

### **7.3 AUTHORIZATION TO ACCELERATE PAY TO GORDON FOOD SERVICE**

#### **A. SUBJECT**

This item is included on the agenda so the Board can approve accelerated payment to Gordon Food Service.

#### **B. INFORMATION**

To operate the cafeterias in our school buildings, District 200 Food Service purchases everything besides bread and milk from Gordon Food Service. After meeting with our representative from Gordon Foods, it was brought to staff attention that if the District were able to pay invoices within ten days of receipt, the District could take advantage of 1% credit on the entire invoice.

On average, the District spends about \$88,000 per month with Gordon Foods. Making payments within ten days of the invoice date would allow the District to realize a 1% credit which translates to \$880 per month or about \$10,560 per year.

The Board will still see Gordon Foods on the list of bills to be approved.

#### **C. RECOMMENDATION**

The Superintendent recommends authorizing staff to make payments to meet the terms defined by Gordon Food Services to access the 1% credit offered by Gordon Food Service.

#### **D. SUGGESTED MOTION**

Move to approve accelerated payment to Gordon Foods Service to realize a 1% discount on the cost of products purchased by the Food Services Department.