



**COPPELL**  
INDEPENDENT SCHOOL DISTRICT  
*Empowering Educational Excellence*

Board Action Required ☒

No Action Required ☐

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To: Coppell ISD Board of Trustees

From: Kristen Eichel, Assistant Superintendent

Date: December 13, 2021

cc: Dr. Brad Hunt and Carol Snowden

**Re: 2022-2023 and 2023-2024 Staff Development Waiver**

The Texas Education Agency (TEA) requires that school districts establish annual calendars that include a minimum of 75,600 minutes of school (operation and instruction) for each school year. In addition, TEA permits school districts to apply for a waiver allowing for 2100 minutes of the 75,600 to be used for staff development of employees. Although the calendars adopted for the 2022-2023 and 2023-2024 school years have over the 75,600 required minutes, the CISD Administration would like to apply for the 2100-minute waivers for both the 2022-2023 and 2023-2024 school years to provide a cushion and flexibility should circumstances arise that necessitate a need for these minutes to meet the 75,600 required each year.

**Recommendation:** The Coppell ISD Board of Trustees approve CISD Administration applying for the 2100-minute staff development waiver for the 2022-2023 and 2023-2024 school years as presented.

An appropriate motion for Board action on the staff development waiver is as follows:

***"I move that the Board approve CISD Administration applying for the 2100-minute staff development waiver for the 2022-2023 and 2023-2024 school years as presented."***