

PARKROSE SCHOOL BOARD 2022-23 MONTHLY FINANCIAL STATEMENTS
Feb-23

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	310	130	BOARD OF EDUCATION - Additional Salary & Benefits	\$ -	\$ 1,755.04	\$ -	\$ (1,755.04) (a)
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ 2,512.42	\$ -	\$ (512.42) (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,500.00	\$ 20,572.13	\$ -	\$ (17,072.13) (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ -	\$ -	\$ 250.00
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 400.00	\$ 1,206.88	\$ 2,339.98	\$ (3,146.86) (a,b), (1)
100	2310	461	130	BOARD OF EDUCATION-Non-Consumable Supplies & Materials	\$ -	\$ -	\$ -	\$ -
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 11,794.75	\$ 1,870.00	\$ (4,364.75) (a,b), (1)
					\$26,450.00	\$ 37,841.22	\$ 4,209.98	\$ (15,601.20)

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

(1) - A budet adjustment will be presented with a supplemental budget when/if it is needed.

EXPENSES PAID FOR LOCAL OPTION	\$ 20,221.58
Budget overage	\$ (15,601.20)
Remaining if no Local Option Expenses had been paid	\$ 4,620.38

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2022-23 - BOARD OF EDUCATION
2/28/23

Additional Salary & Benefits						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
10/1/2022	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 742.46	\$ -	Parkrose SD
11/1/2022	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 352.56	\$ -	Parkrose SD
12/1/2022	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 258.91	\$ -	Parkrose SD
1/1/2023	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 211.29	\$ -	Parkrose SD
2/1/2023	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 189.82	\$ -	Parkrose SD
<p>\$1,609.15 Additional Salary</p> <p>\$5.55 PERS - Employer Contribution</p> <p>\$6.00 PERS - Employer Pickup</p> <p>\$123.04 Social Security</p> <p>\$6.80 Workers Compensation</p> <p>\$4.50 Unemployment</p>				\$ 1,755.04		
<p>PER DIEM PAY OSBA Betha, Beckett T</p> <p>PER DIEM PAY OSBA Napaa, Julius H</p> <p>PER DIEM PAY OSBA Phillips, Kennedy D</p> <p>PER DIEM PAY OSBA Sartos, Justin M</p>						
				\$1,755.04		

TRAVEL - OUT OF DISTRICT						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	070122-PERDIEM	100.2310.0342.130.000.000	Per Diem for Eva-Jeanette R for Conference / Tng	\$ 93.00	\$ -	Parkrose SD
7/1/2022	7/1/22 REIMB	100.2310.0342.130.000.000	Reimb Brenda R for Conf / Tng	\$ 190.00	\$ -	Parkrose SD
7/1/2022	7/1/22 REIMB	100.2310.0342.130.000.000	Reimb Joshua S for Conf / Tng	\$ 191.25	\$ -	Parkrose SD
7/1/2022	7/1/22 REIMB	100.2310.0342.130.000.000	Reimb Sonja M for Conf / Tng	\$ 192.50	\$ -	Parkrose SD
7/1/2022	7/1/22 REIMB-1	100.2310.0342.130.000.000	Reimb Eva-Jeanette R for Conf / Tng	\$ 191.25	\$ -	Parkrose SD
7/7/2022	7/7/22-PERDIEM	100.2310.0342.130.000.000	Per Diem for Brenda R for Conference / Tng	\$ 130.00	\$ -	Parkrose SD
7/7/2022	7/7/22-PERDIEM	100.2310.0342.130.000.000	Per Diem for Eva-Jeanette R for Conference / Tng	\$ 55.00	\$ -	Parkrose SD
9/1/22	130448	100.2310.0342.130.000.000	Hotel Fees	\$ 1,436.82	\$ -	Riverhouse on the Deschutes
12/1/22	111022 - Reimb	100.2310.0342.130.000.000	Travel Reimb - K Phillips	\$ 4.20	\$ -	Parkrose SD
12/1/22	111722 - Reimb	100.2310.0342.130.000.000	Travel Reimb - E Durant	\$ 28.40	\$ -	Parkrose SD
				\$ 2,512.42		

Postage						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$ -		

ADVERTISING						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	230069	100.2310.0354.130.000.000	FlashAlert Newswire yearly cost	\$ 140.00	\$ -	FlashAlert
11/1/2022	230446	100.2310.0354.130.000.000	Print Source - Local Option Printing	\$ 680.00	\$ -	Print Source
12/1/22	230528	100.2310.0354.130.000.000	Print Source - Local Option Printing	\$ 15,101.48	\$ -	Print Source
12/1/22	230529	100.2310.0354.130.000.000	Print Source - Local Option Printing	\$ 1,221.71	\$ -	Print Source
12/1/22	230530	100.2310.0354.130.000.000	Print Source - Local Option Printing	\$ 1,163.46	\$ -	Print Source
1/1/23	230613	100.2310.0354.130.000.000	Print Source - Local Option Printing	\$ 2,005.48	\$ -	Print Source
1/1/23	230446	100.2310.0354.130.000.000	Office Supplies	\$ 260.00	\$ -	Office Depot
				\$ 20,572.13		

PRINTING & BINDING						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0355.130.000.000		\$ -	\$ -	
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$ -		

SUPPLIES & MATERIALS						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	230068	100.2310.0410.130.000.000	Name Plate for new board member & wireless mouse for Andrea	\$ 39.98	\$ -	Office Depot Business Solutions
9/1/2022	230077	100.2310.0410.130.000.000	Name Plate for new board member	\$ 39.98	\$ -	Office Depot Business Solutions
9/1/2022	230077	100.2310.0410.130.000.000	Office Supplies	\$ 12.10	\$ -	Office Depot Business Solutions
10/1/2022	230068	100.2310.0410.130.000.000	Supplies	\$ 19.98	\$ -	Amazon
10/1/2022	230068	100.2310.0410.130.000.000	Supplies	\$ 111.93	\$ -	ODP Business Solution
10/1/2022	230068	100.2310.0410.130.000.000	Levy Printing	\$ 160.00	\$ -	MESD Printing & Graphics
11/1/2022	Direct Voucher	100.2310.0410.130.000.000	Board Retreat Catering	\$ 693.50	\$ -	Compass Group
12/1/2022	Direct Voucher	100.2310.0410.130.000.001	Michael Dinner - GABA - discuss the Levy	\$ 49.45	\$ -	Bistro Grill
1/1/2023	230272	100.2310.0410.130.000.001	Name plates for 4 students	\$ 79.96	\$ -	Office Depot Business Solutions
				\$ 1,206.88		

NON-CONSUMABLE SUPPLIES						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0461.130.000.000		\$ -	\$ -	
				\$ -		

DUES AND FEES						
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	230073	100.2310.0641.130.000.000	District Membership to OSBA	\$ 5,952.75	\$ -	OR School Board Assoc
7/1/2022	230073	100.2310.0641.130.000.000	Board Book Tier I Fee	\$ 2,500.00	\$ -	OR School Board Assoc
7/1/2022	230073	100.2310.0641.130.000.000	Policy Update Subscription	\$ 500.00	\$ -	OR School Board Assoc
7/1/2022	230076	100.2310.0641.130.000.000	Summer Board Conf Cost (Sonja)	\$ 600.00	\$ -	OR School Board Assoc
9/1/2022	230076	100.2310.0641.130.000.000	Summer Board Conf Fees	\$ 2,268.00	\$ -	OR School Board Assoc
10/1/2022	230076	100.2310.0641.130.000.000	Credit received	\$ (26.00)	\$ -	OR School Board Assoc
11/1/2022	230431	100.2310.0641.130.000.000	Legal Assistance Trust	\$ 800.00	\$ -	OR School Board Assoc
1/1/2023	230431	100.2310.0641.130.000.000	Legal Assistance Trust - VOIDED Double Payment	\$ (800.00)	\$ -	OR School Board Assoc
				\$ 11,794.75		

TOTAL EXPENSES TO DATE	\$ 37,841.22
EXPENSES PAID FOR LOCAL OPTION	\$ 20,221.58

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2022-23

2/28/2023

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
	1/1/2023	100.2310.0130.130.000.000	\$ -			4 Student Board Members	Encumb for their salaries
	7/1/2022	100.2310.0410.130.000.000	\$ 39.98	93	230077	Office Depot Business Solutions	Name Plate for board member and pens
	9/1/2022	100.2310.0410.130.000.000	\$ 2,000.00	93	230274	Oregon School Board Association	Other OSBA costs associated with attending Convention - cost estimate
	10/1/2022	100.2310.0410.130.000.000	\$ 300.00	400	230345	Clackamas ESD	Business Cards
	9/1/2022	100.2310.0641.130.000.000	\$ 1,870.00	94	230076	OR School Board Assoc	OSBA Annual Convention for 5 board members \$ 340 * 5 and 1 Admin person \$170
Total Encumbrances			\$ 4,209.98				