

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF BILLS FOR PAYMENT
DATE: December 13, 2011

Attached you will find printouts listing disbursements for your approval.

It is recommended that the Board of Trustees approve the disbursements for November 2, 2011 thru November 29, 2011 as presented.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Brian J. Moersch
Assistant Superintendent for
Human Resources