

Derby Public Schools Business Manager's Report August 20, 2015

This financial detail provides the operating budget information for the year ending June 30, 2015 (as of July 31, 2015) as follows:

<u>Line</u>	Description	Pro	oj. Balance
100	Salaries (Certified and Non-Certified)	\$	208,812
200	Benefits	\$	(51,901)
300	Professional Services	\$	(215,810)
400	Property Services	\$	(242,179)
500	Other Purchased Services	\$	(19,541)
600	Supplies and Materials		\$83,061
700	Equipment	\$	52,227
800	Dues and Fees	\$	(21,969)
	Subtotal Operating Financial Report	((\$207,299)
	City of Derby (Unemployment, WPCA)	\$	129,000
	Grants: Excess Cost PY	\$	93,543
	Operating Financial Report		\$15,244

Operating Budget Major Variance Drivers

100 SALARIES – under-run in salaries offset by substitute teachers (Kelly Services)

200 BENEFITS – FICA and unemployment compensation (\$47K to be provided by City)

300 PROFESSIONAL SERVICES – variance due to other purchased services (primarily Kelly Services along with Accountemps, RCI (physical inventory), Phoenix System and speech services)

400 PROPERTY SERVICES – variance in building repairs and increased electricity generation rates through March 17th / lighting renovation project "payback".

500 OTHER PURCHASED SERVICES – SPED tuition variance mostly offset by balance of excess cost funds from CSDE due from City (\$93K)

600 SUPPLIES & MATERIALS – surplus due to licensing/software covered by grant funds and supplies offset by heating oil costs due to severe winter

700 EQUIPMENT – Sprint 1:1 costs borne by grant

800 DUES & FEES – projected balance reflected in report

State and Federal Grants Summary FY14 – FY15

Total Federal/State Grants

Projected Balance \$62,100

Derby has received grants for such purposes as Bi-Lingual Education, School Readiness, DHS Re-design and Special Education (IDEA). In addition, Derby received Title I, Title III, Perkins and Alliance Grant awards. Each grant has spending criteria requiring careful monitoring to maintain the intention of each program.

Federal grants are typically two-year grants. Any grant noted with a C/O (carryover) is in its second year.

Other information:

- 1. Smart Start grant: will be re-submitted in August (salaries and operating expenses)
- 2. Technology grant: submitted on 7/10 (\$31,800) release of funds pending next meeting of bond commission
- 3. Inter-town Capital Equipment Purchasing Incentive (ICE) Program: expenditure of \$7,500 for Derby's share of food services van was approved by the Board of Aldermen. Working with Ansonia on execution of the formal agreement and purchase of the vehicle.

Financial Summary

It is recommended that the Derby Board of Education approve the July 30 financial statement information and review of expenditures (there were NO budget transfers this month).

The information contained on the following financial report includes:

- Object & Account Description A summary total of all object accounts and their descriptions as indicated in the school budget
- Budget The approved and adopted budget for the fiscal year 2014-2015
- Transfers Board of Education approved transfers (>\$5K) required to cover expenses not anticipated during budget deliberations
- Adjusted Budget Reflects approved transfers
- Expenditures Actual expenditures incurred through the date of the financial report
- Encumbered Purchase orders or contracts obligating funds but not yet processed for payment through the date of the financial report
- Balance The adjusted budget less expended and encumbered costs
- Estimated Adjustments Funding not encumbered but anticipated to be obligated on a later financial report or obligations expected to be released on a later financial report
- Grant Cash Received Found on the grant report (last page) and reflects the actual cash disbursed by the state for this fiscal year through the date of the financial report

Other items of interest

- Transportation
 - Cameras (audio/visual) have been installed on Derby's 11 busses overview of program to administrators scheduled for 8/25
 - Bus routes have been released for the FY16 school year
- DHS re-design furniture
 - Classroom furniture has been installed and classrooms will be ready for 8/26.
 - Manufacture of the library furniture is taking longer than planned; looking at installation during either Thanksgiving or Christmas break (was planned for Columbus weekend).

Monthly Financial Report

July 2015 Data

OBJECT & ACCOUNT	BU	DGET 2014 ·	TRA	NSFERS	AI	DJ BUDGET	E	XPENDITURES	EI	NCUMBERED	B	ALANCE 2014 -	ESTIMATED	PRC	JECTED
DESCRIPTION		2015		4 - 2015		2014 - 2015		2014 - 2015		2014 - 2015		2015	ADJUSTMENTS		AR-END
Central Administration	\$	304,890	\$	-	\$	304,890	\$	295,924	\$	-	\$	8,966	\$ -	\$	8,966
SchoolPrincipals/Directors	\$	849,404	\$	-	\$	849,404	\$	874,889	\$	-	\$	(25,485)	\$ -	\$	(25,485)
Teachers - Regular	\$	6,009,652	\$	-	\$	6,009,652	\$	5,947,267	\$	-	\$	62,385	\$ -	\$	62,385
Teachers Substitutes	\$	-	\$	-	\$	-	\$	92,020	\$	-	\$	(92,020)	\$ -	\$	(92,020)
Teachers - Special Education	\$	781,385	\$	-	\$	781,385	\$	642,043	\$	-	\$	139,343	\$ -	\$	139,343
Pupil Services	\$	792,725	\$	-	\$	792,725	\$	737,013	\$	-	\$	55,712	\$ -	\$	55,712
Library/Media	\$	108,644	\$	-	\$	108,644	\$	70,384	\$	-	\$	38,260	\$ -	\$	38,260
Retirement	\$	102,898	\$	-	\$	102,898	\$	115,613	\$	-	\$	(12,715)	\$ -	\$	(12,715)
Sub-Total Certified Salaries	\$	8,949,598	\$		\$	8,949,598	\$	8,775,152	\$	-	\$	174,446	\$ -	\$	174,446
Secretaries, Clerical	\$	492,748	\$	-	\$	492,748	\$	465,307	\$	-	\$	27,441	\$ -	\$	27,441
Technology	\$	96,400	\$	-	\$	96,400	\$	89,376	\$	-	\$	7,024	\$ -	\$	7,024
Custodians/Facilities	\$	656,077	\$	-	\$	656,077	\$	734,306	\$	-	\$	(78,229)	\$ -	\$	(78,229)
Nurses	\$	183,410	\$	-	\$	183,410	\$	180,771	\$	-	\$	2,639	\$ -	\$	2,639
Paraprofessionals	\$	115,342	\$	-	\$	115,342	\$	99,507	\$	-	\$	15,835	\$ -	\$	15,835
Spec. Educ.Paraprofess/Tutors	\$	770,353	\$	-	\$	770,353	\$	681,588	\$	-	\$	88,765	\$ -	\$	88,765
Coaching/Extra Curr. Stipends	\$	159,368	\$	-	\$	159,368	\$	130,940	\$	-	\$	28,428	\$ -	\$	28,428
Security	\$	84,435	\$	-	\$	84,435	\$	139,813	\$	-	\$	(55,378)	\$ -	\$	(55,378)
Salaries, Miscellaneous	\$	49,546	\$	-	\$	49,546	\$	51,705	\$	-	\$	(2,160)	\$ -	\$	(2,160)
Sub-Total Non-Certified Salaries	\$	2,607,679	\$	-	\$	2,607,679	\$	2,573,314	\$	-	\$	34,366	\$ -	\$	34,366
Total Salaries	\$	11,557,277	\$		\$	11,557,277	\$	11,348,465	\$	-	\$	208,812	\$ -	\$	208,812
FICA	\$	410.000	\$	_	\$	410.000	\$	437,188	\$	-	\$	(27,188)	\$ -	\$	(27,188)
Medical Insurance	\$	22,000	\$	-	\$	22,000	\$	2,349	\$	-	\$		\$ -	\$	19,652
Life Insurance	\$	17,562	\$	-	\$	17,562	\$	20,469	\$	-	\$	(2,907)		\$	(2,907)
Workers Compensation	\$	- ,	\$	-	\$	- · ,= 0=	\$,	\$	-	\$		\$-	\$	
Unemployment Compensation	\$	19,545	\$	-	\$	19,545	\$	52,465	\$	-	\$	(32,920)		\$	(32,920)
Other Employee Benefits	\$	77,000	\$	-	\$	77,000	\$	85,538	\$	-	\$	(8,538)		\$	(8,538)
Total Benefits	\$	546,107	\$	-	\$	546,107	\$	598,008	\$	-	\$,		\$	(51,901)

Monthly Financial Report

						July	y 20)15 Data						
OBJECT & ACCOUNT	BUI	DGET 2014 ·	TRANSFE	RS	AI	DJ BUDGET	E	XPENDITURES	E	NCUMBERED	BA	ALANCE 2014 -	ESTIMATED	PROJECTED
DESCRIPTION		2015	2014 - 201	5	2	2014 - 2015		2014 - 2015		2014 - 2015		2015	ADJUSTMENTS	YEAR-END
Adult Education	\$	98,290	\$	-	\$	98,290	\$	106,929	\$	-	\$	(8,639)	\$ -	\$ (8,639
Homebound/Tutors	\$	29,000	\$	-	\$	29,000	\$	29,493	\$	-	\$	(493)	\$ -	\$ (493
Professional Development	\$	12,700	\$	-	\$	12,700	\$	2,885	\$	-	\$	9,816	\$ -	\$ 9,816
Intern Program	\$	12,000	\$	-	\$	12,000	\$	-	\$	-	\$	12,000	\$ -	\$ 12,000
Pupil Services	\$	38,322	\$	-	\$	38,322	\$	80,421	\$	-	\$	(42,099)	\$ -	\$ (42,099
Audit/Legal Services	\$	73,000	\$	-	\$	73,000	\$	58,977	\$	-	\$	14,023	\$ -	\$ 14,023
Other Purchased Services	\$	127,500	\$	-	\$	127,500	\$	327,891	\$	-	\$	(200,391)	\$ -	\$ (200,391
School Physician	\$	10,775	\$	-	\$	10,775	\$	10,800	\$	-	\$	(25)	\$ -	\$ (25
Total Professional Services	\$	401,587	\$	-	\$	401,587	\$	617,397	\$	-	\$	(215,810)		\$ (215,810
Water, Electricity, Natural Gas	\$	489,733	\$	-	\$	489,733	\$	684,268	\$	-	\$	(194,535)	\$ -	\$ (194,535
Repairs Instructional	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$ -
Contracted Services Office	\$	4,140	\$	-	\$	4,140	\$	2,525	\$	-	\$	1,615	\$ -	\$ 1,615
Repairs Maintenance of Buildings	\$	299,922	\$	-	\$	299,922	\$	349,085	\$	-	\$	(49,163)	\$ -	\$ (49,163
Lease/Rentals	\$	81,200	\$	-	\$	81,200	\$	81,295	\$	-	\$	(95)		\$ (95
Total Property Services	\$	874,995	\$	-	\$	874,995	\$	1,117,174	\$	-	\$	(242,179)	\$ -	\$ (242,179
Pupil Transportation-Regular,504	\$	491,400	\$	-	\$	491,400	\$	416,582	\$	-	\$	74,818	\$ -	\$ 74,818
Pupil Transportation - Spec. Educ.	\$	300,000	\$	-	\$	300,000	\$	236,235	\$	-	\$	63,765	\$ -	\$ 63,765
Transportation-Fuel	\$	78,750	\$	-	\$	78,750	\$	95,340	\$	-	\$	(16,590)	\$ -	\$ (16,590
Voc-Educ. Transportation	\$	16,965	\$	-	\$	16,965	\$	-	\$	-	\$	16,965	\$ -	\$ 16,965
Athletic/Student Act. Transport.	\$	52,354	\$	-	\$	52,354	\$	47,610	\$	-	\$	4,744	\$ -	\$ 4,744
Insurance-General Liability	\$	7,500	\$	-	\$	7,500	\$	6,461	\$	-	\$	1,039	\$ -	\$ 1,039
Communication Services	\$	230,360	\$	-	\$	230,360	\$	242,042	\$	-	\$	(11,682)	\$ -	\$ (11,682
Advertising	\$	500	\$	-	\$	500	\$	3,850	\$	-	\$	(3,350)	\$ -	\$ (3,350
Tuition-Out of District Regular	\$	73,783	\$	-	\$	73,783	\$	259,345	\$	-	\$	(185,562)	\$ -	\$ (185,562
Tuition - Out of District SPED	\$	1,170,819	\$	-	\$	1,170,819	\$	1,113,820	\$	-	\$	56,998	\$ -	\$ 56,998
Travel/Meetings	\$	9,488	\$	-	\$	9,488	\$	30,174	\$	-	\$	(20,686)	\$ -	\$ (20,686
Total Other Purchased Services	\$	2,431,919	\$	-	\$	2,431,919	\$	2,451,460	\$	-	\$	(19,541)	\$ -	\$ (19,541
Instructional/General Supplies	\$	57,372	\$ 3,5	64	\$	60,936	\$	37,825	\$	-	\$	23,111	\$ -	\$ 23,111
Interscholastic Athletics	\$	44,792	\$	-	\$	44,792	\$	34,387	\$	-	\$	10,405	\$ -	\$ 10,405
Licensing/Software Maintenance	\$	175,700	\$	-	\$	175,700	\$	101,764	\$	-	\$	73,936	\$ -	\$ 73,936
Office Supplies	\$	26,324	\$	-	\$	26,324	\$	35,559	\$	-	\$	(9,235)	\$ -	\$ (9,235
Postage/Mailings	\$	10,429	\$ 2	53	\$	10,682	\$	11,317	\$	100	\$	(735)	\$ -	\$ (735
Custodial/Maintenance Supplies	\$	165,194	\$	-	\$	165,194	\$	162,846	\$	-	\$	2,348	\$ -	\$ 2,348
School Health Suppiles	\$	5,910	\$	-	\$	5,910		5,808		37	\$	65		\$ 65
Heating Oil	\$	99,000	\$	-	\$	99,000		119,712		-	\$	(20,712)		\$ (20,712
Textbooks	\$	13,066	\$ (1,4	54)	\$	11,612		7,899		247	\$	3,466		\$ 3,466
Library/AV Books and Supplies	\$	2,300	\$ (1,1			1,190		778			\$	412		\$ 412
Total Supplies and Materials	\$			53		601,340				384	\$	83,061		\$ 83,061

Monthly Financial Report

				July	/ 20	15 Data						
OBJECT & ACCOUNT DESCRIPTION	BU	DGET 2014 - 2015	ANSFERS 914 - 2015	DJ BUDGET 2014 - 2015	EX	XPENDITURES 2014 - 2015	E	NCUMBERED 2014 - 2015	BA	ALANCE 2014 - 2015	ESTIMATED DJUSTMENTS	OJECTED EAR-END
New Equipment - Instructional	\$	103,000	\$ (1,000)	\$ 102,000	\$	51,500	\$	-	\$	50,500	\$ -	\$ 50,500
New Equipment - Support	\$	-	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -
Replace Equipment - Instructional	\$	7,282	\$ (253)	\$ 7,029	\$	5,822	\$	-	\$	1,206	\$ -	\$ 1,206
Replace Equipment - Support	\$	35,570	\$ -	\$ 35,570	\$	34,819	\$	231	\$	520	\$ -	\$ 520
Security Enhancements	\$	-	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -
Total Equipment	\$	145,852	\$ (1,253)	\$ 144,599	\$	92,141	\$	231	\$	52,227	\$ -	\$ 52,227
Dues and Fees	\$	26,155	\$ -	\$ 26,155	\$	48,124	\$	-	\$	(21,969)	\$ -	\$ (21,969)
Other Objects	\$	-	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -
Total Dues and Fees	\$	26,155	\$ -	\$ 26,155	\$	48,124	\$	-	\$	(21,969)	\$ -	\$ (21,969)
TOTAL ADOPTED BUDGET	\$	16,583,979	\$ 0	\$ 16,583,979	\$	16,790,663	\$	615	\$	(207,299)	\$ -	\$ (207,299)
City of Derby (Unemploy, WPCA)												\$ 129,000
Excess Cost Grant - PY	\$	-	\$ -	\$ -	\$	-	\$	-			\$ -	\$ 93,543
												\$ -
	\$	-	\$ -	\$ -	\$	-	\$	-	\$	-		\$ -
TOTAL FINANCIAL REPORT	\$	16,583,979	\$ 0	\$ 16,583,979	\$	16,790,663	\$	615	\$	(207,299)	\$ -	\$ 15,244

Monthly Financial Report

				July	20	15 Data							
		GRANT	GR	RANT CASH					۵	VAILABLE	ESTIMATED	VI	EAR END
GRANT DESCRIPTION		AWARD		ECEIVED	Е	XPENDITURE	EN	NCUMBERED		BALANCE	ADJUSTMENT		LANCES
STATE OF CT GRANTS													
Adult Education	\$	123,225	\$	122,935	\$	123,225	\$	-	\$	-		\$	-
School Security	* \$	478,909			\$	439,504	\$	-	\$	39,405		\$	39,405
Bilingual Education	\$	2,761	\$	2,761	\$	(3)	\$	2,764	\$	-		\$	-
School Readiness	\$	111,121	\$	111,121	\$	111,119	\$	-	\$	2		\$	2
DHS Redesign	\$	496,040	\$	496,040	\$	153,891	\$	309,607	\$	32,542		\$	32,542
CCS Professional Learning Mini-Grant	\$	1,500	\$	1,500	\$	796	\$	704	\$	-		\$	-
Competitive School Readiness Quality	\$	3,790	\$	3,790	\$	3,790	\$	-	\$	-		\$	-
FEDERAL GRANTS													
Title I Improving Basic Education	\$	558,894	\$	558,894	\$	505,523	\$	17,186	\$	36,185		\$	36,185
Title I Improve Educ. C-O	\$	80,967	\$	80,967	\$	80,967	\$	-	\$	-		\$	-
Alliance	\$	1,039,795	\$	1,039,795	\$	1,094,084	\$	-	\$	(54,289)		\$	(54,289)
Alliance C/O	\$	7,365	\$	7,365	\$	7,365	\$	-	\$	-		\$	-
Title II Part A Teachers	\$	61,037	\$	61,037	\$	18,545	\$	39,005	\$	3,487		\$	3,487
Title II Part A Teachers C/O	\$	320	\$	320	\$	320	\$	-	\$	-		\$	-
Title III English Language	\$	14,039	\$	14,039	\$	14,039	\$	-	\$	-	\$ -	\$	-
IDEA Part B - Section 611	\$	328,815	\$	328,815	\$	324,795	\$	-	\$	4,020		\$	4,020
IDEA Part B - Section 611 C/O	\$	19,109	\$	19,109	\$	19,109	\$	-	\$	-		\$	-
IDEA Pre School	\$	15,172	\$	15,172	\$	14,424	\$	-	\$	748		\$	748
IDEA Pre School C/O	\$	422	\$	422	\$	422	\$	-	\$	-		\$	-
Carl Perkins	\$	28,280	\$	28,820	\$	26,809	\$, ·	\$	-		\$	-
TOTAL FEDERAL/STATE GRANTS	\$	3,371,561	\$	2,892,902	\$	2,938,723	\$	370,737	\$	62,100	\$ -	\$	62,100

* Reimbursement grant

Note: C/O denotes carryover funding from the prior year

Operating Budget FY15 – FY16

This financial detail provides the initial operating budget informa	tion as of July 31, 2015:
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July 2015 Data											
OBJECT & ACCOUNT DES CRIPTION	BU	DGET 2015 - 2016	NCUMBERED 2015 - 2016		BALANCE 2015 - 2016						
Sub-Total Certified Salaries	\$	9,004,704	\$	130,341	\$	-	\$	8,874,363			
Sub-Total Non-Certified Salaries	\$	2,662,787	\$	92,419	\$	-	\$	2,570,367			
Total Salaries	\$	11,667,491	\$	222,760	\$	-	\$	11,444,731			
Total Benefits	\$	482,000	\$	29,844	\$	6,420	\$	445,736			
Total Professional Services	\$	570,495	\$	14,731	\$	72,387	\$	483,377			
Total Property Services	\$	988,415	\$	118,124	\$	680,650	\$	189,641			
Total Other Purchased Services	\$	2,728,023	\$	7,502	\$	852,824	\$	1,867,697			
Total Supplies and Materials	\$	657,187	\$	115,393	\$	181,876	\$	359,919			
Total Equipment	\$	95,875	\$	5,772	\$	52,416	\$	37,687			
Total Dues and Fees	\$	31,000	\$	23,126	\$	_	\$	7,874			
TOTAL ADOPTED BUDGET	\$	17,220,486	\$	537,251	\$	1,846,574	\$	14,836,662			

There are three (3) transfer requests requiring Board approval:

	TRANSFERS FROM:		TRANSFERS TO:											
#	Description	Amount	Description	An	ount	Explanation								
1	Salary - Human Resources	\$ (58,000)	Consultant services - salary	\$ 58		Shift fm salary to consultant								
2	Salary - Speech/Language - Irving	\$ (76,887)	Speech Services	\$	76,887	Shift fm salary to purchased serv.								
3	Salary - social worker - Bradley	\$ (11,714)	Library clerk - Bradley	\$	4,284	Savings from prior SW salary								
			Art supplies - Bradley	\$	975	applied to expense accounts								
			Instructional supplies - Bradley	\$	3,455									
			SPED supplies - Bradley	\$	3,000									
	Total transfer request	\$ (146,601)		\$ 1	46,601									

State and Federal Grants FY15 – FY16

Grant funds awarded as of August 6, 2015:

GRANT	BUDGET
SCHOOL READINESS	\$ 121,813
COMPETITIVE SCHOOL READINESS	\$ 3,881
CARL D PERKINS CAREER & TECH. EDUC. ACT	\$ 28,280
IDEA-PART B, SECTION 611	\$ 328,815
IDEA, PART B, SECTION 619	\$ 15,172
FEDERAL PRESCHOOL DEVELOPMENT GRANT	\$ 466,391
	\$ 964,352

Financial Summary

It is recommended that the Derby Board of Education approve the July 30 financial statement AND proposed budget transfers.

Mark G. Izzo 8/20/15