

Zionsville Community Schools

Board of School Trustees Meeting “Item for Consideration”

Consent Agenda • Date: November 11, 2024

Out-of-State/Overnight Field Trip

Category:

_____ Human Resources, Personnel/Staffing	_____ Curriculum, Instruction, Assessment
_____ Finance, Budgeting, Accounting	_____ <u>X</u> Student Services
_____ Facilities, Transportation, Nutrition	_____ Community Relations
	_____ Board Policy
	_____ Other

Type of Board of Trustees Consideration Sought:

Action	<u>X</u>
Discussion	_____
Report	_____

Facts of this Matter:

1. Destination: New York City and Philadelphia. November 23 – 28, 2025
2. Students Attending: ZCHS Marching Eagles. This should be approximately 100 students and approximately 10 adults/staff members.
3. Synopsis: Highlights of the trip will be sight seeing in NYC, the Radio City Music Hall Christmas Show, A Broadway Show, and performing in the Philadelphia Thanksgiving Day Parade!
4. This trip has been reviewed and approved by ZCHS Assistant Principal Matt Walter.

Transportation	Our group transportation will be provided entirely by motor coach.
Parent Permission Obtained	Parents of the marching band students will provide a detailed permission to travel and permission to participate form. Any student member of the ZCHS Marching Eagles will be eligible to participate.
Cost to Students/Families	This trip will cost each student approximately \$2000. Several fundraising opportunities to reduce the out-of-pocket expense will be provided by the Zionsville Band Boosters. The \$2000 will cover 17 meals, all transportation (including driver fees), 5 nights of hotel lodging, admission to all activities/shows, and all Music Travel Consultants operational fees.
About Supervision	Supervision will be the responsibility of the director of bands, Tom Landrum, as well as the 9 – 10 parent chaperones. This will include times when students are in small groups, especially in various locations in NYC as we as for nightly room checks and morning room check-ins. All participating chaperones will have a completed school background check.

	There will be enough chaperones to absorb students that would potentially need to be added to different student groups in the event where a chaperone becomes unavailable.
Trip Insurance Plan and Refund Procedure (if there is one)	Any cancellation 60 days or earlier before the date of the trip will be reimbursed the full amount minus the initial non-refundable deposit. Participants desiring travel and cancellation insurance may choose to find it from a provider of their choice.
Any Additional Information	This will be at least the 12 th time in Mr. Landrum's 32-year career that he have taken a group on a multi-day trip using Music Travel Consultants. He is confident in the organizational and planning abilities and financial requirements provided by Music Travel Consultants.

Objective POSITIVES related to this item or approach:

Students in the ZCHS Marching Band work very hard every year and opportunities like this provide a wonderful reward, new learning experiences, and life-long memories. Students learn more about life when they can be spend time in new places. Performing in a large televised parade provides a memorable opportunity for the students to bring a smile to thousands of local spectators, and our students will be able to represent the Zionsville community in a positive way everywhere they go. Using this trip as a recruitment tool is also a goal of mine to help build the group, and the positive awareness of the marching band in our schools and in our community.

Objective NEGATIVES related to this item or approach:

Negative results from this trip include our students needing to be excused from 2 school days during the week of Thanksgiving, as well as the added cost to the band families. As stated above, the Zionsville Band Booster organization has been and will continue to provide opportunities for the band families to fundraise and lower the out-of-pocket expenses.

Financial Implications, if any:

The cost per participating student and chaperone will be approximately \$2000. The exact cost may change slightly based on the total number of trip participants and the potential adjustments in hotel, motor coach, and activity costs between now and next November. There is no cost to the school corporation. ZCS will incur the cost of a guest teacher to cover Mr. Landrum's classes for 2 days.

Opinion/Recommendation:

This trip is recommended for approval.