

**HARVEY SCHOOL DISTRICT 152**  
**Curriculum Committee Meeting Minutes**  
**Wednesday, May 9<sup>th</sup>, 2018**  
**5:00 p.m.**

**Call to Order:** 5:12 p.m.

**Members in Attendance:** Casey Nesbit, Gloria Johnson, Katie Graton, Jamal Broy, Gina Whitlow, Dana Nichols, Nichole Fishman, Quintella Bounds, Oscar Herrera, Roxie Thomas, Shirley Fowlkes, Dr. Margaret Longo.

**Summer School:** Handout (attached) distributed to those present show number of students enrolled and teachers for the classes. Overview of status of summer school given and general discussion relating to why low interest with teachers. Administration will continue to recruit teachers. Transportation will be provided for Holmes, Angelou and Lowell locations. Field trips will be taken on Fridays and utilized as an incentive. Student must be present all week and maintain good behavior to participate in field trips. Dr. Bounds will organize the end of year celebration for summer school.

Evans Newton, Inc. instructional program will be utilized. The program includes performance based lessons organized by units.

**Summer Professional Development Boot Camp:** Flyers given to everyone present detailing the Boot Camp. Flyers will be distributed to staff on Monday. The first week provides support for math, data analysis and PARCC Readiness. The focus for the second week is "Going Google." The third week offers support for co-teaching and classroom set-up. Ms. Graton recommended creating a checklist for classroom arrangement. Teachers can sign up for the Summer Professional Development Boot Camp on-line. Special Ed Department is offering offsite training for co-teaching July 16<sup>th</sup> through July 19<sup>th</sup>, 2018. On July 30<sup>th</sup> and July 31<sup>st</sup> all faculty, staff and administration can attend the sessions.

**Technology Updates:**

**Erate:** Shirley Fowlkes was commended for the approval of the 2017 appeal which includes purchasing of Switches, Access Points and Caching Servers equipment. The new Meraki firewall was purchased with the incorrect ports and cannot be used without reducing our internet speed. We will need to purchase a new firewall for approximately \$10,000. Gina Whitlow has been working with CDW to get a new licensing and support agreement. The six year support agreement purchased with the Meraki firewall will not transfer over to the new firewall needed. The District can attempt to sell the Meraki firewall purchased in error.

**SmartBoards:** Boards installed in 2009 and 2010 are in need of replacement due to costly ongoing repairs and poor resolution. The tech committee is currently reviewing options to replace the smartboards. Infocus, Benq & Smartboard were shown to the Tech Committee on May 3, 2018. The committee will continue to review brands of interactive boards.

**Website:** Gina Whitlow has been working on designing the new website which is scheduled to showcase at the next Board meeting on 5/21/18. Those present reviewed the new website.

**Google:** The District is switching from Microsoft 365 to Google For Education this summer. All e-mail accounts will stay the same however, they will be used on the Google platform. The advantages of using Google over Office 365 includes better collaboration, access to Google Classrooms for teachers and students and numerous free extensions and Google applications. Staff will still have access to programs in the Office 365 Suite.

**Brooks ELA Textbook Adoption:** The ELA committee has been reviewing new textbooks for grades 6<sup>th</sup> through 8<sup>th</sup> over the past several months. The committee narrowed the selection to two programs – Collections and Studysync. The cost for a five year agreement for Collection is \$90,000 and Studysync is \$65,000. The committee is requesting approval for a three year Studysync subscription in the amount of \$46,325.51. (The quote is attached for your review).

**Good of the Order:** Next meeting will be on June 13, 2018 at 5:00 p.m. Listed below are the schedule of meeting dates for 2018-2019:

September 5<sup>th</sup>, 2018  
October 3<sup>rd</sup>, 2018  
November 7<sup>th</sup>, 2018  
December 5<sup>th</sup>, 2018  
February 6<sup>th</sup>, 2019  
March 6<sup>th</sup>, 2019  
April 3<sup>rd</sup>, 2019  
May 1<sup>st</sup>, 2019  
June 5<sup>th</sup>, 2019

*All meetings will take place at 5:00 p.m. and there will be no meeting in January 2019*

Ms. Nichols shared positions that are posted. Discussion regarding a Math Consultant to help coach teachers and administration and develop the math curriculum. The consultant proposal includes no charge for July & August dates. Charges will begin in September in the amount of \$1500 per day for 19 days. We may not have to utilize all the days. Dr. Bounds shared information from the University of Illinois Math Extension Program the District utilized in the past. The cost for coaching was \$1200 per day. Title 1 funds can be used to support this initiative. Ms. Graton reflected on the progress teachers have made with the support of Jill Liapias from ISC4. Questions were raised regarding the use of two literacy coaches and one math coach for the entire district.

Dr. Longo shared that we have nine teachers with perfect attendance. They will receive an incentive at the end of year celebration. Discussion related to the excessive expense for substitute teachers. Ms. Nichols shared that a 15% cap on technology has been imposed for Title 1 and we must prepare to adjust our budget accordingly.

**Adjournment:** 6:30 p.m.

*Minutes for Meeting*

## SUMMER SCHOOL 2018

	Student Enrollment						
Grades	2	3	4	5	6	7	Total
Angelou	4	2	2	3	1		12
Bryant	2	19	7	6	16		50
Holmes	9	10	12	14	6		51
Sandburg	7	7	4	7	8		33
Whittier	7	10	9	8	10		44
Brooks						19	19
<b>TOTAL</b>	<b>29</b>	<b>48</b>	<b>34</b>	<b>38</b>	<b>41</b>	<b>19</b>	<b>209</b>

	Staffing						
Grades	2	3	4	5	6	7	Total
Teachers Needed	2	3	2	2	3	1	13
	C. Kemp	L. Barber	B. Osagiede	R. Lyons	Rodgers ✓	Durham	
	C. Radoe	Ramirez	Riley ✓	N. Young-White	Bivins ✓		
		open			Jackson		

STEM	1		1		1		3
	Few		open		Castillo		
PE	1- C. Gronbech						
Coordinator	1 - Mahorney						
Dean	1 - Welsh						
Secretary	1- Farfan						



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>Teacher Materials</b>					
STUDYSYNC ELA ONLINE TEACHER 3 YEAR SUBSCRIPTION	978-0-07-900388-1	18	\$81.36	\$0.00	Free Materials
STUDYSYNC GRADE 6 TEACHER EDITION 4 VOLUME SET	978-0-07-896834-1	6	\$205.98	\$1,235.88	*Free Materials
STUDYSYNC GRADE 7 TEACHER EDITION 4 VOLUME SET	978-0-07-896835-8	6	\$205.98	\$1,235.88	*Free Materials
STUDYSYNC GRADE 8 TEACHER EDITION 4 VOLUME SET	978-0-07-896838-9	6	\$205.98	\$1,235.88	*Free Materials

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QUOTE DATE: 05/11/2018  
QUOTE NUMBER: SLEIT-05112018-001

ACCOUNT NAME: Harvey Pub Sch Dist 152  
ACCOUNT #: 254237

EXPIRATION DATE: 06/25/2018  
PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
STUDYSYNC ELA GRADE 6 STUDENT/UNITS READING & WRITING COMPANIONS 3 YEAR BUNDLE	978-0-07-904109-8	200	\$73.02	\$0.00	\$14,604.00
STUDYSYNC ELA GRADE 7 STUDENT/UNITS READING & WRITING COMPANIONS 3 YEAR BUNDLE	978-0-07-904113-5	200	\$73.02	\$0.00	\$14,604.00
STUDYSYNC ELA GRADE 8 STUDENT/UNITS READING & WRITING COMPANIONS 3 YEAR BUNDLE	978-0-07-904114-2	200	\$73.02	\$0.00	\$14,604.00

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**QUOTE PREPARED FOR:**

Harvey Pub Sch Dist 152  
ACCTS PAYABLE ADMIN BLDG  
HARVEY, IL 60426  
ACCOUNT NUMBER: 254237

**CONTACT:**  
Dana Nichols  
dnichols@harvey152.org

VALUE OF ALL MATERIALS	\$47,519.64
FREE MATERIALS	(\$3,707.64)
<b>PRODUCT TOTAL*</b>	<b>\$43,812.00</b>
ESTIMATED SHIPPING & HANDLING**	\$2,513.51
ESTIMATED TAX**	TBD
<b>GRAND TOTAL</b>	<b>\$46,325.51</b>

**SUBSCRIPTION/DIGITAL CONTACT:**

Dana Nichols  
dnichols@harvey152.org

Comments:

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

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