

EFFINGHAM COMMUNITY UNIT DISTRICT #40  
EFFINGHAM, ILLINOIS

**MINUTES**

**REGULAR MEETING**

**MONDAY, AUGUST 11, 2025**

The Board of Education meeting will be held at the Unit #40 Board Office at 2803 S. Banker St., Effingham, IL at 6:00 p.m. The number of the general public permitted to attend the Unit #40 Board of Education meeting may be limited. The Unit #40 board meeting will be streamed live on YouTube. Please use the following links to access the meeting:

Live stream starting at 6:00 p.m.: <https://youtube.com/live/9OO4S4wsXVk?feature=share>

Live stream following closed session: <https://youtube.com/live/l-ac9WAZDzU?feature=share>

1. Call to Order Regular Meeting/Pledge of Allegiance/Roll Call  
President Wendling called the Regular Meeting to order at 6:00 PM  
Secretary Willenborg called the roll.  
Members present: Andrew Altman, Erica Boone, Chad Thompson, Desha Wear, and Jill Wendling  
Members absent: Jane Willenborg  
Members in attendance remotely: Brandon Duncan – in @ 6:02  
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
2. Acknowledgements - None
3. Recognition of Visitors - None
4. Financial Report  
Baker reported a net fund balance of \$17,692,891.90 and Operating funds net total of \$16,440,681.27. Reimburse the imprest account in the amount of \$441.00 and approve the bills as listed:  
Education Fund – \$786,288.01  
Little Hearts Daycare - \$14,982.34  
Operations, Building & Maintenance Fund – \$212,082.74  
Bonds & Interest - \$5,094.88  
Transportation Fund – \$6,906.95  
Tort Fund – \$27,240.60  
Capital Improvements - \$13,747.00  
Total - \$1,066,342.52  
Altman made a motion and seconded by Boone to approve the financial report and to reimburse the imprest account in the amount of \$441.00 and payment of bills in the amount of \$1,066,342.52.  
Roll call vote  
AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling  
NAYS: none  
ABSTAIN: none  
Motion Carried

## 5. Consent Agenda

A. Minutes – enclosed (July 21, 2025, regular and closed session)

## B. Fundraisers

Group	Event	Reason	Date
EJHS Softball	Concessions - Home Games	Raise money for team equipment	August 12-September 30, 2025
EJHS Baseball	Concessions - Home Games	Raise money for team funds	August 14-September 17, 2025
EJHS	Cookie Dough, Pizza, and Various Online Items	Raise funds for teacher needs, student rewards, playground equipment, and other student/staff programs	August 27-September 10, 2025
EJHS Girls Basketball	Concessions - EJHS Girls Basketball Games	Raise money for program	September 15, 2025, through end of season
EJHS Pep Club	Concessions - Home Games	Raise funds for the club to help with end of year trip and to purchase items needed	October 2, 2025-February 25, 2026

Boone made a motion, seconded by Thompson to accept the Consent Agenda.

## Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

### Motion Carried

## 6. Correspondence – enclosed

Thank you from Melissa Habing & Family for the peace lily in memory of her father, and Darlene Coffin & Family for the flowers in memory of her husband Jim

## 7. New Business

#### A. Intergovernmental Agreement with Effingham Library – No Action Needed

## B. Final Reading and Approval to Adopt Press Policy Updates

Boone made a motion, seconded by Wear to adopt the following board policies as presented:

1:10, 1:20, 1:30, 2:10, 2:80, 2:130, 2:240, 3:30, 4:50, 4:55, 4:180, 7:40, 7:90, 7:130, 7:140, 7:300, 7:325. 8:80

### Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

**Motion Carried**

C. FY26 Tentative Budget

Thompson made a motion, seconded by Altman to approve the FY26 Tentative Budget Resolution.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

D. Approval of IASB Governing Board Representative for Unit 40, Thompson made a motion, seconded by Boone to approve Jane Willenborg to represent Effingham Unit District 40 on the IASB Governing Board for the 2025 - 2026 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

E. Approval of Board Committees and Board Members

Altman made a motion, seconded by Thompson to approve committees and board members to each committee for the 2025 - 2026 & 2026 - 2027 school years as listed above.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

F. Hazardous Bus Routes(s) Resolution Approval

Altman made a motion, seconded by Thompson to approve the hazardous route resolution for the 2025-2026 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

G. Approve Treasurer Bond Agreement

Boone made a motion, seconded by Wear to approve the treasurer bond agreement.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

H. Approval of Resolution for Midland States Bank, Dieterich Bank, First Mid, and First Financial as an Authorized Depositories, Investment Managers, Dealers, and Brokers.

Boone made a motion, seconded by Altman to approve Midland States Bank, Dieterich Bank, First Mid, and First Financial as a qualified vendor to invest.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none  
ABSTAIN: none  
Motion Carried

I. Approval to Allow 6th-Grade Boys to Participate on the JH Baseball Team

Thomson made a motion, seconded by Altman to approve for 6th-grade boys to participate in the JH Baseball Program for the 2025 - 2026 school year due to low numbers in the current 7th and 8th grades.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

J. Food Service Fees Adjustments for the 2025-2026 School Year

Wear made a motion, seconded by Thompson to approve the food service fees as listed for the 2025 - 2026 school year:

All-milk (per half pint)	.40
K-8 lunches	3.40
9-12 lunches	3.65
Adult lunches	4.15
K-8 breakfast	2.90
9-12 breakfast	3.00
Adult breakfast	3.50

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

8. Adjournment to Closed Session

Altman made a motion, seconded by Boone to adjourn to Closed Session at 6:32 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. 5 ILCS 120/2(c)(1)

B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.  
5 ILCS 120/2(c)(2)

C. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.  
5 ILCS 120/2(c)(11)

9. Return to Open Session

Duncan made a motion, seconded by Boone to adjourn and return to open session at 7:45 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

10. Personnel List

<b>EMPLOYMENT:</b>	
Whitney Yocum	Teacher Assistant at LHECC
Adrien Fitzjarrald	Teacher Assistant at LHECC
Whitney Shimboff	Teacher Assistant at LHECC
Raegan Boone	JH B-Team Softball Coach
Noel Ritchey	Mid-Day Bus Driver
Sandy Feldhake	Mid-Day Bus Aide
Chelsea Wakefield	3-Hr Cashier
Erika McSparran	Health Care Supervisor
Aspen Payne	Paraprofessional
Cindy Curry	3-Hr Cook at EJHS
Kim Deters	2-Hr Cashier at EHS
<b>VOLUNTEER:</b>	
Katie Klosterman	Assistant Girls Golf Coach
<b>RESIGNATION:</b>	
Destiny Marxmann	Paraprofessional
Jared Parmenter	Custodian
Peyton Rueter	2-Hr Cook
Brooke Overbeck	Paraprofessional
Austin Finn	Custodian
Connie Habing	Lunchroom Supervisor
Breanna Miller	Lunchroom Supervisor
Jori Ashmore	Paraprofessional

Altman made a motion, seconded by Thompson to approve the personnel list as presented.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none

Motion Carried

11. Adjourn

Altman made a motion, seconded by Boone to adjourn the meeting at 7:51 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling

NAYS: none

ABSTAIN: none  
Motion Carried

**Date of Minutes:**      **Monday, August 11, 2025**

**Date of Approval:**      \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40**

**Effingham, Illinois**

**Motion to Adjourn to Closed Meeting**

**Date: August 11, 2025**

**Time: 6:32 PM**

A motion was made by Altman, and seconded by Boone, to adjourn to closed meeting to discuss:

- ☐ **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).**
- ☐ **Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).**
- ☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- ☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- ☐ Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
- ☐ The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- ☐ The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- ☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- ☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- ☐ Student disciplinary cases. 5 ILCS 120/2(c)(9).
- ☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- ☐ **Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).**
- ☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- ☐ Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- ☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- ☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

**Closed Meeting Roll Call:**

<b>"Yeas" - 6</b>	<b>"Nays" - 0</b>
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Motion: Carried