



Regular
Meeting

Monday, November 17, 2025 6:30 PM Eastern

Michelle Craig: Present

Glenn Fox: Present

Nicolia Heineman: Present

Erin Hunt-Carter: Present

Heidi Reyst: Present

Sara Tracy: Present

Eric Wilkinson: Present

Present: 7.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda
The meeting was called to order at 6:30pm.

Motion to add 31aa funding to the Information and Discussion section of the agenda. This motion, made by Eric Wilkinson and seconded by Sara Tracy, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi

Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

Motion to adopt the amended agenda. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi

Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

2. * Special Presentations & Celebrations

2.a. Students of the Month

* North Creek Elementary — Emma Korchmar

* South Meadows Elementary — Liam Le

3. * Staff Reports

3.a. North Creek - Casey Wescott

3.b. South Meadows - Katie Spisich

3.c. Operations - Ross Potgiesser

3.d. Technology - Ryan Spencer

3.e. Food Service - Chris Simpson

3.f. Transportation - Corinna Horton

3.g. Special Education - Lisa Nickel

3.h. Early Childhood and Comm Education - Sarah Bentley

4. Superintendent Report & Communications

* Students of the Month - Congratulations to Emma and Liam.

* Girls Swim and Dive – SEC White Champions for the fifth straight year.

* Chelsea Education Foundation and Serendipity Books – Thank you to Michelle Tuplin for hosting their Sip & Serendipity event. They raised \$5,900.

* Career Day - CHS is hosting their Career Day on December 9, 2025. This day was designed to help students explore future possibilities, make informed decisions, and begin thinking about the pathways that can lead them to fulfilling careers.

* State School Aid Act Section 331aa Update – Since our last meeting, there has been notable activity across the state. Roughly 30 Michigan districts and regional agencies have filed lawsuits in state and federal courts challenging the waiver tied to the state's 321 million dollar Section 31aa allocation. In addition to the two resolutions presented at the November 3rd Board meeting, Thrun has an updated resolution that added language that would give the Board added flexibility to allow the District to decline the funds now, while authorizing the Superintendent to accept 31aa funding later if the waiver is removed or modified, thereby preserving attorney-client privilege and other legal protections.

* Shuttle – Winter CHS to WSEC Campus - Christian Gough (CHS Senior) spoke to the Board about an issue of the lack of a district transportation option for students to move back and forth between CHS and the WSEC campus during the winter. Thanks to the work of Mrs. Horton and Mrs. Clor, we have created a shuttle schedule that we will be piloting this winter starting December 1st to provide students with transportation between the two campuses.

5. Committee Reports

* Curriculum Committee meeting – Erin Hunt-Carter was not able to attend.

* Policy Committee meeting – This meeting was held on November 11, 2025. These policies will be discussed in the Information and Discussion portion of this meeting.

6. Public Input #1

6.a. Previous Public Comment Board/Superintendent follow up
None

6.b. Public Comment
None

6.c. Superintendent/Board Discussion
None

7. * Consent Action Items

Motion to approve the minutes from the regular meeting on November 11, 2025 and minutes from the Policy Committee meeting on November 11, 2025. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

7.a. *Action Item 32-25-26: Approval of the minutes from the regular meeting on November 3, 2025 and the minutes from the Policy Committee meeting on November 11, 2025.

8. Information & Discussion

8.a. 31aa Funding

Discussion ensued regarding this funding and the possible resolutions available to accept or decline this funding.

Motion to conduct a vote during this meeting on the 31aa funding resolution. This motion, made by Glenn Fox and seconded by Heidi Reyst, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

Motion to approve the 31aa resolution to decline the funding as presented at the November 3, 2025 regular Board meeting. This motion, made by Glenn Fox and seconded by Michelle Craig, Passed.

Eric Wilkinson: Nay, Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea

Yea: 6, Nay: 1

Eric Wilkinson: Nay

8.b. 2026-2027 Chelsea High School Course Offering Handbook
Discussion ensued.

8.c. 2026-2027 Beach Middle School Course Offering Handbook
Discussion ensued.

8.d. 2026-2027 Young 5s-5th grade Course Offering Handbook
Discussion ensued.

8.e. Thru July 2025 Policy Updates

- 3201 - Accounting
- 3201A – Financial Management for Federal Awards
- 3211 – Post-Issuance Tax Compliance
- 3212 – Post-Issuance Disclosure Compliance
- 3301 – Purchasing and Procurement
- 3301A – Purchasing and Procurement with Federal Funds

- 3307 – Construction Administration
- 5401 – Parent Involvement in Education
- 5405 – Title I Parent and Family Engagement Policy
- 5406 – Title I Funds
- 5407 – Instructional Program and Curriculum Development

Discussion ensued.

9. Public Input #2

9.a. Public Comment

None

9.b. Superintendent/Board Discussion

None

10. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

* Wyeth Angus – AP Class elections went great. Winter sport seasons are kicking off. He and Bradley are still working on their suggestion box and they participated in the Alumni Arbor day by planting a tree and doing cleanup work.

* Bradley Dunn – Trimester exams are this week and trimester 2 starts next week.

* Eric Wilkinson – He attended the CHS Academic Awards. Congratulations to all that received their academic letter.

* Michelle Craig – She attended the mock elections at CHS and the CAP Jr. production. Both were excellent.

* Glenn Fox – He attended the mock elections, Bulldog Block class, and an Anatomy class at CHS. He also attended the CAP Jr. production.

* Nicolia Heineman – She was encouraged by the recent elections.

* Heidi Reyst – She would like to work with the City Council to coordinate our meeting schedules.

* Sara Tracy – Attended the mock elections at CHS and enjoyed a peek into CHS student lives.

* Erin Hunt-Carter – She would like to commend our district and community on their celebrations of Veteran's Day. She also shared her continuing education through MASB and encouraged all Board members to take these courses and become certified. She will be attending the Board President's Workshop.

11. Upcoming Events

- Monday, November 19, 2025 - Personnel Committee Meeting, 11:00am Central Office
- Monday, December 8, 2025 - Board Work session, 6:30pm WSEC

12. Adjournment

Meeting was adjourned at 7:28pm.

Respectfully Submitted,

Sara Tracy
Board Secretary