

Dear Dr. Johnson,

I am sending this letter to inform you that I will be resigning from my position as head coach of the volleyball team. Although I very much enjoyed my time coaching at Rossville-Alvin, I have just accepted a coaching offer in another district that I feel is in my best interest to accept. Please accept this letter as my official notice of resignation. I appreciate your cooperation in this matter.

I will always be grateful for the opportunity to have coached the Rossville-Alvin junior high volleyball team. I regret leaving this position but look forward to what the future may hold. Thank you for your understanding.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Kirsten Thornsborough". The signature is fluid and cursive, with a long, sweeping underline.

Kirsten Thornsborough