

Executive Summary

Prepared for Board of Trustees Meeting

August 10, 2010

Employee Health Insurance On-Line Enrollment

Purpose of Report

This report is to provide information to the Board of Trustees regarding the recommendation for the 2011 Employee Health Insurance On-Line Enrollment Program.

Objectives

- Maintain a user friendly, accurate and complete, open enrollment program for District Employees
- Investigate available options in the marketplace

Operational Impact

We have had an on-line open enrollment program in place for District employees since 2005. An on-line enrollment program ensures continued ease in the open enrollment process as well as minimizes the cost of paper enrollments and mailings from the District.

In June 2010, District staff sent out Requests for Proposals for an on-line enrollment program as the agreement with our current vendor will lapse this year.

Results

We received three (3) responses, with one vendor providing two (2) options. The vendors were USB Enrollment Services, LLC, Secova and CoreSource. Our recommendation is to remain with our current vendor, Core Source, due to price considerations and no disruption to the employee population.

We are hoping to have Core Source approved as the on-line enrollment vendor at the Board of Trustees meeting on August 24, 2010.