

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138**  
**REGULAR SCHOOL BOARD MEETING**  
**NORTH BRANCH AREA EDUCATION CENTER, BOARDROOM**  
**May 8, 2025**

The School Board of Independent School District 138 met in regular session on Thursday, May 8, 2025, at 5:30 p.m. in the Boardroom at the North Branch Area Education Center.

Chair MacMillan called the meeting to order.

Roll Call: Sarah Grovender, Shelly Johnson, Jesse LaValla, Tim MacMillan, Heather Naegele, Superintendent Paul, and Adam Trampe

Absent: Heather Naegele

Others in Attendance:

Christine Johnson, Rachel Kytonen, Joe Lattimore, Pakou Lee, Denise Martin, Pat Tepoorten and David Treichel

The Pledge of Allegiance was said by all.

Approval of Agenda:

Moved by Trampe, seconded by Grovender and carried unanimously to approve the agenda.

School Board Recognition: Winter Sports

North Branch Area Public Schools coaches shared season highlights, experiences, positive team impact and support, athlete/team accomplishments and praise from the season.

- Boy's Hockey: Ryan Troxell
- Girls Hockey: Abigail Thurmer and Victoria Thurmer
- Gymnastics: Dakota Esget, Emma Fenton, Brooke Giese, Josie Parrucci, and Sophia Thorsen
- Girls Basketball: Johanna Bartkey, Ashley Bistodeau, Hailey Diaz, Bella Folkema, Sharis Garcia Velazquez, Sharleen Garcia Velazquez, Ella Kuhlman, Annabelle Lattimore, Carolyn Lombard, Madison Orf, Sophia Petersen, and Natalia Rosales
- Boys Basketball: Henry Christensen, Brandon Giese, Chazz Johnson, Jacob Knoespel, Ethan Thelander, and Ethan Thorsen
- Wrestling: Jack Baker, Mason Henry, Ethan Kester, and Evan Pommier

- Dance: Annabella Freudenber, Madeline Grovender, Leota Johnson, Sophia Wolfe, and Shanna Swanstrom

### **SUPERINTENDENT'S REPORT**

Superintendent Paul spotlighted Staff Appreciation Week, Elementary Choir Concerts, Mental Health Awareness Poster winners, Future Forward Day, car show, Shrek the Musical, Adaptive Bowlers going to State and Walk and Roll to School.

Superintendent Paul gave a report on the Class of 2024 graduation outcomes. In celebration of the Class of 2025, seniors will be spotlighted on North Branch Area Public Schools social media accounts each day until graduation day. She also gave an update on the Chisago County Child Care Coalition. North Branch Area Public Schools safety protocols was also presented with an overview, key actions and why it matters.

Reminders/Announcements of upcoming events:

- May 16, 2025 – 3<sup>rd</sup> Annual Drum and Dance at North Branch Area High School

### **Removal of Consent Items for Discussion:**

None

### **CONSENT ITEMS**

Moved by Trampe, seconded by LaValla and carried unanimously to approve the consent agenda.

A. Minutes of April 10, 2025 Policy Committee Meeting

B. Minutes of April 10, 2025 Regular School Board Meeting

C. Minutes of April 24, 2025 Work Session

D. Authorization of Payments, Transfers, and Investment Activity

- Accounts Payable, Bank 07 – \$548,956.31
- Auxiliary, Bank 12 - \$14,866.76
- Payroll, Bank 13 - \$2,166,173.91
- Scholarship, Bank 18 - \$0.00
- High School Student Activities, Bank 31 - \$13,378.97
- Middle School Student Activities, Bank 32 - \$0.00

E. Personnel

1. Abigail Halseth, resignation effective June 30, 2025, as Licensed School Nurse at North Branch Area Public Schools

2. Ryan Minke, resignation effective April 25, 2025, as Behavior Interventionist at

North Branch Area Middle School

3. Brittney Bah Moulanda, resignation effective April 4, 2025, as Lunchroom/Playground Assistant at Sunrise River Elementary School
4. Christopher Anderson, termination effective April 11, 2025, as School Age Care Adult Assistant at North Branch Area Education Center
5. Mark Billik, retirement effective October 10, 2025, as Maintenance Specialist at North Branch Area Public Schools
6. Katherine (K.C.) Hammond, extension of leave request from April 11, 2025 through June 11, 2025, as School Age Care Adult Assistant at North Branch Area Education Center
7. Raechel Abress, position change effective April 7, 2025, from School Age Care Senior Adult Assistant to Early Childhood Assistant at North Branch Area Education Center
8. Lauren Boatman, position change effective May 5, 2025, from School Age Care Adult Assistant to School Age Care Senior Adult Assistant at North Branch Area Education Center
9. Cassie Breaw, position change effective April 7, 2025, from Special Education Assistant to Behavior Interventionist at North Branch Area Education Center
10. Amanda Glaser, position change effective April 28, 2025, from Special Education Assistant to Behavior Interventionist at North Branch Area Middle School
11. Patrice Ramaley, position change effective April 9, 2025, from Early Childhood Assistant and School Age Care Adult Assistant to School Age Care Senior Adult Assistant at North Branch Area Education Center
12. Patrice Ramaley, position change effective April 28, 2025, from School Age Care Senior Adult Assistant to Special Education Assistant at North Branch Area Education Center
13. Erika Duffy, MS, Step 5, beginning with the 2025-26 School Year, as Elementary Teacher at Sunrise River Elementary School
14. Lucas Edson, BS, Step 2, beginning March 4, 2025 as Trades and Industry Teacher at North Branch Area High School
15. Ashton Salow, BA, Step 9, beginning with the 2025-26 School Year, as Math Teacher at North Branch Area Middle School

16. Riley Weeks, BA, Step 9, beginning with the 2025-26 School Year, as Math Teacher at North Branch Area Middle School
17. Brittney Bah Moulanda, employment effective March 24, 2025, as Lunchroom/Playground Assistant at Sunrise River Elementary School
18. Molly Christensen, employment effective April 7, 2025, as Lunchroom/Playground Assistant at Sunrise River Elementary School
19. Nichole Helquist, employment effective April 15, 2025, as Assessment Support Secretary at North Branch Area Public Schools
20. Jaime Jorgenson, employment effective April 1, 2025 through June 6, 2025, as Special Education Assistant at North Branch Area Middle School
21. Theresa Swager, employment effective April 7, 2025, as Special Education Assistant at North Branch Area High School
22. 2024-25 Activity Advisor Position
  - a) Danielle Laszcwski, Class 9, Step 1, as 0.5 FTE Advisor for the Musical Set Design (Costumes)
  - b) Jay Schueller, Class 9, Step 8, as Advisor for the Spring Music Set Construction
  - c) Jay Schueller, Class 9, Step 8, as Advisor for the Spring Musical Tech Booth (Lights and Sound)

F. Tenure of the Following Teachers

1. Kyle Groh - Elementary Physical Education/DAPE Teacher - Sunrise River Elementary School
2. Abigail Halseth - Licensed School Nurse - North Branch Area Public Schools
3. Joshua Hanson - Elementary Teacher - Sunrise River Elementary School
4. Kristi Johnson - Elementary Teacher - North Branch Education Center
5. Marissa Minor - Elementary Teacher - Sunrise River Elementary School
6. Kennedy Osterhues - Elementary Teacher - Sunrise River Elementary School
7. Marcee Schramm - Science Teacher - North Branch Area High School

8. Jennifer Seekon - Special Education Teacher - Sunrise River Elementary School
9. Samantha Stoesz - English Teacher - North Branch Area Middle School
10. Emily Striefel - Agriculture Teacher - North Branch Area Middle School and Norse-ALC
11. Kendra Tlusty - Elementary Teacher - Sunrise River Elementary School
12. Jacob Wavra - Elementary Teacher - Sunrise River Elementary School

#### G. Amendment of the Superintendent Contract for FY 2025 - 2026

#### H. Policies

1. Policy 507 - Corporal Punishment (MSBA revised May 2024)
2. Policy 508 - Extended School Year (MSBA revised June 2022)

#### I. Acceptance of Donations

DATE	DONATION FROM	DONATION TO	AMOUNT	USE
4/2/25	Hazelden Betty Ford Foundation, PO Box 11, Center City, MN 55012	NBHS Scholarship A/C	\$600.00	Scholarship Donation
4/2/25	Members Credit Union, 215 N 40th Ave West, Duluth, MN 55807	NBHS Athletics	\$500.00	FRC Robotics Program Donation
4/2/25	Mincco Credit Union, 235 West First Ave, Cambridge, MN 55008	NBHS Scholarship A/C	\$1,000.00	Scholarship Donation
4/2/25	NBEA, jharren@isd138.org	NBHS Scholarship A/C	\$1,500.00	Scholarship Donation
4/2/25	NBHS Alumni Association, PO Box 581, Lindstrom, MN 55045	NBHS Scholarship A/C	\$6,000.00	Scholarship Donation
4/2/25	Neighborhood National Bank, 5481 St. Croix Trl, North Branch, MN 55056	NBHS Scholarship A/C	\$500.00	Scholarship Donation
4/2/25	Pheasants Forever, Inc, PO Box 23, Stacy, MN 55079	NBHS Athletics	\$1,000.00	Clay Target/Trap Program Donation
4/2/25	James Riley, RILEYJAMESP@JOHNDEERE.COM	NBHS Athletics	\$250.00	FRC Robotics Program Donation
4/2/25	Sun Dental, PO Box 40, North Branch, MN 55056	NBHS Scholarship A/C	\$1,500.00	Scholarship Donation
4/4/25	Anonymous	Sunrise River Elem.	\$64.00	Fun Run Donation
4/10/25	Neighborhood National Bank, 5481 St. Croix Trl, North Branch, MN 55056	Sunrise River Elem.	\$250.00	Fun Run Donation
4/10/25	North Branch Dairy Queen, 33480 Skogman Lake Rd NE, Cambridge, MN 55008	Sunrise River Elem.	\$250.00	Fun Run Donation
4/10/25	North Branch Family Chiropractic, 30026 Vassar St NE, North Branch, MN 55056	Sunrise River Elem.	\$250.00	Fun Run Donation
4/10/25	Pizza Pub of North Branch, PO Box 333, North Branch, MN 55056	Sunrise River Elem.	\$500.00	Fun Run Donation
4/10/25	Reider Machine, Inc, 6760 Ash St, North Branch, MN 55056	Sunrise River Elem.	\$250.00	Fun Run Donation
4/16/25	Anoka Ramsey Community College, anna.sorgert@anokaramsey.edu	NBHS	\$100.00	Career Day Sponsor Donation
4/16/25	Cyber Grants/US Bank (Matching Gift)	Sunrise River Elem.	\$64.00	Fun Run Donation
4/16/25	Pine Technical & Community College, business-services@pine.edu	NBHS	\$100.00	Career Day Sponsor Donation
4/17/25	North Branch Chamber of Commerce, 6063 Main St, Suite B, North Branch, MN 55056	NBHS Scholarship A/C	\$500.00	Scholarship Donation
4/17/25	North Branch Fire Relief Association, PO Box 245, North Branch, MN 55056	NBHS Scholarship A/C	\$500.00	Scholarship Donation
4/17/25	Prism Design & Embroidery, LLC, PO Box 820, North Branch, MN 55056	NBHS Scholarship A/C	\$500.00	Scholarship Donation
4/17/25	Revive Chiropractic, PO Box 94, North Branch, MN 55056	NBHS Athletics	\$50.00	Track Program-Sports Physical Donation
4/17/25	Stacy Lions Club, PO Box 1, Stacy, MN 55079	NBHS Scholarship A/C	\$5,000.00	Scholarship Donation
4/18/25	Hawk Aviation, Inc, 51601 Forest Blvd, Rush City, MN 55069	NBHS	\$100.00	Career Day Sponsor Donation
4/18/25	Lakes Region EMS, 40245 Fletcher Ave, North Branch, MN 55056	NBHS	\$100.00	Career Day Sponsor Donation
4/18/25	Lovegreen Industrial Services, 2280 Sibley Crt, Eagan, MN 55122	NBHS	\$250.00	Career Day Sponsor Donation
4/18/25	Prefer Paving, Inc, PO Box 709, Rush City, MN 55069	NBHS	\$100.00	Career Day Sponsor Donation
4/18/25	Preferred Tool, LLC, PO Box 493, Hugo, MN 55038	NBHS	\$200.00	Career Day Sponsor Donation
4/18/25	Sons of The American Legion, PO Box 87, North Branch, MN 55056	NBHS	\$400.00	Adapted Bowling Program
4/18/25	Stepp Manufacturing Co, 12325 River Road, North Branch, MN 55056	NBHS	\$200.00	Career Day Sponsor Donation
4/18/25	Tom Kadlec Chevrolet, 38420 Tanger Drive, North Branch, MN 55056	NBHS	\$200.00	Career Day Sponsor Donation
4/23/25	Prism Design & Embroidery, LLC, PO Box 820, North Branch, MN 55056	Sunrise River Elem.	\$500.00	Fun Run Donation
4/25/25	Justin & Alanna Baker, 39655 Elk Court, North Branch, MN 55056	NBHS Athletics	\$50.00	Track Program Donation
4/25/25	Stephen & Elizabeth Leim, 40452 Lowden Ave, North Branch, MN 55056	NBHS Athletics	\$100.00	Track Program Donation
4/25/25	Revive Chiropractic, PO Box 94, North Branch, MN 55056	NBHS Athletics	\$100.00	Track Program-Sports Physical Donation
4/28/25	Jerry's Enterprises, Inc, 5101 Vernon Ave South, Edina, MN 55436	Sunrise River Elem.	\$250.00	Fun Run Donation
4/28/25	Lions Club of North Branch, PO Box 172, North Branch, MN 55056	Sunrise River Elem.	\$750.00	Fun Run Donation
4/28/25	North Branch Barbecue LLC, 5466 St. Croix Trl, Suite A, North Branch, MN 55056	Sunrise River Elem.	\$500.00	Fun Run Donation
4/28/25	Polaris Industries, Inc, 2100 Hwy 55, Medina, MN 55340	Sunrise River Elem.	\$750.00	Fun Run Donation
4/29/25	Max Malmquist, 4552 392nd Street, North Branch, MN 55056	NBHS Scholarship A/C	\$4,000.00	Scholarship Donation
4/30/25	Lorignite, LLC, 1700 Wayzata Blvd #648, Minnetonka, MN 55305	NBHS	\$100.00	Career Day Sponsor Donation
4/30/25	Reliable Bronze, 340 Rush Point Drive, Stanchfield, MN 55080	NBHS	\$100.00	Career Day Sponsor Donation
			<b>\$29,978.00</b>	

### **OPEN MIC**

No one signed up for open mic.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

- A. Approval of Setting June 12, 2025 at 5:30 p.m. for Public Hearing on Student Fees  
Moved by Grovender, seconded by Trampe and carried unanimously to approve the Setting of June 12, 2025 at 5:30 p.m. for Public Hearing on Student Fees.

### **ADDENDUM**

- A. Approval of the Lease and Premises Use Agreement Between St. Croix River Education District (SCRED) and Independent School District No. 138 Commencing on July 1, 2025 and Ending on June 30, 2026  
Moved by Grovender, seconded by LaValla and carried unanimously to approve the Lease and Premises Use Agreement Between St. Croix River Education District (SCRED) and Independent School District No. 138 Commencing on July 1, 2025 and Ending on June 30, 2026

### **INFORMATION**

- A. Fundraising Reports from November 1, 2024, through April 30, 2025

### **BOARD REQUESTS**

Superintendent Paul requested to schedule a School Board Retreat in June. School Board members agreed to June 12, 2025 - to follow right after the Regular School Board Meeting which has been moved to start at 4:30 PM. The June 12, 2025 Policy Committee is now cancelled.

### **COMMITTEE REPORTS**

None

### **DATES TO REMEMBER**

- A. May 22, 2025 at 5:30 PM - School Board Work Session, North Branch Area Education Center, Board Room C120
- B. May 27, 2025 at 3:30 PM, Negotiations Committee Meeting, North Branch Area Education Center
- C. May 27, 2025 at 4:00 PM, Custodian Negotiations Session, North Branch Area Education Center, DO Conference Room B122
- D. June 12, 2025 at 4:30 PM - Regular School Board Meeting, Education Center - Board Room, C120
- E. June 12, 2025 at 6:00 PM - School Board Retreat, Education Center - Board Room,

C120

F. June 17, 2025 at 3:30 PM - Negotiations Committee Meeting, Education Center - DO Conference Room, B122

G. June 17, 2025 at 4:00 PM - NBEA Negotiation Session, Education Center - DO Conference Room, B122

Adjournment

Moved by Grovender, seconded by LaValla and carried unanimously to adjourn the regular meeting at 6:31 PM.

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Heather Naegele, Clerk