- b. Rachel Bolte - Principal's Secretary - Mahtomedi Middle School (7/25/16)
- c. Jamie Chamberlain - Literacy Coach - Wildwood & O.H. Anderson Elementary (2016-2017)
- d. Michael Hagen - Math Teacher - Mahtomedi Middle School (2016-2017)
- e. Aleksis Kincaid - Psychologist Intern - O.H. Anderson Elementary (2016-2017)
- f. Holly Packard - ELL Teacher - O.H. Anderson Elementary (2016-2017)
- g. Amy Ritchie - Special Education Teacher - Wildwood Elementary (2016-2017)
- h. Mary Rogers - Preschool Assistant - Community Education (2016-2017)
- i. Erin Schnyders - Special Education Teacher - Transition Program (2016-2017)
- j. Jennifer Seckora - Music Teacher - Wildwood Elementary & Mahtomedi Middle School (2016-2017)
- k. William Thorson - Math Teacher - Mahtomedi High School (2016-2017)

2. Approval of Leaves of Absence

- a. Cassandra Gralish - Reading Teacher - O.H. Anderson Elementary (9/22/2016-12/6/2016)
- b. Jeanna Warren - Kindergarten Teacher - Wildwood Elementary (8/29/2016-11/18/2016)

3. Approval of Resignations/Retirements/Terminations

- a. John David Hultgren - Business Education Teacher - Mahtomedi High School (8/28/2016)
- b. Matthew Young - Science Teacher - Mahtomedi High School (8/5/2016)

E. Approval of the 2016-2017 Resolution for Membership in the Minnesota State High School League

JULIE MCGRAW, CLERK