

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF EDUCATION
BEMIDJI AREA SCHOOLS
FEBRUARY 3, 2026**

The special meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Thursday, February 3, 2026, at 7:00 a.m., in the District Office Board Room.

MEMBERS PRESENT: Jenny Frenzel, Ann Long Voelkner, Anna Manecke, Jack Aakhus, Dave Wall, Todd Haugen and Superintendent Jeremy Olson

MEMBERS ABSENT: None

CALL TO ORDER: 7:00 a.m.

The motion was offered by Anna Manecke, seconded by Jenny Frenzel, and carried by all in attendance to approve the agenda.

AGENDA

The motion was offered by Ann Long Voelkner, seconded by Jack Aakhus, and carried by all in attendance to close the meeting to discuss Preliminary Consideration of Allegations or Charges against an Employee (MN Statute 13D.05 Subd 2(b)). Time: 7:00 a.m.

Preliminary Consideration of Allegations or Charges against an Employee

The meeting was called back into open session by Chair Haugen. Time 7:55 a.m.

Resolution Proposing Discipline of Employee

Member Dave Wall introduced the following Resolution and moved its adoption:

RESOLUTION PROPOSING DISCIPLINE OF EMPLOYEE

WHEREAS, allegations have been made against an employee of the School District; WHEREAS, the School District has investigated those allegations; and WHEREAS, the School Board has reviewed a proposed letter to the employee informing them of the discipline proposed by the School District.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 31, Bemidji, as follows:

1. The School Board hereby approves the letter setting forth the proposed discipline and alternative proposed discipline of the employee and adopts the grounds for the proposed discipline and alternative proposed discipline as stated in the letter.
2. The School Board Chair is authorized to sign the letter on behalf of the School Board, and the Superintendent or their designee is directed to deliver the approved letter and this Resolution to the employee and to place a copy of the letter and this Resolution in the employee's personnel file.
3. Pursuant to Minnesota Statutes section 13.43, subdivision 2, the specific reasons for the proposed discipline and alternative proposed discipline, the nature of the proposed discipline and alternative proposed discipline, and the letter are private data on the employee until final disposition of the proposed disciplinary action or alternative proposed disciplinary action.

The motion for the adoption of this resolution was duly seconded by Anna Manecke, and upon a roll call vote being taken, the following voted in favor of the Resolution: Dave Wall, Jenny Frenzel, Anna Manecke, Jack Aakhus, Ann Long Voelkner, and Todd Haugen

And the following voted against the Resolution: None

Whereupon this resolution was declared duly passed and adopted.

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to close the meeting to discuss Preliminary Consideration of Allegations or Charges against an Employee (MN Statute 13D.05 Subd 2 (b)). Time: 7:58 a.m.

Preliminary Consideration of Allegations or Charges against an Employee

The meeting was called back into open session by Chair Haugen. Time 8:38 a.m.

Resolution Proposing Discipline of Employee

Member Jenny Frenzel introduced the following Resolution and moved its adoption:

RESOLUTION PROPOSING DISCIPLINE OF EMPLOYEE

WHEREAS, allegations have been made against an employee of the School District; WHEREAS, the School District has investigated those allegations; and WHEREAS, the School Board has reviewed a proposed letter to the employee informing them of the discipline proposed by the School District.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 31, Bemidji, as follows:

1. The School Board hereby approves the letter setting forth the proposed discipline and alternative proposed discipline of the employee and adopts the grounds for the proposed discipline and alternative proposed discipline as stated in the letter.
2. The School Board Chair is authorized to sign the letter on behalf of the School Board, and the Superintendent or their designee is directed to deliver the approved letter and this Resolution to the employee and to place a copy of the letter and this Resolution in the employee's personnel file.

3. Pursuant to Minnesota Statutes section 13.43, subdivision 2, the specific reasons for the proposed discipline and alternative proposed discipline, the nature of the proposed discipline and alternative proposed discipline, and the letter are private data on the employee until final disposition of the proposed disciplinary action or alternative proposed disciplinary action.

The motion for the adoption of this resolution was duly seconded by Ann Long Voelkner, and upon a roll call vote being taken, the following voted in favor of the Resolution: Dave Wall, Jenny Frenzel, Anna Manecke, Ann Long Voelkner, and Todd Haugen

And the following voted against the Resolution: None

And the following abstaining from the Resolution: Jack Aakhus

Whereupon this resolution was declared duly passed and adopted.

Adjournment

The motion was offered by Dave Wall, seconded by Jenny Frenzel, and carried by all in attendance to adjourn the meeting. Time 8:39 a.m.

Jenny Frenzel, Clerk

Date Approved

Todd Haugen, Chair

Date Approved