

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 7/9/24



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- Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report               Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other:  
                    This action request pertains to     Elementary (only)               High School/District Wide
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**Date:** 7/2/24

**To:** Board of Trustees  
Browning Public Schools

**From:** Rebecca Rappold  
**Title:** Superintendent

**Subject:** Out of State Travel: NAFIS Fall Conference 2024-2025

**Description:** HS Senior students, Callie Wood and Tristen Hannon, have been invited to attend the 2024-2025 Fall NAFIS Conference with the Superintendent and School Board in Washington, DC, depart September 9/19/24 and return 9/25/24.

**Financial Impact:** \$2,308.00 ea (Approximate Costs)

**Funding Source (Budget/grant, etc.):** 226.90.161.2213.582

**Attachment(s):** Travel Request/Conference Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

# 2024 NAFIS Fall Conference

• September 22 - September 24

Our theme is "Navigating a Changing Landscape," diving into the shifting political, educational and technological environments.

## Why Attend?

- **Timely Insights:** Learn how the upcoming election might impact public education, discover how cutting-edge technology can enhance student outcomes and explore other current topics
- **Impact Aid Knowledge:** Increase your knowledge of Impact Aid with insights from the U.S. Department of Education, NAFIS staff and your colleagues in federally impacted school districts
- **Networking:** Connect with other leaders in Impact Aid-recipient districts and build your professional network as we strengthen the NAFIS Family
- **Advocacy:** Engage Congress on the importance of Impact Aid and advocate for increased funding

## Meeting with Congress

The top priority of the conference is Impact Aid advocacy. The future of federal education funding, including Impact Aid, is very uncertain. With FY 2025 budget caps forcing Congress to make tough choices on what to fund, education programs are at risk of cuts. It is critical for attendees to educate Congress on the importance of Impact Aid and advocate for the program. We encourage all attendees reach out to their Members of Congress to schedule Hill Day meetings at least two weeks in advance of the conference. See our [advice on arranging Hill meetings](#), or reach out to NAFIS Policy & Advocacy Director Jayson Schimmenti via email [here](#) for assistance. Please note that in some cases, [NAFIS State Chairs](#) schedule meetings for all attendees from their state. Reach out to NAFIS with questions on that as well.

## SCHEDULE HIGHLIGHTS

### September 22

**First General Session** – 1:00pm-3:00pm ET  
**Breakout Sessions** – 3:15pm-4:15pm ET  
**School Board Members Meeting** – 4:15pm-5:00pm ET  
**School Business Officials Meeting** – 4:15pm-5:00pm ET  
**Meet and Greet Reception** – 5:00pm-6:00pm ET

### September 23

**Breakout Sessions** – 10:30am-11:30am ET  
**U.S. Department of Education Office Hours** – 11:45am-12:15pm ET  
**Conference Luncheon** – 12:30pm-1:30pm ET  
**Second General Session** – 2:00pm-4:00pm ET  
**State Meetings**– 4:30pm-5:30pm ET

### September 24 - Hill Day

**Prescheduled Meetings with Congressional Offices**  
**Hill Day Debrief** – 4:30pm-5:00pm ET  
**Ending Reception** – 6:30pm-9:30pm ET

Leave Report/Travel Request

Employee Name Sample Request  
Building High School

Employee #  
Substitute Name None

LEAVE REPORT

Date of Leave 9/19/24 - 9/25/24 Hours 40 hrs Type of Leave SR

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved; Condition upon the specific leave being available for the specific employee  Not Approved

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

TYPE OF LEAVE

- AN Annual PL Personal Leave ALWO Approved Leave W/O Pay
SL Sick Leave JD Jury Duty (attach verification) ULWO Unapproved Leave w/o Pay
\*EX/SR Extra-Curricular/School Related NG National Guard SWP Suspended w/Pay
FN Funeral \_\_\_\_\_ SWOP Suspended w/o Pay
(Master Contract Relationship)

\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Nafis Conference (Attach Brochure/Agenda)

Location Washington, DC

Departure Date 9/18/24

Return Date 9/25/24

Departure Time 4:00PM

Return Time 10:00PM

- Transportation: [ ] Personal Vehicle
[ ] District Vehicle
[ ] Professional Development

Mileage 254 x .67 = \$

Per Diem 6 dys @105+1SD@\$20+B/LO \$58 = \$708.00

- [x] Registration PO# \_\_\_\_\_ = \$700.00
[ ] Hotel PO# \_\_\_\_\_ = \$
[ ] Other PO# Airfare \_\_\_\_\_ = \$900.00

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$2,308.00

Budget 226.60.161.2213.582 (100 %) \$708.00

Check Total \$708.00

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_