

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Organizational Meeting
July 23, 2018**

President Burton convened the meeting at 7:59 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present: Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Crystal Frank, Liz Jarvis, Mark Johnson

Members Absent: None

Audience Communications: None

Adoption of 2018-2019 Bylaws to Establish Meeting Dates and Other Procedures: It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt the following bylaws to establish 2018-2019 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2018-2019**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 7:00 p.m. on Mondays, in the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, 734-744-2500, on the following dates:

July 23, 2018	August 20, 2018	September 24, 2018	October 22, 2018
November 26, 2018	December 17, 2018	January 28, 2019	February 25, 2019
March 25, 2019	April 29, 2019	May 20, 2019	June 3, 2019 June 17, 2019

The Board regularly holds Committee and Study Session meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any two members of the Board, by serving on the other members a written notice of the day, time, location, and purpose of such meetings. Service of the notices shall be made in accordance with Board Policy BCAC and with the provisions of P.A. 267 and the General School Laws of the State of Michigan, and may be made by a member of the Board or any employee of the Board.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

Proposed minutes of Board meetings will be available for public inspection during regular business hours at the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, not more than eight business days after the date of each meeting, and approved minutes of each meeting will be on the LPS Web site and available for public inspection during regular business hours at the same location not more than five business days after the meeting at which the minutes are approved.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Designation of
2018-2019 Bank
Depositories:**

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District adopt the resolution below, designating JPMorgan Chase Bank, Bank of America, Fifth Third Bank, and Michigan Liquid Asset Fund Plus as depositories for the school district during the 2018-19 school year.

**LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION**

RESOLVED: That the JPMorgan Chase Bank, Bank of America and Fifth Third Bank as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

- JPMorgan Chase Bank (primary bank)
 - Main Account
 - Controlled Disbursements Account
 - Food Service Account
 - Flexible Benefits Account
 - Investment Account (Debt Service)
 - Investment Account (Sinking Fund)
 - Investment Account (Technology Fund)
- Bank of America (used for agency funds and merchant services)
 - Main Account
- Fifth Third Bank (used for 2013 Bond)
 - Bond Checking Account
- Michigan Liquid Asset Fund Plus
 - Bond Investment Account

When bearing or purporting to bear the facsimile signature of Andrea Oquist and Alison Smith or the manual signature of Andrea Oquist or Alison Smith.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
Investment
Officer:**

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District appoint the Treasurer, Ms. Alison Smith, as the Investment Officer in conjunction with the District's Investment Policy for the 2018-2019 school year.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Appointment of Staff Member to be in Charge of Elections

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of Phillip Francis as the staff member in charge of school elections for the 2018-2019 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Appointment of Staff Member to be Responsible for Posting Board Meeting Notices

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Adjournment:

President Burton adjourned the meeting at 8:13 p.m.

Off/Supt/jw