



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: March 16, 2026, Personnel Report

DATE: March 16, 2026

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. FTE Adjustments- Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
4/16/2026	Buehler, Marissa	GHS	Learning Behavior Specialist	1.0	1.20 4/16/2026 – 5/20/2026
4/16/2026	Frullani, Olivia	GHS	Learning Behavior Specialist	1.0	1.20 4/16/2026 – 5/20/2026
4/16/2026	Kosecki, Lauren	GHS	Learning Behavior Specialist	1.0	1.20 4/16/2026 – 5/20/2026
4/16/2026	Martin, Richard	GHS	Learning Behavior Specialist	1.0	1.20 4/16/2026 – 5/20/2026
4/16/2026	Schulget, Eric	GHS	Learning Behavior Specialist	1.0	1.20 4/16/2026 – 5/20/2026

Due to our inability to recruit a long-term LBS Substitute Teacher, I am recommending that Marissa Buehler, Olivia Frullani, Lauren Kosecki, Richard Martin and Eric Schulget assume the teaching responsibility for one additional class between 4/16/2026 – 5/20/2026 of the 2025-2026 school year.

II. Long-Term Substitute Teacher

Name	Length of Assignment	School	Subject/Grade	FTE
Bredup, Donna	3/9/2026 – 5/19/2026	GHS	School Counselor	1.0

III. FMLA

Name	School	Position	Approximate Dates	School Year
Matosian, Kelsey	GHS	Chemistry and Physics Teacher	8/24/2026 – 11/17/2026	26/27
Williamson, Kaija	GMSN	Mathematics Teacher	8/19/2026 – 10/2/2026	26/27

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Fillipp, Timothy	CECSC	On-Call Custodian	3/4/2026	25/26
Gartrell, David	TRAN	Bus Driver	3/9/2026	25/26
Iglesias, Victor	CECSC	On-Call Custodian	TBD	25/26
Ochoa, Osvaldo	GHS	Custodian	3/10/2026	25/26
Parisi, Charles	GHS	Security	3/12/2026 <i>(updated start date)</i>	25/26

II. Resignations

Name	School	Position	Effective Date	School Year
Jimenez, Jessica	GHS	Custodian	3/11/2026	25/26
Stanfield, Elisa	HES	Special Education Assistant	3/20/2026	25/26

III. Reclassification/Transfer

Name	School	Position	Effective Date	School Year
Acosta, Jose	GMSN to CESC	Custodian to Grounds	3/16/2026	25/26
Grimes, Jeremy	GMSS to MCS	Custodian	2/25/2026	25/26
Mourek, Kathleen	GMSS	Technology Support Technician- 10M to Technology Support Technician- 12M	3/9/2026	25/26
Rocke, Mallory	MCS	Kindergarten Assistant 15 hrs/week to Kindergarten Assistant 29.75 hrs/week	3/2/2026	25/26
Williams, Eric	HSS to GMSS	Custodian	3/2/2026	25/26

IV. FMLA

Name	School	Position	Approximate Dates	School Year
Flahaven, Kevin	CESC	Client Services Coordinator	12/1/2025 – 4/8/2026 <i>Updated</i>	25/26
Miller, Wesley	CESC	Security	2/11/2026 – 5/3/2026	25/26

ADMINISTRATORS
