

**Long Lake Park Committee  
DRAFT Meeting Minutes  
Thursday, June 1, 2023 at 11:00 a.m.  
Howard Male Conference Room**

The Long Lake Park Committee met on Thursday, June 1, 2023 at 11:00 a.m. in the Howard Male Conference Room.

Long Lake Park Point Committee members in attendance were Gerald Fournier, Kurt Pratel and Manager Sarah Jore. Jesse Osmer, excused. Also in attendance: Bob Adrian, County Administrator Mary Catherine Hannah, County Maintenance Superintendent Wes Wilder (via telephone if needed), and County Board Assistant/Parks Recording Secretary Lynn Bunting.

Chair Kurt Pratel called the meeting to order at 11:00 a.m. and presented an agenda change to begin with the managers monthly park report.

**I. Long Lake Park Manager Monthly Report**

Manager Sarah reported on the following:

1. Stumps pulled, grinding them, few stumps in day use, and trees grind instead of pull on some due to may affect the tree.
2. Sites 78/79 ran 3 weeks put drain in.
3. Request to purchase some paint to paint the outside of the old bathhouse (used as storage building) and paint front sign also. Moved by Gerald Fournier and supported by Kurt Pratel to purchase paint. Gerald amended motion and supported by Kurt Pratel to approve the below Action Item. Motion carried.

**ACTION ITEM #1: The Committee recommends approval for the Long Lake Park Manager to purchase paint up to \$250 to paint outside the old bathhouse (storage building) and front sign and to pay for it out of line item #208-759-932 Long Lake Park Building and Maintenance.**

4. Ace Hardware application request to have account with for the parks. Moved by Gerald Fournier and supported by Kurt Pratel to approve the below Action Item. Motion carried.

**ACTION ITEM #2: The Committee recommends approval for Long Lake Park Manager to obtain an credit/in-house account application with Ace Hardware on US 23 North in Alpena and approve Ace Hardware as an approved vendor.**

5. Bark needed for playground and estimates need about 10 yards. Moved by Gerald Fournier and supported by Kurt Pratel to approve the below Action Item. Motion carried.

**ACTION ITEM #3: The Committee recommends approval for the Long Lake Park Manager to purchase up to \$200 of bark for the playground at Long Lake Park from the ground maintenance budget line item #208-759-933.**

6. Taped out and need new well screws, request Wes crew able to do, will put in work ticket.
7. Very good weekend and brought in a lot of funds. DNR/Marine handed out tickets at boat launch for powerloading.

8. Culligan system working well.

## **II. Long Lake Park Events for 2023**

Chair Pratel presented the Long Lake Park Events for 2023 for review and approval. Sarah reported that there will be a band on July 1<sup>st</sup> and is the same band as 2022 “Truckey Road Experience” that needs to be added to the list of events for 2023. Moved by Gerald Fournier and supported by Kurt Pratel to approve the below Action Item. Motion carried.

**ACTION ITEM #4: The Committee recommends approval of the 2023 Long Lake Park Events as presented with the addition of a band (Truckey Road Experience) on July 1, 2023.**

## **III. EGLE Permit Discussion**

Chair Pratel reported not applying for extension for rustic and not through day use area and if do in the future will request rustic in the woods in the South Beach area.

## **IV. Parks Performance Review**

Chair Pratel presented the Parks Performance Review for opening day that he did and Lynn passed out a copy to the Committee and Manager for review. Moved by Gerald Fournier and supported by Kurt Pratel to receive, review, and file Parks Performance Review for Long Lake Park Opening Day. Motion carried.

## **V. Project Request/Approval Form**

Chair Pratel reported the project request/approval form will need to be completed for the Long Lake Park Boat Launch Project and the Long Lake Park Day Use Improvement Project. Sarah reported that she will speak with Administrator Hannah if she has any questions.

Administrator Hannah reported that she has not received anything back from the DNR but will check the portal today. Bob Adrian gave an update on the boat launch project reporting that nothing changed since the last meeting and recommends that the first payment to RS Scott be included in the reimbursement request when the DNR approves the bid recommendation. Bob reported that Mark Straley of RS Scott spoke with Elmers. Bob reported that a park bench and picnic table should be placed by the new boat launch. Discussion on having 4 picnic tables and getting a park benches with a slab concrete underneath by the new boat launch, one pad with two picnic tables for now. Kurt reported that he will ask if the guy doing the picnic tables can do the benches as well and as long as they can be done before the end of the year. Bob reported that he will get a list of what he needs and will get it to Administrator Hannah to give it to Wes.

Kurt recommend moving some current park picnic tables over where the old foundation from the original store is to make it look nice and for campers.

## **VI. Ongoing Improvements**

The Committee discussed and recommended to replace the South Beach Bathhouse in 4 to 5 years and before then work on turning the old bathhouse currently used as storage into a play area for kids when there is bad weather.

## **VII. Long Lake Park Budget Review for 2023**

The Committee received and filed, no need for adjustments at this time.

1. Occupancy Reports in meeting packet discussion. Administrator Hannah thanked Sarah for doing.

2. Sarah reported Halls Serv-All came yesterday to **pump** and estimated end of July will be another need for **pumping**. The Committee recommended to put in the 2024 Budget to do **dumping** twice per year for Halls.

### **VIII. Parks Tour May 20, 2023**

Chair Pratel reported the Committee had a Parks Tour/Visit at all the four parks. The Committee reviewed reports from the Parks Tour for Long Lake Park and discussed the following:

1. Gravel pile - Sarah reported that she has not had time to move it yet and will use throughout the park for drainage issues.
2. Kurt reported he enjoyed using the monthly report form for the tour that Mary Catherine updated.
3. One Dock ready to go in and need to pull one.
4. Bob will order grills and get with Mary Catherine and the Commissioners Office.

### **IX. Volunteer List and Copy of Store Insurance**

Sarah reported that she turned in the volunteer list and will get a copy of the new store insurance for County Insurance purposes to the Commissioners Office when the new one is sent.

### **X. Camp Hosts for 2023 Camping Season**

Chair Pratel presented the applications for Camp Hosts for Long Lake Park for the 2023 Camping Season that Sarah recommends. Sarah reported that Chris volunteers at the park and his main job will be the bathrooms and is doing an excellent job. Mary Catherine reported that the background check is clear. Moved by Gerald Fournier and supported by Kurt Pratel to approve the below Action Item. Motion carried.

**ACTION ITEM #5: The Committee recommends approval of the Camp Host Application – Chris Deboer for the 2023 Camping Season for Long Lake Park. The background check came back clear.**

### **XI. Parks Commission Meeting Wednesday, June 14, 2023 at Manning Hill**

Chair Pratel reported that the next Parks Commission meeting will be held at Manning Hill on Wednesday, June 14<sup>th</sup> at 6:00 p.m. with dinner at 5:30 p.m. provided by Bonnie (Parks Commission Board Member Bonnie Krajniak).

**\*Next Meeting: Thursday, June 29, 2023 at 11 a.m. in the Howard Male Conference Room**

### **ADJOURNMENT**

Moved by Gerald Fournier and supported by Kurt Pratel to adjourn the meeting. The meeting adjourned at 11:47 a.m.

Respectfully Submitted,

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Kurt Pratel, Committee & PointPersons Chair  
Long Lake Park Committee

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